

**Village of Bensenville
Village Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook**

**MINUTES OF THE COMMITTEE OF THE WHOLE
April 18, 2023**

CALL TO ORDER: Village President, Frank DeSimone, called the meeting to order at 6:30 p.m.

PRESENT: Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

Carmona, Franz, Frey, Lomax, Panicola

Absent: Perez

A quorum was present.

Staff Present: E. Summers, J. Caracci, S. Flynn, J. McManus, K. Pozsgay, D. Schulze, C. Williamsen

Public Comment: There was no Public Comment.

**Approval of
Minutes:**

The March 21, 2023 Committee of the Whole Meeting minutes were presented.

Motion: Trustee Carmona made a motion to approve the minutes as presented. Trustee Frey seconded the motion.

All were in favor. Motion carried.

**EXECUTIVE
SESSION:**

Village Manager, Evan Summers, called for an Executive Session for the purpose of discussing Personnel (5 ILCS 120/2 (C) (1). No actions will take place as a result of the discussions.

Motion: Trustee Panicola made a motion to recess the meeting and go into executive session. Trustee Frey seconded the motion.

All were in favor. Motion carried.

President DeSimone recessed the meeting at 6:31 p.m.

President DeSimone called the meeting back to order at 6:42 p.m.

PRESENT: Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

Carmona, Franz, Frey, Lomax, Panicola

Absent: Perez

A quorum was present.

IMRF

Representative: Village Manager, Evan Summer, presented a **Resolution that Authorizes and Directs the Appointment of the Village Manager as the Authorized Agent to the Illinois Municipal Retirement Fund (IMRF) for the Village of Bensenville.**

Village Manager, Evan Summers stated due to transitions within the Finance Department at the end of the month, it will be necessary to change the authorized contact for the Illinois Municipal Retirement Fund (IMRF) in order to continue to support operations in the Village of Bensenville.

Mr. Summers stated Staff recommends that the Village Board authorizes and directs the appointment of the Village Manager, Evan K. Summers, as the authorized agent for IMRF. Mr. Summers stated the authorized agent is responsible for signing off on documents with IMRF, including forms for new or terminating employees and employee change forms. Mr. Summers stated additionally, the Board will be delegating the authority to petition and/or vote for new IMRF Trustees as part of this authorization.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

**1180 W. Irving
Park Road:**

Village Manager, Evan Summer, presented an **Ordinance Approving a Preliminary and Final Plat of Subdivision at 1180 W Irving Park Road, Bensenville, Illinois.**

Director of Community and Economic Development, Kurtis Pozsgay stated the Petitioner, LSCD, LLC, is requesting a Preliminary and Final Plat of Subdivision at 1180 W Irving Park Road to Consolidate all existing parcels at the subject property into a single lot of record.

Mr. Pozsgay stated in February of 2023, LSCD, LLC was granted approval for a Climate Controlled Self-storage facility at 1180 W Irving Park Road. Mr. Pozsgay stated a condition of approval of the project was that the petitioner consolidate the parcels within the existing development area into one.

Mr. Pozsgay stated Village departments have reviewed the submitted Plat and deemed it satisfactory to our standards.

Mr. Pozsgay stated the subject property is bounded by Irving Park Rd to the North, IL Rte 83 to the west, Speedway to the east, and railroad tracks to the south. Mr. Pozsgay stated the Village has approved the vacation of the alley located within the center of the property.

Mr. Pozsgay stated there are easements for utility, access, signage, and visibility on the west and south sides of the property that are proposed to remain.

Mr. Pozsgay stated at their 04.04.23 Public Hearing, The Community Development Commission voted unanimously (4-0) to recommend approval of the request with conditions as noted above.

Motion:

Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Lomax seconded the motion.

All were in favor. Motion Carried.

