



VILLAGE OF BENSENVILLE

Village Board

President

Frank Soto

Trustees

John Adamowski

Morris Bartlett

Patricia A. Johnson

Martin O'Connell

Oronzo Peconio

Henry Wesseler

Village Clerk

JoEllen Ridder

Village Manager

Michael Cassidy

Village of Bensenville, Illinois

BOARD OF TRUSTEES

MEETING AGENDA

6:30 P.M. Tuesday, December 7, 2010

Bensenville Village Hall, 12 S. Center Street, Bensenville IL 60106

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL

PUBLIC HEARING

THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF BENSENVILLE,
12 SOUTH CENTER STREET, BENSENVILLE FOR THE PURPOSES OF A
DISCUSSION OF THE PROPOSED ANNUAL BUDGET FOR 2011

- A. CALL TO ORDER
- B. PRESENTATION ON THE PROPOSED ANNUAL BUDGET
- C. PUBLIC COMMENT
- D. FINAL ADJOURNMENT
- IV. PUBLIC COMMENT (3 minutes per person with a 30 minute meeting limitation)
- V. APPROVAL OF MINUTES
 - None
- VI. WARRANT – December 7, 2010 #10/40 - \$1,410,270.62
- VII. **CONSENT AGENDA – CONSIDERATION OF AN “OMNIBUS VOTE”**
- VIII. **REPORTS OF STANDING COMMITTEES**
 - A. Community and Economic Development Committee – No Report
 - B. Infrastructure and Environment Committee – No Report
 - C. Administration, Finance and Legislation Committee
 - 1. *Resolution Adopting the 2011 Village of Bensenville Meeting Schedules*

2. *Motion to Cancel the Scheduled Board Meeting for December 21, 2010*

D. Public Safety Committee

1. *Ordinance Amending the Bensenville Village Code, Title 3- Chapter 3- Section 5 – Class F – Liquor Regulations*

IX. INFORMATION ITEMS

A. PRESIDENT'S REMARKS

Resolution Petitioning the West Central Municipal Conference for Associate Membership for the Village of Bensenville

B. VILLAGE MANAGER'S REPORT

C. VILLAGE ATTORNEY'S REPORT

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. EXECUTIVE SESSION

A. Review of Executive Session Minutes [5 ILCS 120/2 (C)(21)]

B. Personnel [5 ILCS 120/2(C)(1)]

C. Collective Bargaining [5 ILCS 120/2 (C)(2)]

D. Property Acquisition [5 ILCS 120/2(C)(5)]

E. Litigation [5 ILCS 120/2(C)(11)]

XIII. MATTERS REFERRED FROM EXECUTIVE SESSION

XIV. ADJOURNMENT

Please Note - The Village of Bensenville is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Village Hall (630-766-8200) at least 3 days prior to the meeting to allow the Village of Bensenville to make reasonable accommodations for those persons.

TYPE: Informational **SUBMITTED BY:** Tim Sloth **DATE:** December 7, 2010

DESCRIPTION: Information on the 2011 Budget Public Hearing

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

☒ *Financially Sound Village*

☒ *Quality Customer Oriented Services*

☒ *Safe and Beautiful Village*

☒ *Enrich the lives of Residents*

☒ *Major Business/Corporate Center*

☒ *Vibrant Major Corridors*

COMMITTEE ACTION: The Board has participated in 3
budget workshop sessions.

DATE: 11/2, 11/9, 11/16

BACKGROUND: Per the Budget Act under which the Village functions, the annual budget must be adopted before the commencement of the Fiscal Year. As such the 2011 Budget needs to be finalized and approved by the Village Board by December 31, 2010. As part of this process the Village is required to hold a Public Hearing to take public comment on the proposed budget. This is scheduled for December 7, 2010. The final budget will be brought to the Board on December 14, 2010 for adoption.

The 2011 proposed budget totals \$69,887,143 of which \$25,922,756 is operating expenditures, \$37,155,217 is capital expenditures and \$6,809,170 is debt service. Total budgeted revenues equal \$68,427,143. The budget is balanced in that operating expenditures are supported by operating revenues and do not rely on any debt service or any one-time revenue sources. The planned use of cash of \$1,460,000 is due to the use of \$1.2 million in industrial surcharge funds accumulated in prior years for capital water infrastructure projects. Additionally, \$260,000 of capital items are budgeted in 2011 that are carryover items from 2010.

KEY ISSUES: The Village is required to approve an annual budget.

RECOMMENDATION: No recommendation necessary at this time.

BUDGET IMPACT: The total 2011 proposed budget is \$69,887,143. No impact to the 2010 budget.

ACTION REQUIRED: Conduct a Public Hearing to discuss the proposed annual budget.

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Village of Bensenville

2011 Proposed Budget

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Village of Bensenville 2011 Proposed Budget

Organizational Strategic Goals

The Mission of the Village of Bensenville

*The Mission of Village Government
is to be financially sound and
provide customer friendly services
of the highest quality.*

*The Village Government engages
residents and partners for
community benefit.*

- ☐ Financially Sound Village
- ☐ Quality Customer Oriented Service
- ☐ Safe and Beautiful Village
- ☐ Enrich the Lives of Village Residents
- ☐ Become a Major Business and Corporate Center
- ☐ Vibrant Major Corridors

Village of Bensenville 2011 Proposed Budget

- This 2011 Budget is the result of a four-month process involving all Departments in its development and significant Board input and direction at three separate budget workshop sessions.

Village of Bensenville 2011 Proposed Budget - Overview

- Key Policy Issues relating to the proposed 2011 Budget:
 - Provides for a Balanced Operating Budget which reflects an increase over CY 2010 Operating Budget of 3.5% and a decrease of 1.0% compared to the CY2009 Operating Budget
 - Allocates \$1.2M of estimated \$1.5M of cash reserves generated from the Industrial Capital Surcharge to fund a portion of the cost of water system improvements in North Industrial Park (additional \$800,000 in water system improvement costs included in the TIF budget); reserves the remaining \$300,000 of surcharge cash reserves for Waveland water project which is proposed in 2012
 - Consistent with financial objectives agreed to by Board in August 2009 and which are reflected in the Transmittal Letter
 - Proposes restructuring of debt to achieve Strategic Objectives

Village of Bensenville 2011 Proposed Budget - Overview

- Key Policy Issues relating to the proposed 2011 Budget (continued):
 - Builds in 10% water and sewer rate increases which is less than the 16% increase set by Ordinance, scheduled to go into effect on May 1, 2011. (Final recommendation on 2011 water and sewer charges will be contingent on results of rate study which is currently in progress)
 - Provides for aggressive intervention in North Industrial Park with capital projects, including water improvements, totaling \$22.5M
 - Provides for funding of engineering costs associated with the possible establishment of 2 Special Service Areas in the East Industrial Area

Village of Bensenville 2011 Proposed Budget - Overview

Comparison Schedule FY 2009 – CY 2011

	Operating	Capital	Debt		Total
FY 2009 Actual	26,192,701	5,791,999	8,493,986	\$	40,478,686
CY 2010 Budget	25,044,569	6,644,565	15,043,899	\$	46,733,033
CY 2011 Proposed	25,922,756	37,155,217	6,809,170	\$	69,887,143

