

**Village of Bensenville  
Village Board Room  
12 South Center Street  
Bensenville, Illinois 60106  
Counties of DuPage and Cook**

**MINUTES OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE**  
**October 20, 2015**

**CALL TO ORDER:** Chairman DeSimone called the meeting to order at 6:41 p.m.

**PRESENT:** Upon roll call by Deputy Village Clerk, Corey Williamsen, the following Board Members were present:

Chairman DeSimone, President Soto, Carmona, Jaworska, Wesseler, Janowiak, O'Connell

Absent: None

Village Clerk, Ilsa Rivera-Trujillo, was also present.

A quorum was present.

Staff Present: V. Benham, J. Caracci, T. Finner, B. Flood, K. Katz, F. Kosman, M. Martella, M. Patel, M. Rysavy, A. Thakkar, S. Viger, C. Williamsen

**Approval of Minutes:**

The September 15, 2015 Infrastructure and Environment Committee Meeting minutes were presented.

**Motion:** Trustee Janowiak made a motion to approve the minutes as presented. Trustee Jaworska seconded the motion.

All were in favor. Motion carried.

**Lindahl Brothers:** Director of Public Works, Joe Caracci, presented to the Committee a Resolution Authorizing the Approval of Change Order No. 1 to the Lindahl Bros., Inc. Contract in the Amount of \$34,000.00 for Sand & Stone Delivery / Debris Hauling.

Mr. Caracci stated the Public Works Department routinely performs water main, sanitary sewer, and storm sewer repairs. Mr. Caracci stated these repairs require the purchase of construction material (stone and sand) and construction debris removal.

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Mr. Caracci stated the Village Approved Resolution R-110-2014 in the amount of \$80,000.00 for Lindahl Bros., Inc. to provide sand and stone delivery and debris hauling services for this calendar year. Mr. Caracci stated due to a very aggressive schedule, the Village has performed more digs in the past year than typical. Mr. Caracci stated Staff is requesting the approval of a change order in the amount of \$34,000 to finish out the calendar year.

There were no questions from the Committee.

**Motion:** Trustee O'Connell made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Janowiak seconded the motion.

All were in favor. Motion carried.

**Cargill Salt:** Director of Public Works, Joe Caracci, presented to the Committee a Resolution Authorizing the Execution of a Contract with Cargill Incorporated Salt Division for the Purchase of 500 Tons of Bulk Rock Salt in the Not-to-Exceed Amount of \$32,695.

Mr. Carracci stated earlier this year, staff submitted an application with the State of Illinois CMS which requests our participation in their annual salt bid for 500 tons of salt. Mr. Carracci stated this would be coupled with our DuPage County contract approved in August of 500 tons. Mr. Carracci stated the results of the State bid were favorable. Mr. Carracci stated Cargill was once again our supplier with a cost for the season of \$65.39 per ton. Mr. Carracci stated this is higher than our 2 year contract from 2013 of \$59.71 per ton, but lower than our existing contract with DuPage County of \$70.44 per ton. Mr. Carracci stated the contract allows for the purchase of 80% of the allocation should we not need the full amount and up to 120% of the allocation should we get hit with another bad winter. Mr. Carracci stated both of these contracts are anticipated to be used once we deplete our current supply of salt. Mr. Carracci stated the Village's dome is currently filled with approximately 1,500 tons of salt.

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Mr. Carracci stated Staff is hoping to use this contract to refill our dome at the end of the season.

There were no questions from the Committee.

Motion: Chairman DeSimone made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee O'Connell seconded the motion.

All were in favor. Motion carried.

**State Highway**

**Permits:**

Director of Public Works, Joe Caracci, presented to the Committee a Resolution to Obtain Permits to Perform Work on State Highways.

Mr. Caracci stated the Village owns and operates sanitary sewer, water, storm sewer, street lights, and landscaping on Route 83 and Irving Park Road, which are both State Highways. Mr. Caracci stated when repair work needs to be done on these Village assets, rather than posting bonds or other types of surety, the State of Illinois allows municipalities to pass a Resolution to obtain permits to do the work instead. Mr. Caracci stated these permits are good for two years. Mr. Caracci stated at this time it is necessary for the Village to renew our permits for 2016 and 2017. Mr. Caracci stated Staff recommends approval of the Resolution.

There were no questions from the Committee.

Motion: Chairman DeSimone made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Janowiak seconded the motion.

All were in favor. Motion carried.