Amending 10-7-9 &

11-3:

Village Manager, Evan Summers, presented an **Ordinance of the Village of Bensenville, DuPage and Cook Counties, Illinois, Amending Title 10 (Zoning Ordinance), Chapter 7 (Uses), Chapter 9 (Landscape Standards), and Title 11 (Subdivision Regulations) Chapter 3 (Subdivision Procedures).**

Mr. Pozsgay stated the Village of Bensenville is seeking the aforementioned text amendments in order to refine the 2019 Village Zoning Ordinance. Mr. Pozsgay stated in late 2018, the Village underwent a complete overhaul of its current Zoning Ordinance, which had been adopted in 1999. Mr. Pozsgay stated since the introduction of the current Ordinance, Staff has been able to identify certain shortcomings while enforcing the regulations and implementing the refurbished zoning application procedures. Mr. Pozsgay stated the proposed amendments are summarized as follows:

- Designation of a Definition for Bollards, addition of Bollards to the Accessory Structures and Uses list and establishment of Use Standards for Bollards.
- Adjustment of Tree Valuation techniques from the Tree Preservation Replacement Standards.
- Removing required signatures from Mortgage Institution and School District from required Plat Certificates.
- Requiring Day Care Homes to comply with all applicable State of Illinois Licensing requirements.

Mr. Pozsgay stated due to recent events, both locally and nationally, the Village is providing standards for bollards as accessory structures to ensure complimentary design at commercial and industrial properties.

Mr. Pozsgay stated the amendment to tree valuation techniques allow for the professionals within the Public Works Forestry Division to accurately assess local trees and provide estimated values.

Mr. Pozsgay stated the proposed amendments for Plat Certificates and Day Care Homes will ease the process for residents interested in property subdivisions and to ensure that Day Care Homes within the Village comply with all applicable state requirements in tandem with local requirements.

Mr. Pozsgay stated at their 04.04.23 Public Hearing, the Community Development Commission voted unanimously (4-0) to recommend approval of the above text amendments to the Zoning Ordinance.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

**Amending 8-7-7
Water Rates
(White Pines):**

Village Manager, Evan Summers, presented an **Ordinance of the Village of Bensenville, DuPage and Cook Counties, Illinois Amending Section 8-7-7 of Chapter Seven of Title Eight of the Bensenville Village Code to Amend the Surcharge for Water Services in the White Pines Subdivision Area.**

Director of Finance, Julie McManus stated the Village services water to an unincorporated area in the White Pines Subdivision area. Ms. McManus stated in 2018, a project was introduced to replace the water main that was fully depreciated and experiencing problems with water leaks in this area. Ms. McManus stated in August 2020, the Village authorized a contract with John Neri for the replacement of this line. Ms. McManus stated the Village sought low-interest financing for the project through IEPA, which was approved in September 2020. Ms. McManus stated the project was completed and loan payments began in 2022.

Ms. McManus stated an initial surcharge was established to pay for the debt associated with the project over the course of the 20-year loan for IEPA. Ms. McManus stated Ordinance O-41-2021 established charges at \$23.72/1,000 gallons of water used for the purpose of funding the debt. Ms. McManus stated it was reported at the time that changes to the rate would occur when need to ensure adequate revenue was available for the debt.

Ms. McManus stated since the inception of the water rate, actual average consumption has dropped from 3,773 gallons per month per customer to 3,398 gallons per month. Ms. McManus stated this is a 9.9% decrease, which created a shortfall of \$52k in funding for 2022 debt payments.

Ms. McManus stated it was anticipated that there would be some impact on usage due to the new charge, so this is not unexpected. Ms. McManus stated in fact, this counter-effect of the rate may continue for a year or two more until it stabilizes. Ms. McManus stated until that time, the rate may need to be analyzed annually for correction.

Ms. McManus stated Staff is currently recommending a new rate of \$25.96 per gallon per month, a 9.5% increase to the rate, to compensate for the reduction of usage.

Motion: Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Lomax seconded the motion.

All were in favor. Motion Carried.

BLA, Inc.: Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of a Construction Engineering Services Agreement to BLA Incorporated for the Crestbrook Subdivision Roadway Reconstruction Project in the Not-to-Exceed Amount of \$119,162.**

Director of Public Works, Joe Caracci stated the Crestbrook Subdivision Roadway Reconstruction Project will consist of full depth pavement removal and replacement, the addition of concrete ribbon curbs, spot driveway apron replacement, minor storm sewer repairs, the addition of 9 new way-finding

street lights, restoration of turf and pavement markings. Mr. Caracci stated the project includes Forestview Drive (Addison St to York Rd), Addison Street (Forestview Dr to Woodland Ave), Woodland Avenue (Addison St to Center St), and Center Street (Woodland Ave to Forestview Rd). Mr. Caracci stated the Pavement Condition Index evaluation study performed in 2020 indicates the following scores for each segment: Forestview (36), Addison (24), Woodland (46), and Center (33). Mr. Caracci stated streets have been selected for this project by pavement condition index (PCI), geographical location, and the 5-year Capital Plan.

