

**Village of Bensenville
Village Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook**

**MINUTES OF THE ADMINISTRATION, FINANCE AND LEGISLATION
COMMITTEE MEETING**
June 16, 2015

CALL TO ORDER: Chairwoman Janowiak called the meeting to order at 6:15 p.m.

PRESENT: Upon roll call by Deputy Village Clerk, Corey Williamsen, the following Board Members were present:

Chairwoman Janowiak, President Soto, DeSimone, Jaworska, Carmona, Wesseler, O'Connell

Absent: None

Village Clerk, Ilsa Rivera-Trujillo, was also present.

A quorum was present.

Staff Present: M. Cassady, V. Benham, J. Caracci, D. DiSanto, T. Finner, F. Kosman, M. Rysavy, T. Sloth, A. Thakkar, S. Viger, C. Williamsen

**Approval of
Minutes:**

The May 19, 2015 Administration, Finance and Legislation Committee Minutes were presented.

Motion: Trustee Wesseler made a motion to approve the minutes as presented. Trustee O'Connell seconded the motion.

All were in favor. Motion carried.

**Annual Financial
Report (CAFR):**

Director of Finance, Tim Sloth, presented to the Committee a Resolution receiving and placing on file the Village of Bensenville audited Comprehensive Annual Financial Report (CAFR) and Management Letter for Fiscal Year End December 31, 2014.

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Mr. Sloth stated The Village is required by the State of Illinois to have an audit performed on its financial statements. Mr. Sloth stated the audit was performed by Lauterbach and Amen for the Calendar Year 2014 financial statements. Mr. Sloth stated the Village received an unqualified opinion by the audit firm, which is the highest level of opinion that can be achieved. Mr. Sloth stated the 2014 Management Letter resulted in no deficiencies, no significant deficiencies and no material weaknesses. Mr. Sloth stated the Management Letter also identified four best practice recommendations. Mr. Sloth stated Staff recommends receiving and placing on file the 2014 audited financial statements.

President Soto asked Staff to prepare a memo for an upcoming confidential packet with an overview of Management Letters received since 2009.

Motion: President Soto made a motion to approve this item for placement on a future Village Board Meeting agenda for action. Trustee O'Connell seconded the motion.

All were in favor. Motion carried.

Prevailing Wages: Village Manager, Michael Cassady, presented to the Committee an Ordinance of the Village of Bensenville Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed on Public Works for the Village of Bensenville.

Mr. Cassady stated the Illinois Prevailing Wage Act requires contractors and subcontractors to pay laborers, workers and mechanics employed on public works projects, no less than the general prevailing rate of wages for work of similar character in the locality where the work is performed. Mr. Cassady stated the Ordinance adopts the prevailing wage rates, as established by Cook and DuPage Counties, for the Village of Bensenville.

There were no questions from the Committee.

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Motion: President Soto made a motion to approve this item for placement on a future Village Board Meeting agenda for action. Trustee Wesseler seconded the motion.

All were in favor. Motion carried.

INFORMATIONAL

ITEMS: Mr. Cassady informed the Committee that the Village will be hosting the Bensenville Police & Emergency Management Headquarters dedication on June 27, 2015 at 1:30pm.

ADJOURNMENT: President Soto made a motion to adjourn the meeting. Trustee O'Connell seconded the motion.

All were in favor. Motion carried.

Chairwoman Janowiak adjourned the meeting at 6:27 p.m.

Corey Williamsen

Deputy Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 14th day, July 2015