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**HR Green:** Director of Public Works, Joe Caracci, presented to the Committee a Resolution Authorizing the Execution of Amendment No. 2 to the Engineering Services Agreement with HR Green for Plan Review Services Associated with the Elgin-O'Hare Western Access Project in the Not to Exceed Amount of \$150,000 for a Revised Contract Total of \$298,000.

Mr. Caracci stated the Tollway is actively designing the multiple parts (contracts) that make up the EOWA Project. Mr. Caracci stated each contract requires at least three reviews from the Village (30%, 60%, 95%). Mr. Caracci stated from infrastructure to aesthetics, it is important that the Village participate in every aspect of the project. Mr. Caracci stated in remainder of 2015 and until end of December 2016, the Village anticipates at least 26 plan reviews for the EOWA. Mr. Caracci stated Staff expects at least one IGA with the Tollway. Mr. Caracci stated the complexity of the reviews is great as it will be vital to take drainage, utilities and aesthetics into account. Mr. Caracci stated with this magnitude of involvement, the Village seeks the assistance of consulting engineering firms. Mr. Caracci stated HR Green has performed well on these first reviews and staff would like to extend the contract through the end of 2016. Mr. Caracci stated the Village budgeted \$150,000 for EOWA Plan Review Assistance in 2015.

Trustee Janowiak asked for an update of the overall 390 highway project. Mr. Caracci stated Staff and HR Green plan to present an update to the Committee in early 2016.

President Soto asked for time line of expected building and for them to be promoted on the Village's social media outlets.

Trustee Wesseler asked if other Communities in the area have retained HR Green for their services relating to the 390 highway. Mr. Caracci stated Wood Dale and Itasca have both retained HR Green along with other communities.

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**Motion:** Trustee Janowiak made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee O'Connell seconded the motion.

All were in favor. Motion carried.

**Copenhaver**

**Construction :** Director of Public Works, Joe Caracci, presented to the Committee a resolution authorizing the award of the Base Bid and Alternate 1 for Phase II construction of 2014 Various Native Vegetation Management Project (Addison Creek Tributary 3) with Copenhaver Construction, Inc of Gilberts, IL in the total amount of \$81,888.00.

Mr. Caracci stated the Village constructed multiple projects in the past that are located within the Special Management Areas (floodplain, wetlands, wetland buffers, etc.) and do not meet the performance criteria of the DuPage County Stormwater and Floodplain Management Ordinance (DCSFO). Mr. Caracci stated in order to close out these outstanding permits, the Village must act to bring these sites into compliance. Mr. Caracci stated the scope of the project includes removing existing deteriorated concrete banks along the creek and replacing it with vegetated rock toe shoreline plugs and native plantings. Mr. Caracci stated due to limited budgeting as well as potential of using some of these sites for other identified capital projects and/or private developments, the Village plans to bring these sites into compliance over the next few years by splitting the construction in multiple Phases. Mr. Caracci stated these will be multi-year contracts with the construction taking place in the first year of the project. Mr. Caracci stated a three year maintenance and monitoring period follows the construction.

Trustee Janowiak asked if the proposed project will assist with flooding on David Drive. Mr. Caracci stated it is unknown as the proposed project is addressing violations identified by the County.

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**Motion:** Chairman DeSimone made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Janowiak seconded the motion.

All were in favor. Motion carried.

**MFT Funds:** Director of Public Works, Joe Caracci, presented to the Committee a Resolution Authorizing a Supplemental Resolution to appropriate the use of the Motor Fuel Tax (MFT) funds to pay for roadway related general maintenance in the additional amount of \$639.80 for a revised amount of \$225,639.80 from January 1, 2015 to December 31, 2015.

Mr. Caracci stated in April 2015, the Village Board approved a resolution to expend MFT funds for General Maintenance in the amount of \$225,000. Mr. Caracci stated this year's general maintenance program was used for primarily on the Sidewalk R&R and Pavement Patching program. Mr. Caracci stated the total for Sidewalk R&R this year was \$100,000; \$125,000 for the Pavement Patching Program. Mr. Caracci stated the bid amount for the Sidewalk R&R was \$101,775 while the final contract value was \$104,486.66. Mr. Caracci stated the bid amount for the Pavement Patching was not-to-exceed \$125,000 while the final contract value was \$121,153.14. The total for both contracts was \$225,639.80. Mr. Caracci stated in order to provide a better final product, staff made field changes to expand the original scope of work which resulted in the contract overage in the amount of \$639.80.