Mr. Caracci stated in 2022, the Village advertised for and selected through a Qualification Based System (QBS) approach a list of engineering firms to provide design as well as construction engineering services for the upcoming years. BLA Incorporated is one of the short-listed firms to provide construction engineering services.

Mr. Caracci stated BLA brings forth a very experienced project team that has successfully provided similar services to the Village, most recently on the 2022 Residential Street Resurfacing. Mr. Caracci stated the proposed engineering scope includes on-site inspections, review of project layout, construction documentation, material testing and preparation of record drawings. Mr. Caracci stated the material testing required for the project will be performed by Rubino Engineering, Inc. as a sub-consultant, and includes all sub-grade, concrete and asphalt pavement assessments and observations.

Mr. Caracci stated BLA's negotiated proposed work effort and fee totals \$119,162.00. Mr. Caracci stated this not-to-exceed fee equates to 9.3% of the Engineer's estimated cost of \$1,274,500 for the project. Mr. Caracci stated historically, the construction engineering fees for locally funded projects fall within 7-10% of the cost of construction.

Motion: Trustee Franz made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

R.W. Dunteman: Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of a Construction Contract to R.W. Dunteman Company for the Crestbrook Subdivision Roadway Reconstruction Project in the Not-to-Exceed Amount of \$1,184,750.87.**

Mr. Caracci stated the Crestbrook Subdivision Roadway Reconstruction Project will consist of full depth pavement removal and replacement, the addition of concrete ribbon curbs, spot driveway apron replacement, minor storm sewer repairs, the addition of 9 new way-finding street lights, restoration of turf and pavement markings. Mr. Caracci stated the project includes Forestview Drive (Addison St to York Rd), Addison Street (Forestview Dr to Woodland Ave), Woodland Avenue (Addison St to Center St), and Center Street (Woodland Ave to Forestview Rd). Mr. Caracci stated the Pavement Condition Index evaluation study performed in 2020 indicates the following scores for each segment: Forestview (36), Addison (24), Woodland (46), and Center (33). Mr. Caracci stated streets have been selected for this project by pavement condition index (PCI), geographical location, and the 5-year Capital Plan.

Mr. Caracci stated bids were received on Tuesday April 4, 2023 for the project. Six (6) contractors submitted bids for this project. R.W. Dunteman Company submitted the lowest responsible bid.

Motion: Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Franz seconded the motion.

All were in favor. Motion Carried.

Steiner Electric: Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of a Purchase Order to Steiner Electric of Itasca, IL for Streetlights and Associated Accessories to be Installed as Part of the 2023 Crestbrook Subdivision Roadway Reconstruction Project in the Not-to-Exceed Amount of \$33,948.36.**

Mr. Caracci stated the 2011 Citizen Survey identified Residential Street Lighting a desire of the community. Mr. Caracci stated residential street lights are designed to be decorative and provide ambient lighting to our neighborhoods. Mr. Caracci stated the lighting provides a sense of safety, helps with way-finding, and provides neighborhood aesthetics. Mr. Caracci stated our goal is to provide residential lighting within all our neighborhoods, and the time to install lights in the Crestbrook Subdivision is during the upcoming street reconstruction project.

Mr. Caracci stated due to the rural cross-section of the neighborhood, Village Staff from Community Development, Public Works, and the Manager's Office has collaborated on the desired look, size, and light color for the unique neighborhood that is the Crestbrook Subdivision. Mr. Caracci stated the residential style street lighting units installed in other neighborhoods in previous years won't be effective, as the Crestbrook Subdivision does not have sidewalks to illuminate. Mr. Caracci stated additionally, the roadways are open drainage, so the poles will need to be set a bit further from the edge of the roadway for safety. Mr. Caracci stated the proposed poles are 25 foot in height, have an 8 foot long decorative mast arm, a lantern style luminaire, and the LED lights will emit a warm, yellow color light at 3000K.