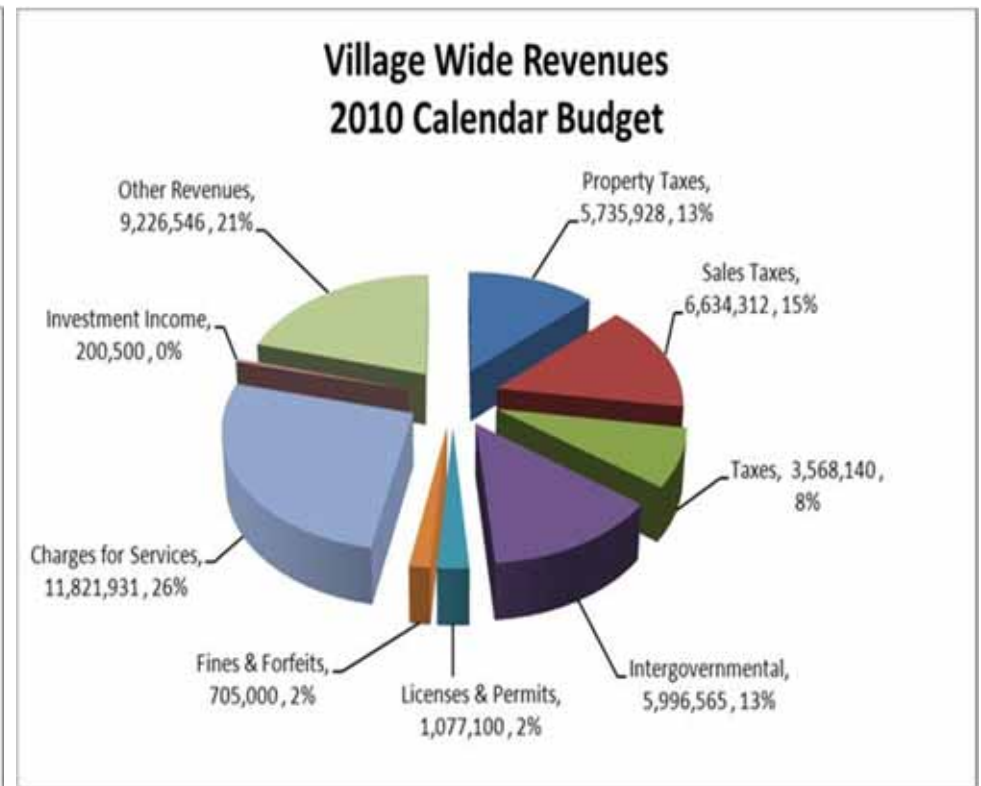
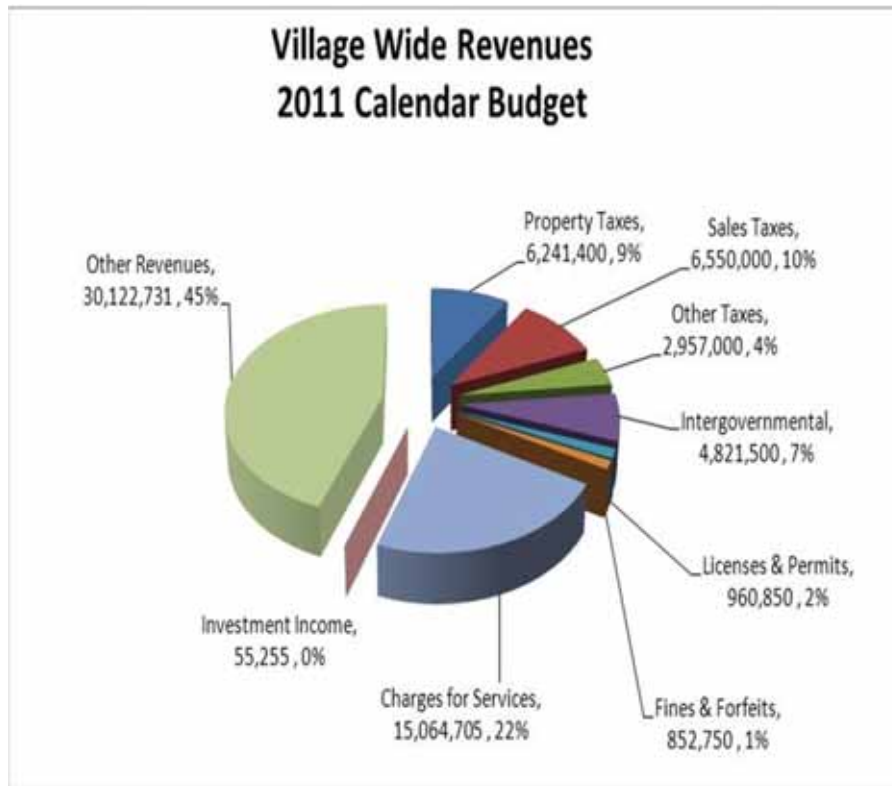
Notes:

- CY2011 Operating is 3.5% greater than CY2010 Operating and 1% less than FY2009 Actual.
- Included in CY 2010 debt is \$1,274,769 TIF #1 surplus distribution.

2011 Proposed Budget Overview - Revenues

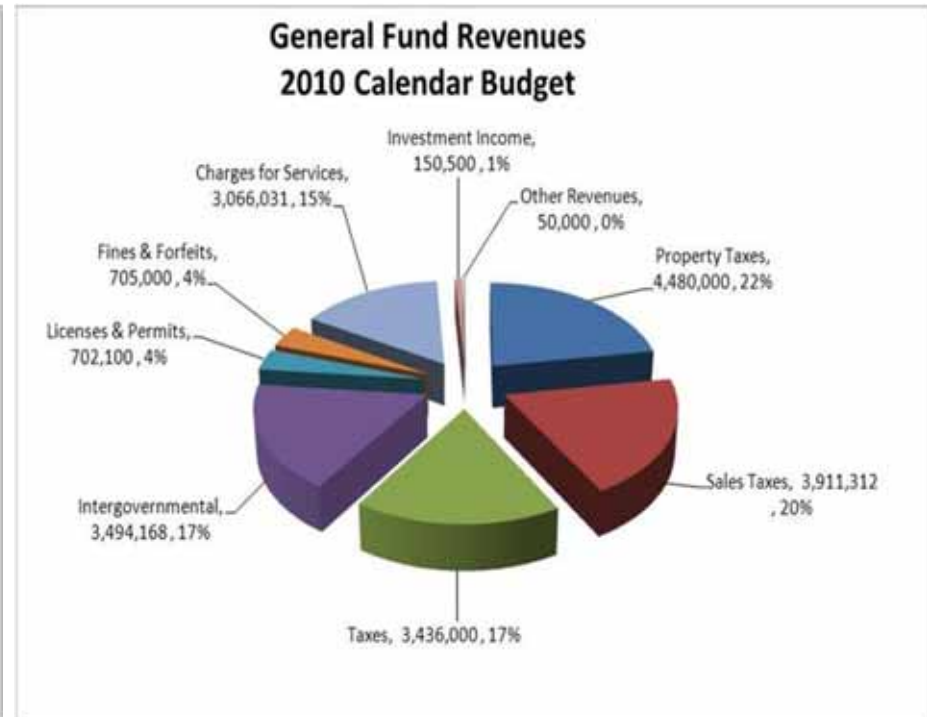
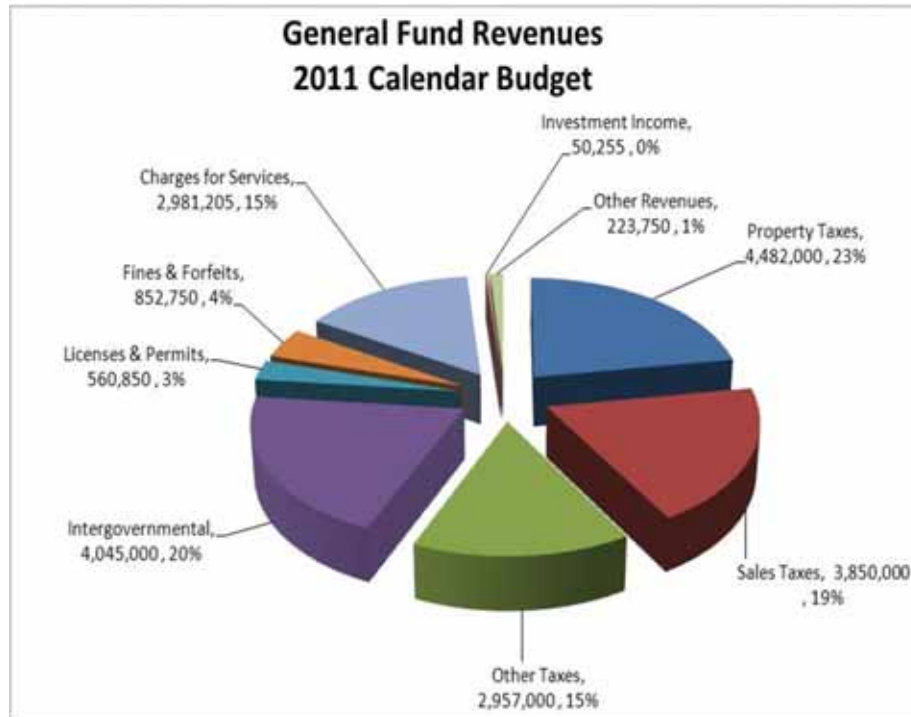
- The following graphs provide revenue comparison information for the Village as a whole as well as the General Fund. The General Fund is the main operating fund of the Village.