Trustee Wesseler stated he was under the impression that there was a possibility the State of Illinois could withhold money owed to the Village as part of their budget crisis and asked how the Village would address the issue if it were to happen. Mr. Caracci stated these are funds that are already in an account that the Village has to determine the use for. Mr. Caracci stated it could be an issue at a later date if the State decided to cut funding to Communities.

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**Motion:** Chairman DeSimone made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Janowiak seconded the motion.

All were in favor. Motion carried.

**Cartegraph  
Systems:**

Director of Public Works, Joe Caracci, presented to the Committee a Resolution Authorizing the Execution of a Contract with Cartegraph Systems, Inc. for the Purchase, Implementation, and Training of a Work Management Software Package in the Not-to-Exceed Amount of \$74,564.

Mr. Caracci stated over the past three years, the Public Works Department has attempted to implement the MUNIS Work Management software module without effectiveness. Mr. Caracci stated integration with the CRM system has had more issues than successes. Mr. Caracci stated continued efforts to resolve issues with MUNIS through our consultant (Baecore) have been ineffective. Mr. Caracci stated Staff's goals of tracking time/material/labor costs with work flow and integrating this data with a Customer Response Module were not being realized. Mr. Caracci stated Staff solicited demonstrations of six vendors. Mr. Caracci stated Cartegraph Systems was the preferred system by the evaluation team. Mr. Caracci stated their package included a complete system that included comprehensive work management tracking (time/material/labor), asset management, GIS integration, Petrovend fuel system integration, preventative maintenance scheduling, complete field integration (tablets), internal work request tracking, and a completely integrated web portal for customer service requests. Mr. Caracci stated the platform is fully customizable to fit each user's individual responsibilities and preferences. Cartegraph also has local implementations in the Chicagoland area that have integrated with the GIS Consortium, Petrovend, and MUNIS.

Chairman DeSimone asked if the Village was entitled to a refund from Baecore since their system did not meet the Village's need. Mr. Caracci stated he was unaware of the possibility but would inquire.

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**Motion:** Trustee O'Connell made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Janowiak seconded the motion.

All were in favor. Motion carried.

**Winkler's Tree  
Service:**

Director of Public Works, Joe Caracci, presented to the Committee a Resolution Authorizing the Execution of a One Year Contract Extension with Winkler's Tree Service Inc. for the 2015-2016 Parkway Tree Pruning Program in the Not-to-Exceed Amount of \$63,300.50.

Mr. Caracci stated the 2015/2016 Pruning Program will consist of tree pruning in Zone 3, essentially north of Jefferson Street, south of the railroad tracks, east of IL83 and west of York Road. Mr. Caracci stated there are 1,116 trees to be pruned by the contractor (>10" in diameter). Mr. Caracci stated Staff will prune the remaining trees in house. Mr. Caracci stated the Pruning contract was competitively bid in 2012 with Winkler's Tree Service, Inc. being awarded the contract. Mr. Caracci stated Staff has been very impressed with Winkler's work over the past three years and received many compliments from residents on their professionalism, quality, and cleanliness. Mr. Caracci stated earlier this year, Winkler requested consideration of a contract extension at the same unit prices as last year. Mr. Caracci stated based on their previous work and competitive pricing, staff is in favor of executing this offer.

Trustee Wesseler asked if any Bensenville businesses submitted their proposal for the proposed services. Mr. Caracci stated he is aware of a Bensenville business that inquired about the project but were not eligible to bid because they do not have a certified arborist on staff. Mr. Caracci stated he recommends the Bensenville business to Bensenville Residents when asked for a tree service company.

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Motion: Chairman DeSimone made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Wesseler seconded the motion.

All were in favor. Motion carried.

**Ozinga Materials:** Director of Public Works, Joe Caracci, presented to the Committee a Resolution Authorizing the Execution of Contract with Ozinga Materials for the Purchase of Modular Blocks in the Not-to-Exceed Amount of \$40,000.

Mr. Caracci stated as part of the WWTP Upgrade Project a material storage facility was anticipated to be constructed in the location of the old sludge drying beds. Mr. Caracci stated this structure was intended to provide a storage location for materials (stone, sand, and topsoil) and debris (spoil, asphalt, concrete, brush, etc.) necessary for Public Works to operate. Mr. Caracci stated as part of Change Order Number One (R-90-2014), the material storage facility was removed from the scope of work. The credit given for the work of \$531,580. This change leaves Public Works without a location to store materials. Mr. Caracci stated in lieu of a permanent concrete structure with footings and reinforced walls, staff is proposing to pave the area (asphalt or concrete - to be determined based on price) and construct a modular block system. Mr. Caracci stated the system would consist of various sized concrete blocks that can be constructed similar to Legos. Mr. Caracci stated the blocks would be interlocking to provide a secure and semi-permanent facility. Mr. Caracci stated a quote has been provided by Ozinga for the purchase and delivery of the blocks. (\$36,720). Mr. Caracci stated due to the estimate of delivery costs and any possible variations in the assembly of the blocks, staff is recommending providing a slight contingency in the contract of \$3,180, for a contract total of \$40,000.