Mr. Caracci stated the Village intends to purchase the streetlights directly from a distributor and provide them to the contractor to install as part of the project. Mr. Caracci stated the Village has taken a similar approach of direct purchase for the IL-19 Streetscape Projects, the Illinois Department of Transportation's York Road & Irving Park Road Project, and on the 2015, 2016, and 2017 Residential Street Lighting projects. Mr. Caracci stated direct purchases from the distributors result in a cost savings for the Village.

Mr. Caracci stated cyclone is the manufacturer of the proposed Streetlights, and the style is their "Hudson" model. Mr. Caracci stated staff solicited for and has received 3 proposals from local vendors who can supply the desired streetlights; CED of Elk Grove Village, Graybar of Glendale Heights, and Steiner Electric of Itasca.

Steiner Electric of Itasca, IL provided the cheapest quote at a cost of \$33,948.36 to supply nine (9) streetlights to be installed as part of this year's project. Mr. Caracci stated the price per streetlight is \$3,772.04 per unit, which includes the fixture and the pole assembly.

Mr. Caracci stated the labor for installation of the streetlights has been bid and is included as part of the Crestbrook Subdivision Roadway Reconstruction Project.

Motion: Trustee Franz made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

**Engineer
Enterprises:**

Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of a Design Engineering Services Agreement with Engineering Enterprises, Inc. for the 2024 CDBG Project – Argyle and Twin Oaks Improvements in the Not-to-Exceed Amount of \$95,718.**

Mr. Caracci stated Argyle Street is in need of watermain replacement, storm sewer improvements, and roadway improvements do to the age of the existing infrastructure. Mr. Caracci stated Twin Oaks Street (Marshall Road to the East End) is in need of roadway improvements, including curb and sidewalk repairs and ADA upgrades. Mr. Caracci stated these two roadways fall into a census block that is eligible for DuPage County Community Development Block Grant (CDBG) funding. In October of 2021, the Village submitted an application for DuPage County CDBG funds for the 2024 Argyle and Twin Oaks Roadway & Watermain Improvements Project. Mr. Caracci stated the CDBG program is generally a 75/25 split with a maximum award cap of \$600,000 per project.

Mr. Caracci stated the Village requested the maximum \$600,000 towards the total anticipated project construction costs of \$1.521 Million be funded through the CDBG program.

Mr. Caracci stated the CDBG Program is a reimbursable program in which the Village fronts the initial costs and is reimbursed by DuPage County. Mr. Caracci stated staff has been notified that we are being recommended for the funding. However, formal approval of CDBG applications are anticipated in Spring of 2024.

Mr. Caracci stated the complete scope of work proposed along Argyle Street (Marshall to east end) includes installation of approximately 1,200 linear feet of eight-inch (8") watermain with appurtenances, installation of approximately 1,500 feet of new storm sewer, reconstruction of roadway pavement, curb and gutter replacement, spot sidewalk replacement, driveway replacement, ADA sidewalk upgrades, and landscaping restoration. Along Twin Oaks Street (Marshall to east end), enhanced resurfacing of roadway pavement, spot curb and gutter repairs, spot sidewalk replacement, spot driveway replacement, ADA sidewalk upgrades, and landscaping is proposed.

Mr. Caracci stated in 2022, the Village advertised for and selected through a Qualification Based System (QBS) approach a list of engineering firms to provide design engineering services for the upcoming years. Mr. Caracci stated Engineering Enterprises, Inc. (EEI) is one of the shortlisted firms to provide design-engineering services.

Mr. Caracci stated EEI brings forth an experienced project team that has successfully provided design engineering for the Village, most recently with the adjacent Browngate Subdivision Improvements Project. Mr. Caracci stated EEI's proposed work scope includes survey, geotechnical investigation, environmental testing, utility coordination, design of plans, preparation of construction specifications, preparing estimates, bidding assistance, and coordination with DuPage County who is administering the CDBG grant.