Revenue Comparison



Note: Proposed “Other Revenues” in 2011 consist primarily of bond proceeds which total \$29,898,981. In 2010, budgeted “Other Revenues” included \$6,176,546 of Chicago O’Hare settlement proceeds and \$3,000,000 in bond proceeds.

Revenue Comparison – General Fund

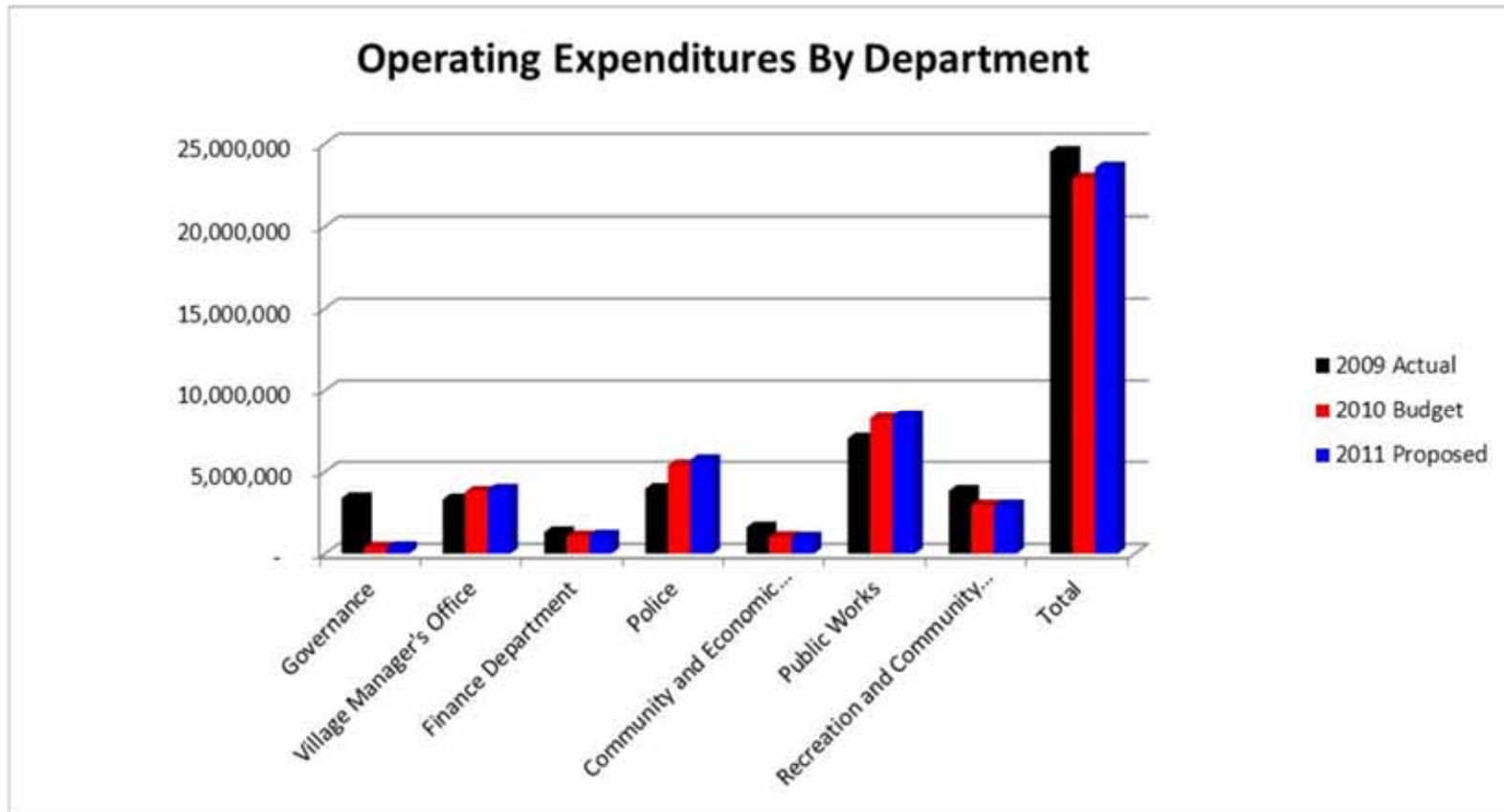


2011 Proposed Budget Overview - Expenditures

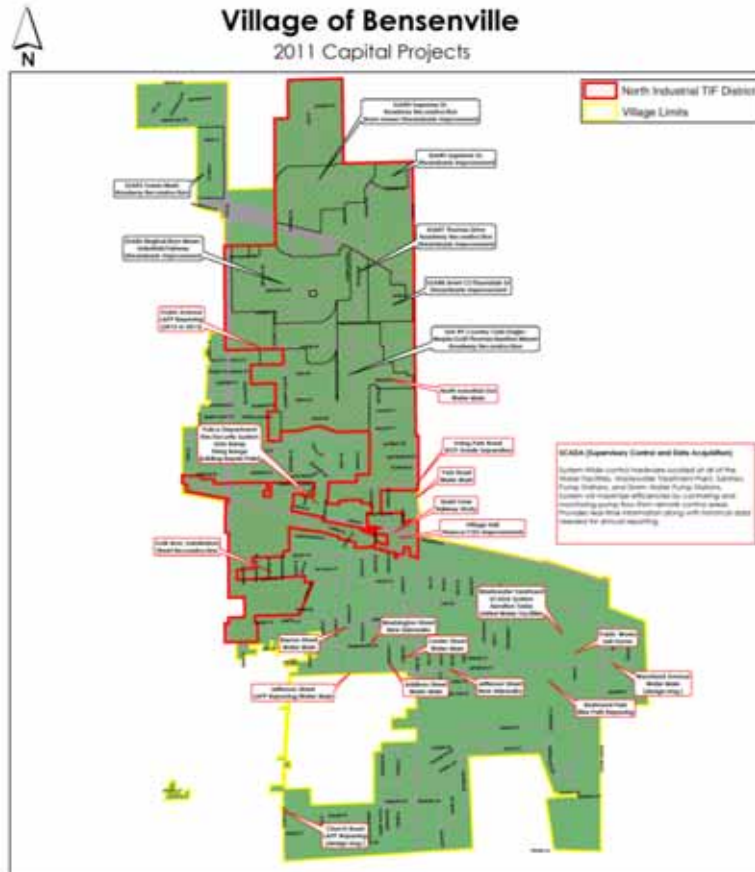
Operating Expenditures by Department 2009 Actual – 2011 Proposed

