

**Village of Bensenville
Village Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook**

**MINUTES OF THE ADMINISTRATION, FINANCE AND LEGISLATION
COMMITTEE MEETING
February 15, 2011**

CALL TO ORDER: Chairman O'Connell called the meeting to order at 6:00 p.m.

PRESENT: Upon roll call by Deputy Village Clerk, Corey Williamsen, the following Board Members were present:

Chairman O'Connell, Adamowski, Peconio, Wesseler

A quorum was present.

Others: Trustee Bartlett, Trustee Johnson, Village Clerk, JoEllen Ridder, Caracci, Cassady, Ferguson, Kosman, Pieroni, Sloth, Thorsen, Viger, Williamsen

**Approval of
Minutes:**

The January 18, 2011 Committee Meeting Minutes were presented to the Committee.

Chairman O'Connell stated that he will not vote on the January 18, 2011 minutes due to the fact he did not attend the meeting.

Motion: Trustee Peconio made a motion to approve the minutes as presented. Trustee Wesseler seconded the motion.

All were in favor.

Motion carried.

The January 15, 2011 Special Committee Meeting minutes were presented to the Committee.

Motion: Trustee Peconio made a motion to approve the minutes as presented. Trustee Wessler seconded the motion.

All were in favor.
Motion carried.

PMA Financial Network

Investment

Services:

Director of Finance, Tim Sloth, presented to the Committee a proposal from OMA Financial Network. A RFP process was complete and five proposals were sent to companies. The Village received two proposals back and Village Staff is recommending PMA Financial Network. Courtney Rios, Vice President of PMA Financial Network, presented a power point to the Committee outlining the type of work done by PMA. Concern was raised from Committee members regarding the use of PMA. The Committee would directed Staff to send the proposals to various banks.

Motion: Chairman O'Connell made a motion to refer this item to a later Committee Meeting for action. Trustee Peconio seconded the motion.

ROLL CALL: AYES: Chairman O'Connell, Adamowski, Peconio, Wessler

NAYS: None

Motion carried.

Employee Health

Insurance:

Gregg Aleman and Erin Duffy from Arthur J. Gallagher presented to the Committee a power point in regards to employee health insurance. Staff recommends changing insurance to join Intergovernmental Personnel Benefit Cooperative (IPBC) Insurance Pool.

Motion: Chairman O'Connell made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Peconio seconded the motion.

ROLL CALL: AYES: Chairman O'Connell, Adamowski, Peconio, Wessler

NAYS: None

Motion carried.

Motion: Chairman O'Connell made a motion to recess the meeting at 7:10 p.m. Trustee Peconio seconded the motion.

All were in favor.

Motion carried.

Chairman O'Connell called the meeting back to order at 8:16 p.m.

Informational Items

Timekeeping System:

Director of Finance, Tim Sloth, informed the Committee that Village Staff will be implementing the TimeForce Automated Timekeeping System. The machines have been installed at the Police Department, Village Hall, Public Works and the Edge facilities. Employees will be required to clock in and out using their finger prints. Tim Sloth stated that the Finance Department at Village Hall will be testing the system within the upcoming month.

Elected Official Dues:

Concern was raised by a Trustee regarding the Village of Bensenville paying for Elected Officials dues to various organizations in Bensenville. Village Manager, Michael Cassady, presented a phone survey from surrounding Communities with their policies. There is no current policy within the Village of Bensenville. The Committee has directed staff to draft a policy and present to the Village Board for discussion and approval.

ADJOURNMENT: Trustee Peconio made a motion to adjourn the meeting. Trustee Bartlett seconded the motion.

All were in favor.

Motion carried.

Chairman O'Connell adjourned the meeting at 8:35 p.m.

Corey Williamsen
Deputy Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 15th day, March 2011