Mr. Caracci stated after a scoping meeting and negotiations with Village staff, EEI's proposed work effort and fee total \$95,718.00 for this project. This not-to-exceed fee equates to roughly 6.3% of the estimated project cost, which is typical for projects with similar size and scope.

Motion: Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Lomax seconded the motion.

All were in favor. Motion Carried.

HR Green

Amendment No. 6: Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of Amendment No. 6 to the Engineering Services Agreement with HR Green for Plan Review Services Associated with the Elgin-O'Hare Western Access Project in the Not to Exceed Amount of \$75,000 for a Revised Contract Total of \$723,000.**

Mr. Caracci stated the Elgin-O'Hare Western Access (EOWA) Project will be a game changer for the Village of Bensenville. Mr. Caracci stated the EOWA will include the eastern leg of the mainline tollway as well as both the northern and southern ring roads.

Mr. Caracci stated the Tollway is actively designing the multiple parts (contracts) that make up the whole of the Project. Mr. Caracci stated each contract requires at least three reviews from the Village (30%, 60%, 95%). Mr. Caracci stated the Tollway is hiring their own engineering firms to perform this task on behalf of the Tollway. Mr. Caracci stated the Village must take these reviews seriously in order to protect our interests in the project. Mr. Caracci stated from infrastructure to aesthetics, it is important that the Village participate in every aspect of the project.

Mr. Caracci stated the Villages of Roselle, Itasca, and Wood Dale have secured the services of HR Green to assist in their review, coordination, and outreach for the Project. Mr. Caracci stated HR Green has the personnel on staff that were intimately involved in the Phase I design when it was under the control of IDOT. Mr. Caracci stated they have strategic connections within the Tollway project team that can be beneficial to Villages and their individual and collective interests. Mr. Caracci stated staff feels that HR Green can utilize their technical expertise, experience, leverage, and connections to provide a benefit to the Village of Bensenville as well.

Mr. Caracci stated now that the Tollway has finalized their agreement with the Railroad, they are pushing forward with multiple contracts to try to get back on track and are shooting for a 2025 project completion. Mr. Caracci stated in the upcoming year, there are three (3) potential IGAs and twenty-one (21) anticipated plan reviews to perform. Mr. Caracci stated the complexity of the reviews is great as it will be vital to take drainage, utilities and aesthetics into account. Mr. Caracci stated with this magnitude of involvement, the Village seeks the assistance of consulting engineering firms.

Mr. Caracci stated HR Green submitted a proposal for services for Amendment #6 in the amount of \$75,000. Mr. Caracci stated staff has reviewed the proposal and recommends its approval. Mr. Caracci stated payments will be made for actual time spent on the reviews and in meetings. Mr. Caracci stated staff will closely monitor time spent on the project to keep the budget on track and in line.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

**Hoerr
Construction:**

Village Manager, Evan Summers, presented a **Consideration of a Resolution Waiving Competitive Bidding and Authorizing the Execution of a Construction Contract with Hoerr Construction, Inc for the 2023 Sanitary Sewer Lining Project to in the Not-to-Exceed Amount of \$398,347.**

Mr. Caracci stated the Village's sanitary sewer collection system has a number of known locations that are in need of rehabilitation and repair. Mr. Caracci stated the department of Public Works has identified sanitary sewer locations where cured in place pipe (CIPP) sewer lining rehabilitation would be beneficial, due to age of the existing pipe, existing pipe material, or where there is minor known cracking.

Mr. Caracci stated this procedure allows a new resin material to be installed in the existing pipe, creating a new pipe within a pipe, with out the need for costly and disruptive installation of a new sewer pipe. Mr. Caracci stated the locations were chosen based on the age of the sanitary sewer, reported issues of the existing sewer, and continuing to build on previous lining projects.

Mr. Caracci stated the Village has been participating in the Municipal Partnering Initiative (MPI) in which multiple communities within DuPage County jointly bid out some of the more common annual maintenance contracts such as patching, sewer lining, etc. to potentially save costs. Mr. Caracci stated after the bids are received, each community must enter in an individual contract with the lowest responsible and responsive bidder or withdraw entirely so it can bid separately. Mr. Caracci stated In 2021, the Village of Bartlett and the Village of Lombard solicited an MPI bid for cured-in-place-pipe (CIPP) lining for sanitary sewer mains. Mr. Caracci stated Hoerr Construction was the low bidder for the 2021 MPI bid, and the MPI contract required them to extend those MPI prices to other municipalities and government agencies that had work of the same size and scope. Mr. Caracci stated the original contract for the MPI allows for up to 2 years of contract extensions.