	2009 Actual	2010 Budget	2011 Proposed
Governance	3,401,937	383,369	404,153
Village Manager's Office	3,324,683	3,790,754	3,930,307
Finance Department	1,309,620	1,067,444	1,121,851
Police	3,974,011	5,395,389	5,721,591
Community and Economic Development	1,619,374	1,014,303	996,307
Public Works	7,047,184	8,274,596	8,424,392
Recreation and Community Programming	3,845,719	2,964,394	2,961,034
Total	<u>\$ 24,522,528</u>	<u>\$ 22,890,249</u>	<u>\$ 23,559,635</u>

2011 Proposed Budget Overview - Expenditures



2011 - Community Investment Plan



2011 Capital Budget	
Project Type	Cost
Streets	14,168,100
Sidewalks	265,000
Equipment/Vehicles	694,900
Municipal Facilities	502,500
Wastewater Treatment	1,510,000
Water	5,350,080
Stormwater	9,484,000
Sub-Total Expenditures	<u>31,974,580</u>
Revenue Source	
General CIP	3,573,060
Water & Sewer Fund	6,301,920
Stormwater Fund	760,000
TIF (North Industrial)	11,069,800
SSAs (North Industrial)	10,269,800
Sub-Total Funding Source	<u>31,974,580</u>

2011 Proposed Budget – Personnel

- The following is a chart on changes in personnel from 2010 to 2011

Personnel Changes

Calendar Years 2010 & 2011

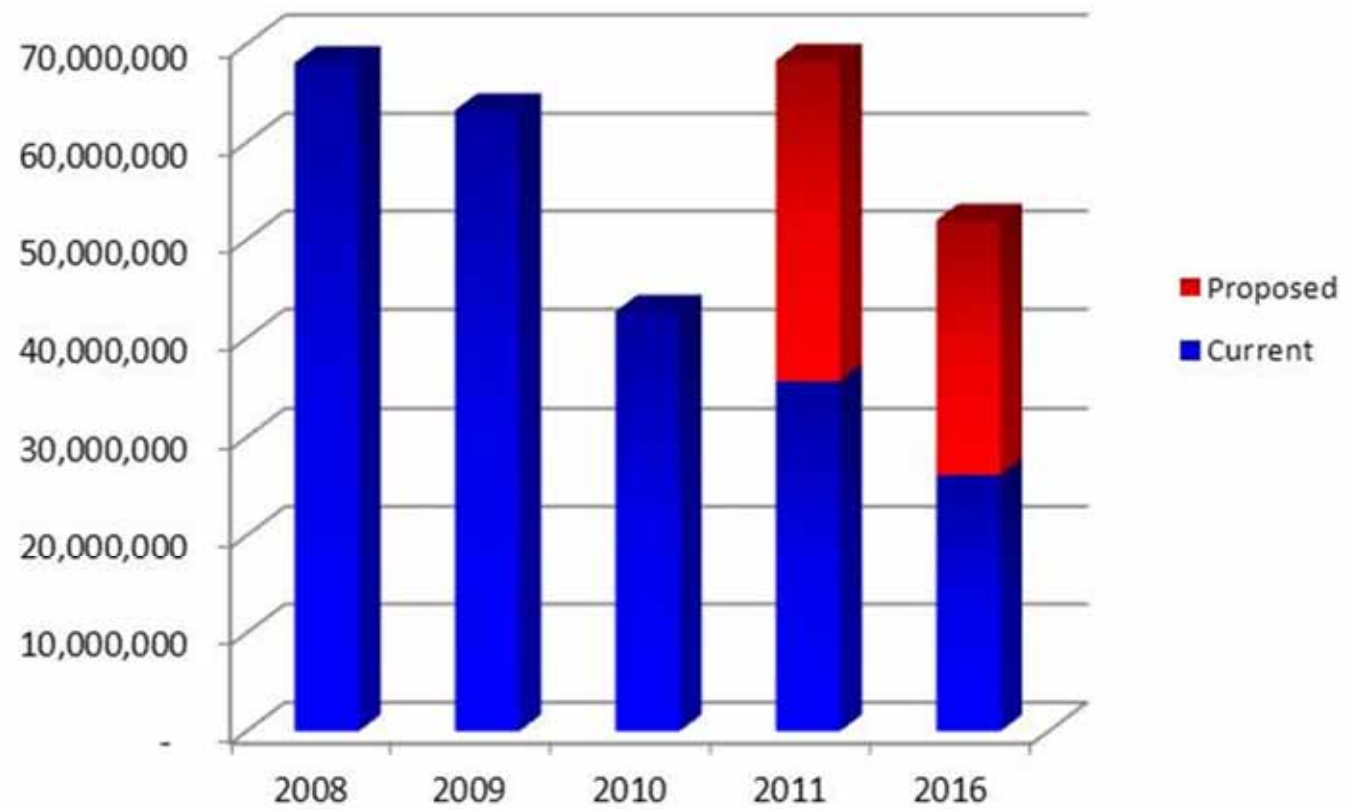
- Represents a less than 1% increase in full-time staff to accommodate the transfer of responsibility for sewer main cleaning from contractual to in-house, allowing for expanded service at a reduced cost and to transition to a full-time Emergency Management Coordinator at an additional cost of \$70,000
- Represents a 42% decrease in part-time positions
- Provides flexibility through the budgeting of hours versus positions to meet needs in certain part-time and seasonal areas

Regular Full & Part Time Positions by Department			
Fiscal Years 2010 & 2011 (01/11)			
	<u>2010</u>	<u>2011</u>	<u>2010-2011 Change</u>
<i>Full-Time Staff by Department</i>			
Governance ¹	1.00	1.00	0.00
Office of the Village Manager	5.50	6.50	1.00
Finance	10.00	10.00	0.00
Police	44.00	44.00	0.00
Public Works	28.00	28.00	0.00
Community & Economic Development	10.50	10.50	0.00
Recreation & Community Programming	11.00	11.00	0.00
<i>Total Full-Time by Department</i>	110.00	111.00	1.00
<i>Part-Time Staff by Department</i>			
Governance ¹	0.00	0.00	0.00
Office of the Village Manager	1.00	0.00	(1.00)
Finance	2.00	1.00	(1.00)
Police	3.00	3.00	0.00
Public Works	2.00	2.00	0.00
Community & Economic Development	3.00	0.00	(3.00)
Recreation & Community Programming	1.00	1.00	0.00
<i>Total Full-Time by Department</i>	12.00	7.00	(5.00)
<i>Part-Time Staff By Department (Authorized Hours)</i>			
Governance ¹	0	0	0
Office of the Village Manager	0	0	0
Finance	640	640	0
Police	3,836	3,836	0
Public Works	14,480	14,480	0
Community & Economic Development	0	0	0
Recreation & Community Programming	77,755	77,755	0
<i>Total Full-Time by Department</i>	96,711	96,711	0
¹ Elected Officials & Appointed Board & Commission Members not included in Summary			

