

**Village of Bensenville
Village Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook**

**MINUTES OF THE ADMINISTRATION, FINANCE AND LEGISLATION
COMMITTEE MEETING
March 13, 2012**

CALL TO ORDER: Chairman O'Connell called the meeting to order at 7:11 p.m.

PRESENT: Upon roll call by Deputy Village Clerk, Corey Williamsen, the following Board Members were present:

Chairman O'Connell, President Soto, Jarecki, Peconio, Ridder, Wesseler

Absent: Bartlett

A quorum was present.

Village Clerk Janowiak was also present for the meeting.

Staff Present: Caracci, Cassady, DiSanto, Kosman, Sloth, Viger, Williamsen

Approval of Minutes: The December 6, 2011 Admiration, Finance and Legislation Committee Meeting minutes were presented.

Motion: Trustee Ridder made a motion to approve the minutes as presented. Trustee Wesseler seconded the motion.

All were in favor. Motion carried.

Baecore Group Inc. Engagement: Village Manager, Michael Cassady and Assistant Village Manager, Dan DiSanto presented to the Committee the consideration of a continued engagement of the Baecore Group, Inc. for certain services relating to technology solutions for an amount not to exceed \$140,005.

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Mr. DiSanto stated that Baecore will be working on the MUNIS version 9.3 upgrade and CRM updates that include staff training. Mr. DiSanto also stated Baecore will be assisting with the implementation of a general work orders system for preventative maintenance and job costing, expanding online payment opportunities and functionality, linking various Village activities to the GIS master address database, assessment of current Village documents management methods, automation of business licenses and annual inspections, streaming of Edge payments and accounts reliable functions and expanding the Village dashboard and scorecards.

Trustee Peconio asked if the MUNIS system will one day operate without the assistance of Baecore. Mr. Cassady stated that the answer was unclear due to the fact the system is also changing and training is always needed.

Motion: President Soto made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Wesseler seconded the motion.

ROLL CALL: AYES: Chairman O'Connell, President Soto, Jarecki, Peconio, Ridder, Wesseler

NAYS: None

All were in favor. Motion carried.

As Submitted: Trustee Peconio asked for a list of current business in town. Assistant Director of Community & Economic Development, Mark Rysavy, stated the list would be completed within thirty days.

Information Items: There were no informational items.

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ADJOURNMENT: Trustee Peconio made a motion to adjourn the meeting. Trustee Jarecki seconded the motion.

All were in favor. Motion carried.

Chairman O'Connell adjourned the meeting at 7:25 p.m.

Corey Williamsen
Deputy Village Clerk
PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 15th day, May, 2012