Mr. Caracci stated throughout 2021 and 2022, the cost and availability of both the felt tubing and resins used in the pipe liner increased in price at unprecedented rates across the world. Mr. Caracci stated the original communities in the MPI bid were able to mutually agree with Hoerr Construction allowing for an increase equal to the year-over-year Consumer Price Index (CPI) of the Chicago-Naperville-Elgin region. Mr. Caracci stated the CPI for 2022 was 7.1%. For 2023, Hoerr Construction is mutually agreeable to an extension with the Village utilizing the MPI Contract with a final extension of the contract at the current 2022-2023 year-over-year CPI, which is 5.5%.

Mr. Caracci stated village staff has performed a review of the CPI increase, spoken with other lining contractors confirming unprecedented material cost increases, and has evaluated recent lining bids that have open in the Chicago Area.

Mr. Caracci stated staff is confident that the proposed increase is both justified and fair, given the current material cost and supply issues still being felt across the nation. Staff also believes that the proposed 2023 prices from Hoerr Construction are still the most fiscally responsible route for the Village to pursue for this year's work utilizing the MPI bid.

Mr. Caracci stated the Village plans to line nearly 11,000 linear feet of sewer varying in size from 8" to 12" and reinstate 238 services as part of the project. Mr. Caracci stated the total cost for this work is \$398,347.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Franz seconded the motion.

All were in favor. Motion Carried.

**Dahme
Mechanical:**

Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of a Purchase Order to Dahme Mechanical Industries Inc. (DMI) for the North Plant Lift Station Rail Replacement Project in the Not to Exceed Amount of \$14,488.**

Mr. Caracci stated the North Lift Station pump rails (3) and pump guides are part of a scheduled corrective maintenance plan that is budgeted to be completed as part of the FY2023 Operations Budget. Mr. Caracci stated the repair of the rails is long overdue and will be an improvement that does not really improve the station aesthetically. Mr. Caracci stated it is an improvement that at the core replaces a critical part of the infrastructure no one sees except the Wastewater Technicians. Mr. Caracci stated this repair is vital for the removal, maintenance and replacement of the submersible pumps located at the bottom of this thirty foot deep well.

Mr. Caracci stated the rails are currently a budget item in the FY2023 budget in the amount of \$12,000.00

Mr. Caracci stated six contractors were asked to provide a proposal for the requested rail replacement. Mr. Caracci stated only two contractors returned proposals, with Dahme Mechanical providing the lower of the two proposals in the

amount of \$14,488. Mr. Caracci stated Dahme has successfully performed other projects for us in the past.

Motion: Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Franz seconded the motion.

All were in favor. Motion Carried.

Solenis LLC: Village Manager, Evan Summers, presented a **Resolution Waiving Competitive Bidding and Authorizing a Purchase Order to Solenis, LLC for Purchase & Delivery of Polymer in the Not-to-Exceed Amount of \$33,000.**

Mr. Caracci stated polymer is a very large organic molecule used in waste water treatment process to coagulate suspended solids and produce large curds of solid materials (floc). Mr. Caracci stated it de-waters the sludge so it can be used in a land application. Mr. Caracci stated polymer is a vital component to the overall success and efficiency of waste water treatment process. Mr. Caracci stated small amounts of polymer can be used to treat excess storm water flows by coagulating the solids and help them settle out in the excess-flow clarifier.

Mr. Caracci stated the Village staff extensively tests different types of polymers each year. Mr. Caracci stated since 2020, Solenis Company has offered the most cost-effective product. Mr. Caracci stated testing parameters included cake dryness (ideally, we want the driest cake possible because it directly impacts the cost of hauling), percent capture which directly affects how much pass-through sludge recycles into the plant for reprocessing and the amount of dollars per ton of sludge which directly affects the annual expense of polymer.