Debt Service Summary

	Balance as of 4/30/2008	Balance as of 4/30/2009	Debt New ¹ /Proposed ² 12/31/2010	Retirements/ Write-Offs (Non-Recourse Debt) Through 12/31/10	Balance as of 12/31/2010	Debt Proposed New 12/31/2011	Retirements 2011	Balance as of 12/31/11	Retirements 2012	Retirements 2013	Retirements 2014	Retirements 2015	Balance Remaining as of 1/01/2016
Debt Service Fund	31,160,823	28,015,168	3,450,000	6,801,964	24,663,204	-	2,954,095	21,709,109	2,727,147	2,597,384	2,724,029	2,858,477	10,802,072
Utility Fund	11,250,000	10,690,000	-	1,185,000	9,505,000	4,933,007	3,700,000	10,738,007	205,000	265,000	260,000	303,528	9,704,479
SSA #2 Ser.2000	235,000	160,000	-	160,000	-	-	-	-	-	-	-	-	-
SSAs N. Industrial #3, #4, #5, #6, #7, #8 & #9	-	-	10,990,000	-	10,990,000	-	-	10,990,000	343,000	360,500	381,000	401,500	9,504,000
Rental Property	4,000,000	4,205,000	-	4,205,000	-	-	-	-	-	-	-	-	-
TIF #1	2,765,000	1,912,710	-	1,912,710	-	-	-	-	-	-	-	-	-
TIF #4	2,585,000	2,475,000	-	1,395,000	1,080,000	-	75,000	1,005,000	80,000	90,000	100,000	110,000	625,000
TIF #5	2,115,000	2,015,000	-	995,000	1,020,000	-	50,000	970,000	55,000	60,000	65,000	790,000	-
TIF #7	2,165,000	2,040,000	-	275,000	1,765,000	-	155,000	1,610,000	190,000	270,000	150,000	150,000	850,000
TIF #11	1,840,000	1,790,000	-	105,000	1,685,000	-	70,000	1,615,000	90,000	100,000	110,000	125,000	1,190,000
TIF (N Industrial)	-	-	-	-	-	16,715,000	-	16,715,000	-	-	-	400,000	16,315,000
Total:	58,115,823	53,302,878	14,440,000	17,034,674	50,708,204	21,648,007	7,004,095	65,352,116	3,690,147	3,742,884	3,790,029	5,138,505	48,990,551
Total Outstanding - VOB Debt Proposed for SSAs & N Industrial TIF	<u>58,115,823</u>	<u>53,302,878</u>			<u>50,708,204</u>			<u>65,352,116</u>					<u>48,990,551</u>
Total Outstanding - VOB Debt Current (includes W&S Restructuring)	<u>58,115,823</u>	<u>53,302,878</u>			<u>39,718,204</u>			<u>32,714,109</u>					<u>23,171,551</u>
					-			-					-
TIF Funds (Non-Recourse)					-			-					-
TIF #2	7,000,000	7,000,000	-	7,000,000	-	-	-	-	-	-	-	-	-
TIF #6	3,000,000	3,000,000	-	-	3,000,000	-	-	3,000,000					3,000,000
					-		-	-					-
Total Outstanding - Non-Recourse Debt	<u>10,000,000</u>	<u>10,000,000</u>			<u>3,000,000</u>			<u>3,000,000</u>					<u>3,000,000</u>
Total Outstanding - All Debt Proposed	<u>68,115,823</u>	<u>63,302,878</u>			<u>53,708,204</u>			<u>68,352,116</u>					<u>51,990,551</u>
Total Outstanding - All Debt Current (Recourse & Non-Recourse including W&S Restructuring)	<u>68,115,823</u>	<u>63,302,878</u>			<u>42,718,204</u>			<u>35,714,109</u>					<u>26,171,551</u>

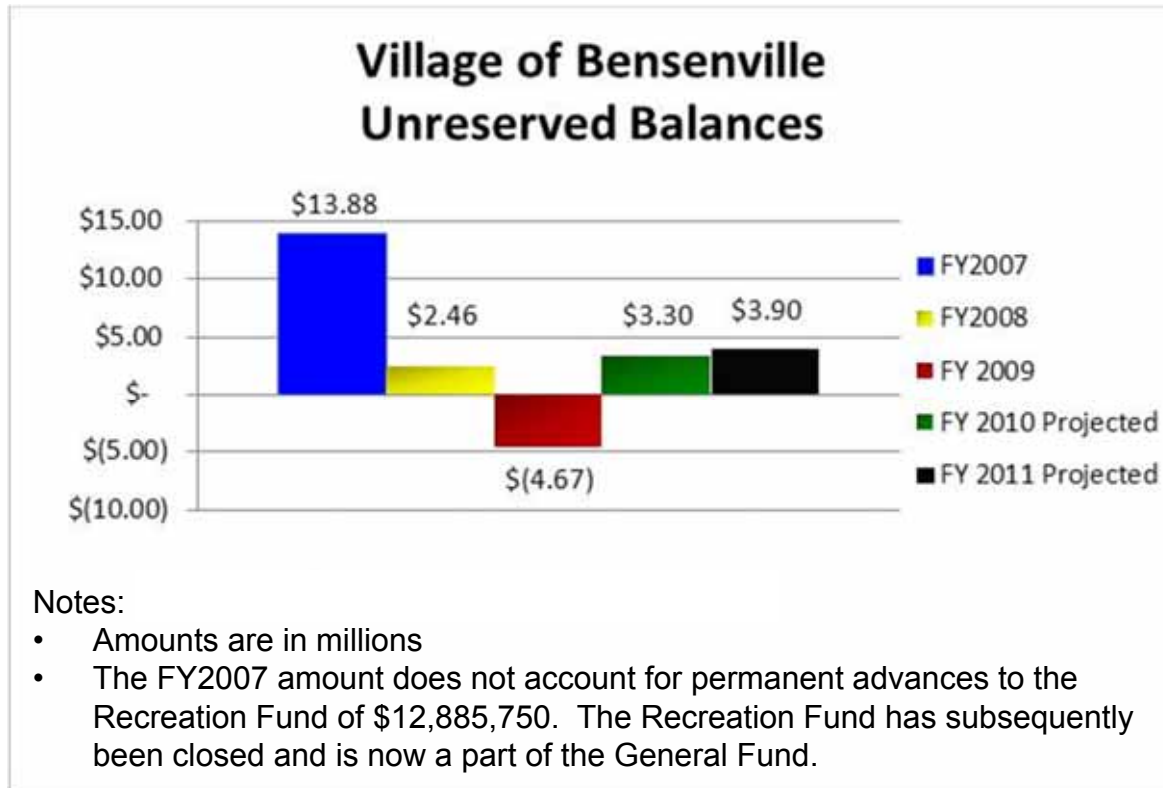
Total Outstanding Debt



Debt Service – General

	FY 2009 Actual	FY2010 20 - Month Budget	FY2010 20 - Month Projected	FY2011 Proposed
Principal	3,500,000	5,730,000	5,730,000	2,828,740
Interest	1,510,626	2,567,225	2,567,225	1,117,703
Service Fees	25,802	21,053	21,053	2,800
Total	5,036,428	8,318,278	8,318,278	3,949,243
Revenue & Transfers				
Property Taxes	587,225	1,064,500	1,065,259	531,770
Bond Proceeds	-	-	-	-
Transfer from General Fund (Skating)	-	406,000	406,000	358,263
Transfer from General Fund (Edge Bonds)	-	793,947	793,947	-
Transfer From General Fund (MFT)	-	740,846	740,846	370,975
Transfer General Fund	3,909,578	4,385,520	4,385,520	1,776,200
Transfer from CIP	-	267,276	267,276	909,235
Transfer from CIP (Edge)	-	660,189	660,189	-
Total Revenues	4,496,803	8,318,278	8,319,037	3,946,443
Revenues Over (Under) Expenditures	(539,625)	-	759	(2,800)

General Fund Unreserved Balance



Questions regarding the 2011 Proposed Budget?

