

**Village of Bensenville
Village Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook**

**MINUTES OF THE ADMINISTRATION, FINANCE AND LEGISLATION
COMMITTEE MEETING**
August 19, 2014

CALL TO ORDER: Chairman Jarecki called the meeting to order at 7:52 p.m.

PRESENT: Upon roll call by Deputy Village Clerk, Corey Williamsen, the following Board Members were present:

Chairman Jarecki, President Soto, Bartlett, Janowiak, O'Connell, Ridder

Absent: Wesseler

A quorum was present.

Village Clerk, Ilsa Rivera-Trujillo was also present

Staff Present: Cassady, DiSanto, Ferguson, Kosman, Patel, Radde, Rysavy, Sloth, Thakkar, Viger, Williamsen

**Approval of
Minutes:** The June 17, 2014 Administration, Finance and Legislation Committee Minutes were presented.

Motion: Trustee Bartlett made a motion to approve the minutes as presented. President Soto seconded the motion.

All were in favor. Motion carried.

**2nd Quarter Financial
Review Report:** Director of Finance, Tim Sloth, presented to the Committee the 2nd Quarter Financial review report.

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Trustee O'Connell asked if the Village was able to see a list of taxes generated by businesses. Mr. Sloth stated the Village has begun receiving the information and would provide it to the Village Board in an upcoming confidential packet.

Motion: Trustee Bartlett made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Ridder seconded the motion.

All were in favor. Motion carried.

2014 Liability

Insurance Broker: Human Recourses Director, Gary Ferguson, presented to the Committee the responses from the 2014 Liability Insurance Broker Request for qualifications and asked for direction from the Committee.

Mr. Ferguson stated the Village's current liability insurance policy with Travelers Insurance expires on November 30, 2014. Mr. Ferguson stated the Village is also in the final year of it's 3 year general liability insurance brokerage services agreement with Arthur J. Gallagher & Co. Mr. Ferguson stated after three years it is appropriate to survey the brokerage marketplace through a Request for Qualifications (RFQ). Mr. Ferguson stated three firms responded to the RFQ: Gallagher (our current broker), Owens Group (our previous broker) and Mesirow Financial. Mr. Ferguson stated staff has been pleased with Gallagher and Owens Group's service in the past and Mesirow was invited to participate as one of the largest firms in the municipal insurance field and comes highly recommended. Mr. Ferguson stated staff recommends that the Committee review the RFQ responses and select a broker. Mr. Ferguson stated once selected, staff will negotiate the brokerage fee, which should be within the range of this year's rate of \$36,000.

Mr. Robert McWeeny, Area Executive Vice President of Arthur J. Gallagher & Co. provided the Committee with a background of Arthur J. Gallagher & Co. along with a recap of what Arthur J. Gallagher & Co. has done for the Village of Bensenville, including \$283,000 in savings within the last five years with assistance in storm/wind damagers and insurance rates.

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Cathy Juricic Easly, CPCU, Senior Vice President and Thomas Collins, Vice President of Mesirow Financial provided the Committee a background of Mesirow Financial.

Trustee O'Connell stated he did not feel comfortable making a decision without Staff recommendation and without having enough knowledge of the companies. Trustee Jarecki had agreed with Trustee O'Connell's remarks.

Motion: Trustee Ridder made a motion to refer to Standing Committee on a future Village Board Meeting Agenda for action along with a Staff recommendation. President Soto seconded the motion.

All were in favor. Motion carried.

INFORMATIONAL ITEMS: Village Manager, Michael Cassady, asked for a Strategic Plan meeting for September 4, 2014. There were no objections from the Committee.

Trustee Ridder asked for an update of the leak detection software on the new water meters.

ADJOURNMENT: Ridder made a motion to adjourn the meeting. Trustee O'Connell seconded the motion.

All were in favor. Motion carried.

Chairman Jarecki adjourned the meeting at 9:18 p.m.

Corey Williamsen

Deputy Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 14th day, October 2014