Mr. Caracci stated the village has used Solenis polymers since 2020 and expressed desire to continue using their products into 2023.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Franz seconded the motion.

All were in favor. Motion Carried.

KSK Landscaping: Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of Purchase Order with KSK Landscaping for the 2023 Turf Chemical Maintenance Program in the Not-to-Exceed Amount of \$12,963.**

Mr. Caracci stated the Village contracts the turf chemical application of multiple Village properties. Mr. Caracci stated contracting this work is a cost-effective way to chemically treat various sites throughout the Village allowing the Village staff to focus on mulching, trimming, trash removal, brush collection, and maintenance of other Village property areas. Mr. Caracci stated the properties maintained by the turf chemical contractor are areas that need to be weed free and fertilized for the aesthetics of the Village.

Mr. Caracci stated this year's bid contains three (3) treatments a year and added crabgrass control applications. Mr. Caracci stated bids were received and opened on March 14, 2023

Mr. Caracci stated KSK Landscaping has performed satisfactorily on our Senior Grass Cutting and Senior Snow Plowing Programs. Mr. Caracci stated costs are much higher than in the past due to chemical increases seen industry wide.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

Surplus Property: Village Manager, Evan Summers, presented an **Ordinance Designating Certain Property as Surplus and Authorizing the Disposition of the Same.**

Mr. Caracci stated the Village routinely declares equipment, material, and assets surplus if there is no longer a need for them.

Mr. Caracci stated in an effort to clear out items that are no longer useful to the Village business and operations, all departments were asked to determine if any equipment should be declared surplus.

Mr. Caracci stated the majority of the equipment comes from the IT department.

Mr. Caracci stated this equipment will be disposed of in the most economic and responsible manner.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

**Ayre Productions
#1:**

Village Manager, Evan Summers, presented a **Resolution Authorizing the Execution of an Agreement and Purchase Orders with Ayre Productions in the Not-to-Exceed Amount of \$19,500 for the Staging for the 2022-2024 Music in the Park Concert Series.**

Director of Recreation, Sean Flynn stated Music in the Park which consists of concerts that require staging necessary to hold this event series.

Mr. Flynn stated American Mobile Staging has provided the stage and setup at Music in the Park for the past 20 years providing high quality staging and excellent customer service at moderate pricing. Mr. Flynn stated they are familiar with the Village setup procedures and have been accommodating to any Village requests made in the past.

Mr. Flynn stated American Mobile Staging has sold their stage to Ayre Productions and they are honoring all previously held contracts. Mr. Flynn stated there are no changes to the contract other than the vendor will pay for the services.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Carmona seconded the motion.

All were in favor. Motion Carried.

Ayre Productions

#2:

Village Manager, Evan Summers, presented a **Resolution Authorizing a Contract with Ayre Productions for the Libertyfest Events for Years 2023 and 2024 in the Not-to-Exceed Amount of \$14,352.00 for Each Year.**

Mr. Flynn stated American Mobile Staging has provided the same excellent quality, services, and relationship with the Village of Bensenville for the past 20 years. Mr. Flynn stated they continue to maintain a professional relationship with the Village. Mr. Flynn stated on several occasions when events were cancelled due to inclement weather, adjustments were made without any additional fees added.

Mr. Flynn stated American Mobile Staging has sold their stage to Ayre Productions.

Mr. Flynn stated a stage is needed for Libertyfest every year. Mr. Flynn stated American Mobile Staging has provided staging for 20 years and was the lowest bidder.

Mr. Flynn stated consultant Gary Thorsen has secured the pricing for three years beginning 2022-2024.

Mr. Flynn stated American Mobile Staging has sold their stage to Ayre Productions and they are honoring all previously held contracts. Mr. Flynn stated there are no changes to the contract other than the vendor the Village will pay for the services.

Motion:

Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Carmona seconded the motion.

All were in favor. Motion Carried.

**Informational
Items:**

There were no information items.

**Unfinished
Business:**

There was no unfinished business.

ADJOURNMENT: Trustee Carmona made a motion to adjourn the meeting.
Trustee Lomax seconded the motion.

All were in favor. Motion carried.

President DeSimone adjourned the meeting at 7:12 p.m.

Corey Williamsen
Deputy Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 16th day, May 2023