Contact:

Mike Cassady, Village Manager

630-350-3420

or

Denise Pieroni, Deputy Village Manager

630-350-3400

or

Tim Sloth, Director of Finance

630-350-3397

VILLAGE OF BENSENVILLE

TYPE: Resolutions **SUBMITTED BY:** Denise Pieroni **DATE:** December 7, 2010

DESCRIPTION: Resolutions approving the 2010 regular meeting schedule for the Village Board and Standing Committees.

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

<input checked="" type="checkbox"/> <i>Financially Sound Village</i>	<input checked="" type="checkbox"/> <i>Enrich the lives of Residents</i>
<input checked="" type="checkbox"/> <i>Quality Customer Oriented Services</i>	<input checked="" type="checkbox"/> <i>Major Business/Corporate Center</i>
<input checked="" type="checkbox"/> <i>Safe and Beautiful Village</i>	<input checked="" type="checkbox"/> <i>Vibrant Major Corridors</i>

COMMITTEE ACTION: N/A - Proposed Schedule consistent with
2010 scheduled approved by Village Board.

DATE: N/A

BACKGROUND:

Annual meeting schedules for the Village Board and the Standing Committees need to be approved by the Board prior to the commencement of the 2011 calendar year. The proposed schedules are attached. These schedules are consistent with those approved for 2010. Variances in the meeting schedule for the Board include (1) a 6:00 p.m. start time for the January 25, 2011 meeting to accommodate the North Industrial Park TIF public hearing, (2) only one meeting in July which is to be held the third Tuesday of the month and (3) three meetings in December to be held on the first, second and third Tuesdays of that month.

Per the attached schedule for the Committees, the Public Safety Committee will meeting on the second Tuesday of each month from 6:00 to 6:30 p.m., immediately in advance of the Board meeting. The Administration, Finance & Legislation, Economic & Community Development and Infrastructure & Environment will be on the third Tuesday of each month starting at 6:00 p.m., 6:30 p.m. and 7:00 p.m., respectively. July and December are the only months in which this schedule will vary. In July, all Committee meetings will be held on the third Tuesday commencing at 5:30 p.m. In December, two Committees will meet the first Tuesday and two will meet the second Tuesday of that month. Additionally, 6:00 p.m. to 6:30 p.m. on the fourth Tuesday of each month (with the exception of July and December) are reserved for possible committee meetings so that the Village can be responsive to the needs of current and future residents and businesses.

KEY ISSUES: These schedules establish regular monthly meetings for the Village Board and each of the Standing Committees while providing flexibility specifically in the Stand Committees Schedule to respond to mission critical or other time sensitive matters.

ALTERNATIVES:

- Discretion of the Village Board.

RECOMMENDATION: Approve the 2011 meeting schedules for the Village Board and the four Standing Committees of the Board.

BUDGET IMPACT: N/A

ACTION REQUIRED: Village Board consideration of the resolutions, included in the packet, approving the 2011 schedules for the Village Board and the four Standing Committees which are included as attachments to the respective resolution.

Village of Bensenville
Board of Trustees Meeting Schedule
Calendar Year 2011

Adopted December 7, 2011

The Board meeting schedule for Calendar Year 2011 is hereby established to provide for regular Board of Trustee meetings on the dates listed below. Unless indicated otherwise, all regular Board of Trustee meetings shall be held in the Board Room at 12 South Center Street, Bensenville, IL and shall commence at 6:30 p.m.

January 11, 2011

January 25, 2011 – 6:00 P.M.

February 8, 2011

February 22, 2011

March 15, 2011

March 29, 2011

April 12, 2011

April 26, 2011

May 10, 2011

May 24, 2011

June 14, 2011

June 28, 2011

July 19, 2011

August 9, 2011

August 23, 2011

September 13, 2011

September 27, 2011

October 11, 2011

October 25, 2011

November 8, 2011

November 22, 2011

December 6, 2011

December 13, 2011

Village of Bensenville
Village Board Schedule for Committee Meetings
Calendar Year 2011
Adopted December 7, 2011

The following are the meeting schedules for the Standing Committees of the Village Board for Calendar Year 2011. These schedules are hereby established to provide for regular Committee meetings on the dates and at the times listed below. Unless indicated otherwise, all regular Committee meetings shall be held in the Board room at 12 South Center Street, Bensenville, IL. Additionally, the fourth Tuesday of each month, from 6:00 p.m. to 6:30 p.m. shall be reserved for a meeting of any of the Board Committees as may be required.

January 11, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

January 18, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

February 8, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

February 15, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

March 15, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

March 22, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

April 12, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

April 19, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.

- Infrastructure and Environment Committee – 7:00 p.m.

May 10, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

May 17, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

June 14, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

June 21, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

July 19, 2011

- Public Safety Committee – 5:30 p.m.
- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

August 9, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

August 16, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

September 13, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

September 20, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

October 11, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

October 18, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

November 8, 2011

- Public Safety Committee – 6:00 p.m. – 6:30 p.m.

November 15, 2011

- Administration, Finance and Legislation Committee – 6:00 p.m.
- Community and Economic Development Committee – 6:30 p.m.
- Infrastructure and Environment Committee – 7:00 p.m.

December 6, 2011

- Public Safety Committee – 6:00 p.m. – 6:15 p.m.
- Administration, Finance and Legislation Committee – 6:15 p.m. -6:30 p.m.

December 13, 2011

- Community and Economic Development Committee – 6:00 p.m. – 6:15 p.m.
- Infrastructure and Environment Committee – 6:15 p.m. -6:30 p.m.

RESOLUTION NO. _____

**A RESOLUTION ADOPTING MEETING SCHEDULES FOR THE
VILLAGE BOARD AND STANDING COMMITTEES
FOR THE 2011 CALENDAR YEAR**

WHEREAS, the Village of Bensenville, is a unit of local government in the State of Illinois; and

WHEREAS, the Village is subject to the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*; and

WHEREAS, pursuant to Section 120/2.03 of the Illinois Open Meetings Act, the Village Board provides for the adoption of an annual schedule of meetings of the Village Board and its Standing Committees; and

WHEREAS, the Village Board has reviewed schedules for its Board meetings and meetings of its respective Standing Committees for the calendar year 2011, both of which schedules are attached hereto and incorporated herein by reference as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bensenville, DuPage and Cook Counties, Illinois, as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: That the meeting schedules for the Village Board and its respective Standing Committees for calendar year 2011 as set forth in Exhibit "A," is hereby adopted.

SECTION THREE The Village Clerk is hereby directed to post the notice of the calendar of meetings for both the Village Board and its respective Standing Committees for the year 2011 in a prominent location at Village Hall, and, further to provide a copy of this Resolution with Exhibit "A" attached hereto to those news mediate which have filed an annual

request for notice as provided in paragraph (b) of Section 2.02 of the Illinois Open Meetings Act.

SECTION FOUR: This Resolution shall take effect no sooner than 10 days after notice by publication has been given as set forth herein.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville, Illinois, this 7th day of December, 2010.