There were no questions from the Committee.

Motion: Chairman DeSimone made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Wesseler seconded the motion.

All were in favor. Motion carried.

**Informational  
Items:**

**Green Street /  
York Road EMC &  
Landscape:**

Mr. Caracci stated the Village has intended to construct a gateway at the corner of York and Green. Mr. Caracci stated the gateway was to include extended landscaping and an electronic message center. Mr. Caracci stated the Village secured a 100' x 100' areas at the intersection as part of an easement agreement with the City of Chicago. Mr. Caracci stated the Village hired Christy Webber Landscapes to develop some concept drawings and alternatives for the Village to consider. Mr. Caracci stated Christy Webber was chosen as they were the design landscape architects of the existing landscaping that exists on the site. Mr. Caracci presented the Committee with two options for a proposed EMC sign and asked for direction.

Trustee Wesseler asked who would be responsible for the maintenance of the landscape in the area. Mr. Caracci stated the Public Works Department will be responsible for the maintenance of the area.

Trustee Janowiak asked if there were plans for sprinklers to be installed in the area. Mr. Caracci stated it was an option and would have to be looked at to see if the area is equipped with the necessary needs.

Trustee Wesseler asked if it was possible to redirect the sidewalk to proceed through the proposed design. Mr. Caracci stated he would enquire with the City of Chicago as it is their property. Interim Village Manager, Frank Kosman, suggested not redirecting the sidewalk as it may increase the changes of sign and landscape vandalism.

*Consensus from the Committee directed Staff to proceed with sign and landscape option number one and have Christy Webber create bid documents for the selected alternative for the Village to utilize in a formal construction bid process of the EMC sign and hire Christy Webber to perform design / build services for the gateway.*

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Trustee Wesseler asked how long it will take for the project to be completed. Mr. Caracci stated it would take four to six weeks for the landscaping and construction would start in the spring of 2016. Mr. Caracci stated formal approval of the design will come forth to the Village Board in early 2016.

**White Pines RFQ:** Chairman DeSimone asked if it was possible for Staff to perform an RFQ in regards to the engineer design for the White Pines watermain system.

Mr. Caracci reviewed the process of the RFQ and stated the hiring of a company was not based on a low bid, rather the overall quality of the company. Mr. Caracci stated the RFQ processes is done internally with the assistance of an outside Public Works Engineer. Mr. Caracci stated the RFQ process typically takes six to eight weeks but if he was directed by the Committee to proceed with the RFW process, he would attempt to get it done within six weeks.

Chairman DeSimone stated he believed it would be a good idea to direct Staff to proceed with the RFQ process.

Trustee O'Connell asked if the RFQ process was done, would the price of the proposed project increase? Mr. Caracci stated there is a possibility the price could increase and reminded the Committee the RFQ process is not based on low bid.

President Soto raised concern with the cost of an RFQ process and asked if costs would be recuperated.

Trustee Wesseler stated Trustee DeSimone and himself attended a White Pines Civic Association meeting and this issued was not brought to their attention. Trustee Wesseler stated he would like to continue with the current process with Christopher B. Burke Engineering and not proceed with a new RFQ.

Trustee Wesseler asked for an update regarding the list of questions the White Pines Civic Association submitted to Staff. Mr. Caracci stated a draft response has been completed and was awaiting Attorney review.

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Motion: Chairman DeSimone made a motion to direct Staff to proceed with an RFQ regarding the engineering design of the White Pine water system.

Roll Call: Ayes: Chairman DeSimone, Carmona, Jaworska

Nays: Janowiak, O'Connell, Wesseler, President Soto

The motion failed.

Trustee O'Connell asked Staff if it was possible to install lights in alleys. Mr. Caracci stated it's a process that would need to be evaluated and would draft a report for the Committee.

**ADJOURNMENT:** Chairman DeSimone made a motion to adjourn the meeting. Trustee Wesseler seconded the motion.

All were in favor. Motion carried.

Chairman DeSimone adjourned the meeting at 8:28 p.m.

Corey Williamsen  
Deputy Village Clerk

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Bensenville this 17th day, November 2015