APPROVED:

Frank Soto, Village President

ATTEST:

JoEllen Ridder, Village Clerk

Ayes: _____

Nays: _____

Absent: _____

TYPE: Ordinance **SUBMITTED BY:** Village Clerk's Office **DATE:** 12/07/10

DESCRIPTION: Ordinance Amending The Bensenville Village Code Title 3 – Chapter 3 – Section 5 – Class F - Liquor Regulations

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

<input type="checkbox"/>	<i>Financially Stable Government</i>	<input type="checkbox"/>	<i>Safe Place to Live</i>
<input type="checkbox"/>	<i>Cost Effective Services Responsive to Citizens</i>	<input type="checkbox"/>	<i>Downtown as a Community Focal Point</i>
<input type="checkbox"/>	<i>Open Government w/ Involved Citizens</i>	<input type="checkbox"/>	<i>Regional Partnerships</i>

BOARD ACTION: **Tabled on 10/26/10**

DATE: **December 7, 2010**

BACKGROUND

Walgreen Co. located at 5 W. Irving Park Road applied for a class F liquor licenses in December 2009. Inspector Bagnola conducted an annual inspection of the property in August 2010 and found no life safety issues to deny a liquor license. Police Chief, Frank Kosman, submitted his report finding no criminal history with the applicant pending the results of finger prints from the State. Director of Community and Economic Development, Scott Viger, has approved the sale of packaged beer and wine from a zoning standpoint. On October 26, 2010 the Village Board voted to table this item until a future date. Community & Economic Development Intern, Victoria Kosman, conducted a study of the surrounding areas in regards to the amount of liquor licenses issued. The report is attached.

KEY ISSUES:

The current Village Code allows five (5) class F licenses to be issued and outstanding at one time. All five (5) licenses are currently in use.

RECOMMENDATION:

Staff recommends the approval of an ordinance amending the Bensenville Village Code Title 3 – Chapter 3 – Section 5 – Class F - Liquor Regulations. This will increase the number of class F licenses to allow six (6) to be issued and outstanding at one time.

BUDGET IMPACT:

N/A

ACTION REQUIRED:

Motion to approve the adoption of an ordinance amending the Bensenville Village Code Title 3 – Chapter 3 – Section 5 – Class F - Liquor Regulations.

Memorandum

To: Michael Cassady
From: Victoria Kosman
Date: November 22, 2010
Subject: Liquor Licensing Research

The liquor licensing survey conducted to benchmark Bensenville with neighboring communities yielded these points of interest:

- A brief survey was distributed on October 29, 2010 via email to contacts at Elk Grove Village, Elmhurst, Franklin Park, Itasca, Villa Park and Wood Dale. No survey responses have been received currently from Elmhurst.
- The survey requested the number of issued liquor licenses for five different categories:
 - Full alcohol with consumption permitted on-premises (Full/On)
 - Full alcohol, packaged, for consumption off –premises (Full/Packgd/Off)
 - Beer and wine, packaged, for consumption off –premises (BW/Packgd/Off)
 - Full alcohol permitted at a restaurant (Full Rest)
 - Beer and wine permitted at a restaurant (BW Rest)
- These are the responses:

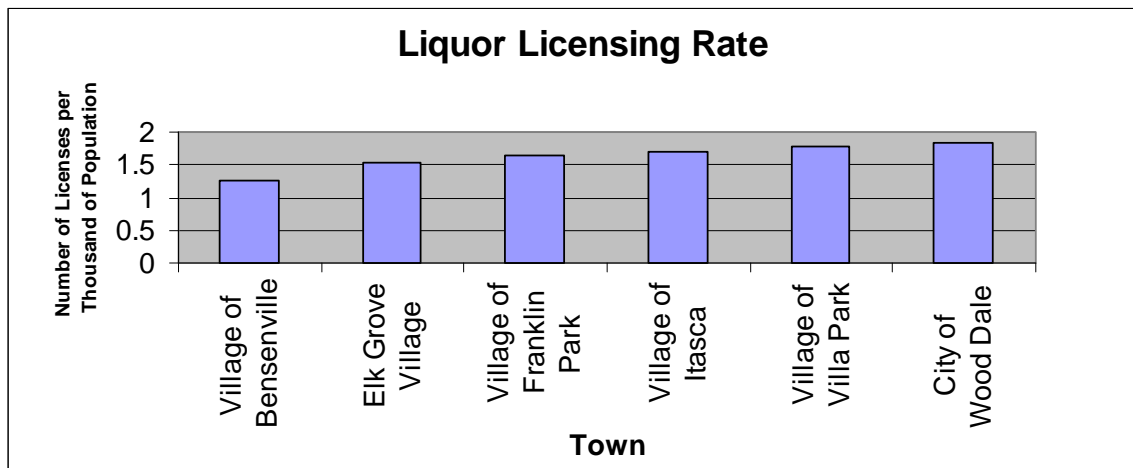
Town	Full/On	Full/ Packgd/ Off	BW/ Packgd/ Off	Full Rest	BW Rest	Total Number
Bensenville	11	5	5	4	1	26
Elk Grove	0	19	0	30	4	53
Franklin Park	9	5	9	7	2	32
Itasca	1	4	0	6	3	14
Villa Park	6	12	8	9	6	41
Wood Dale	6	9	2	7	1	25

- The rate shown in the table below is the estimated number of liquor licenses granted per thousand people of the population of the town. The populations are from the 2000 Census.

Town	Total Number	Population	Rate
Bensenville	26	20,703	1.26
Elk Grove	53	34,500	1.54
Franklin Park	32	19,545	1.64
Itasca	14	8,302	1.69
Villa Park	41	22,859	1.79
Wood Dale	25	13,565	1.84

Analysis

- In this brief study, the Village of Bensenville has the overall lowest rate of the five categories of distributed liquor licenses; however, Bensenville also has the highest number of liquor licenses of full alcohol permitted for consumption on premises.
- The Village of Elk Grove has the largest number for both liquor licenses permitting full alcohol for off -premise consumption and full-alcohol permitted at restaurants. This may be due to Elk Grove only allowing alcohol to be served at restaurants, keeping their overall comparative rate for this study low.
- Among the five towns surveyed, Itasca has the lowest population and number of liquor licenses.



Conclusion

Ultimately, this survey displays only a small sample of comparable results. Due to each town's varying liquor license classes, there is a margin of error. Some towns have a few excluded liquor licenses issued that do not specifically correspond with any of the five categories. Of the aforementioned results, Bensenville does have the lowest overall rate of liquor license distribution.

ORDINANCE NO._____

**AN ORDINANCE AMENDING THE BENSENVILLE VILLAGE CODE
TITLE 3 – CHAPTER 3 – SECTION 5 – CLASS F - LIQUOR REGULATIONS**

BE IT AND IT IS HEREBY ORDAINED by the President and Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois, as follows:

SECTION ONE: That Section 3-3-5 of the Bensenville Village Code, entitled “License classification; fees; number” is hereby amended by the addition of one (1) class F license and the following language shall be inserted in lieu thereof:

“F. Class F:

3. There shall be no more than six (6) class F licenses issued and outstanding at any one time.”

SECTION TWO: All resolutions and ordinances in conflict herewith are repealed to the extent of said conflict.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED by the President and Board of Trustees at the Village of Bensenville this 7th day of December, 2010.

APPROVED:

Frank Soto
Village President

ATTEST:

JoEllen Ridder
Village Clerk

AYES:_____

NAYS:_____

ABSENT:_____

VILLAGE OF BENSENVILLE

TYPE: Resolution **SUBMITTED BY:** Mike Cassady **DATE:** December 7, 2010

DESCRIPTION A resolution authorizing the Village of Bensenville to become a member of the Western Central Municipal Conference.

SUPPORTS THE FOLLOWING APPLICABLE VILLAGE GOALS:

<input type="checkbox"/>	<i>Financially Stable Government</i>	<input type="checkbox"/>	<i>Safe Place to Live</i>
<input checked="" type="checkbox"/>	<i>Cost Effective Services Responsive to Citizens</i>	<input type="checkbox"/>	<i>Downtown as a Community Focal Point</i>
<input type="checkbox"/>	<i>Open Government w/ Involved Citizens</i>	<input checked="" type="checkbox"/>	<i>Regional Partnerships</i>

COMMITTEE ACTION: N/A

DATE: _____

BACKGROUND

The West Central Municipal Conference was established in 1980 and currently has forty-four members representing a population of over 600,000. This conference continues to be successful in progressive problem solving collaborations regarding important regional issues and public policies.

DISCUSSION:

The conference acts as a link between the surrounding West Suburban Cook County communities. The combined resources are an outstanding opportunity for networking, education, and essential involvement in decision making affecting local government. In the region, our membership will provide valuable services and resources for the leadership of our community.

ALTERNATIVES:

1. Approve the Resolution.
2. Do not participate in the West Central Municipal Conference.

RECOMMENDATION: Staff recommends approval of the resolution. The West Central Municipal Conference is a conference that improves collaboration within our neighboring suburbs.

BUDGET IMPACT: \$5,500.00 annually.

ACTION REQUIRED: The approval of the resolution authorizing the membership of the West Central Municipal Conference participation.

MEMBER COMMUNITIES

Bellwood
Berkeley
Berwyn
Broadview
Brookfield
Cicero
Countryside
Elmwood Park
Forest Park
Forest View
Franklin Park
Harwood Heights
Hillside
Hodgkins
Indian Head Park
LaGrange
LaGrange Park
Leyden Township
Lyons
Lyons Township
Maywood
McCook
Melrose Park
Norridge
Northlake
North Riverside
Oak Park
River Forest
River Grove
Riverside
Rosemont
Schiller Park
Stickney
Stone Park
Summit
Westchester
Western Springs
Willow Springs

ASSOCIATE MEMBERS

Brookfield Zoo
Triton College
Morton College
Norwood Park Twp Hwy Dept.
Proviso Twp
Stickney Twp

PRESIDENT

Marilynn May
River Grove

VICE PRESIDENT

Russell Hartigan
Lyons Township

TREASURER

James Discipio
LaGrange Park

PAST PRESIDENT

James Discipio
LaGrange Park

EXECUTIVE DIRECTOR

Richard F. Pellegrino

| W | C | M | C |

WEST CENTRAL MUNICIPAL CONFERENCE

2000 Fifth Avenue, Building N
River Grove, IL 60171
ph 708/453-9100 fax 708/453-9101
www.westcook.org

October 20, 2010

Honorable Frank Soto
Village of Bensenville
12 S. Center Street
Bensenville, IL 60106

Dear Mayor Soto:

Thank you so very much for your recent expression of interest in learning more about the West Central Municipal Conference.

In this regard, we enclose an informational brochure which we trust provides a snapshot of our mission and our absolute commitment to regionalism.

We are all inextricably linked as communities of this region. Together, there are no challenges that we cannot meet for the benefit of our mutual quality of life.

Accordingly, we enclose a draft resolution for your consideration. As such, a resolution would need to be passed by your City Council. Upon receipt, we would then place your resolution upon our agenda for approval.

As an associate Member of the WCMC, the dues will not be based upon population but will be capped at \$5,500.00 annually. Also, please note that earlier this year, a three year freeze of dues was unanimously passed by our membership.

Finally, Joining the WCMC will in no way require you to leave any other council of government of which you are a member. To the contrary, municipalities are often members of more than one "COG" depending on circumstances and geography.

Once again, thank you for your interest in the WCMC. We would welcome your community to our regional team.

Warmest Personal Regards,



Richard F. Pellegrino
Executive Director

RECEIVED
10/21/10



- Legislative Committee
- Finance Committee
- Intergovernmental Committee

- Public Works Committee
- Transportation Committee
- Building and Codes Committee

Participation with the WCMC provides outstanding opportunities for networking, education, and contribution to important issues affecting local governments. Your involvement is essential to the advancement of WCMC programs, services and policies.



• Richard F. Pellegrino
Executive Director
rpell@westcook.org

• Neil C. James
Deputy Director
njames@westcook.org

• Debbie Baumgart, C.P.A.
Controller
dbaumgart@westcook.org

• Jim Caporusso, WCCSWA
Environmental Coordinator
jcaporusso@westcook.org

The West Central Municipal Conference (WCMC), a regional council of local governments established in 1980, is a membership supported association representing a population of over 600,000. With 44 members, the WCMC unites an area of nearly 200 square miles. The WCMC is the "link" to each west suburban Cook County community.

WHY IS THIS "LINK" IMPORTANT?

Since its creation, the WCMC has successfully combined the resources of the member communities to create a progressive and active forum for problem solving.

The WCMC has used its cooperative approach to institute programs which not only better its communities but provide valuable services to its citizens who work and live in the region.



The WCMC has implemented an intergovernmental cooperation program where members participate in the Information Technology Consortium, Municipal Vehicle and Equipment Auctions, Mutual Aid Agreements, Clean Air Counts, Group Purchasing, and the Illinois Metropolitan Investment Fund.

The WCMC also works very closely with the Metropolitan Mayors Caucus (MMC). The MMC is an active collaboration between Chicago and the suburban council of governments. It is a forum for independent thinking and discussion regarding important public policy issues.

The WCMC has implemented a Legislative Advocacy program as well as the West Suburban Training Institute, an information and training resource for members.

The WCMC has a Transportation and Land Use Planning program. The Council of Mayors Surface Transportation Program, the Cook-DuPage Corridor Study, and the Chicago Metropolitan

Agency for Planning initiatives are key components of regional importance.

The WCMC also offers its members a unique Employee Assistance Program (EAP), which provides a full range of services to full- and part-time employees in local government. Through the EAP, employees and their families are eligible to receive no-cost counseling, training and treatment for personal matters that affect their professional performance. Another program offered is the Suburban Tree Consortium, a cost-effective means of acquiring and installing trees in our communities.



Your Council of
Government
working for you!

What is the West Central Municipal Conference?

**RESOLUTION
PETITIONING THE WEST CENTRAL MUNICIPAL CONFERENCE
FOR ASSOCIATE MEMBERSHIP**

WHEREAS, the West Central Municipal Conference (hereinafter "WCMC") a Council of Government comprised of forty-four municipalities, townships, community colleges and the Chicago Zoological Society in west suburban Cook County representing a population of 566,000; and

WHEREAS, the WCMC offers its members opportunities for networking, education and resources to create an active forum for problem solving; and

WHEREAS, the WCMC provides services and activities to its members which include, without limitation, intergovernmental cooperation, legislative advocacy, transportation planning, group purchasing and informative training and assistance for employees and elected and appointed officials; and

WHEREAS, the Village of Bensenville could benefit from the quality services, activities and programs offered by the WCMC; and

WHEREAS, based on the foregoing, the Village Board for the Village of Bensenville has determined that it is in the best interests to petition the WCMC for Associate Membership;

NOW, THEREFORE BE IT RESOLVED that the Village Board for the Village of Bensenville located in the Counties of DuPage and Cook, within the State of Illinois hereby petitions the WCMC to become an Associate Member of the WCMC, the Village of Bensenville hereby authorizes to cause WCMC's annual membership fee, to be submitted to the WCMC in a timely manner.

BE IT FURTHER RESOLVED, that copies of this Resolution be sent to the President and Executive Director of the WCMC.

Frank Soto
President, Village of Bensenville

ATTEST:

JoEllen Ridder
Clerk, Village of Bensenville