

Village of Bensenville
Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook

MINUTES OF THE VILLAGE BOARD OF TRUSTEES MEETING
October 24, 2023

CALL TO ORDER: 1. President DeSimone called the meeting to order at 6:30 p.m.

ROLL CALL: 2. Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

President DeSimone, Carmona, Franz, Frey, Panicola, Perez

Absent: Lomax

A quorum was present.

Staff Present: E. Summers, B. Bellissimo, S. Flynn, D. Schulze, C. Williamsen

Proclamation: President DeSimone read a proclamation into the record proclaiming October 31, 2023 as "Wilkes Family Halloween Day".

Holiday Decoration Contest Results: President DeSimone announced the winners of the Halloween Home Decoration Contest:

- Third Place: 209 South Church Road
- Second Place: 923 Doloras Drive
- First Place: 905 Doloras Drive

PUBLIC COMMENT: Ralph Fazio (Green Street Grille) 120 W. Green St. Bensenville, Illinois

Mr. Fazio stated he was present on behalf of the owner of Green Street Grille. Mr. Fazio thanked the Village Board for transforming downtown Bensenville into a place that helps boost local restaurants.

APPROVAL OF MINUTES:

4. The October 10, 2023 Village Board Meeting minutes were presented.

Motion:

Trustee Carmona made a motion to approve the minutes as presented. Trustee Frey seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

WARRANT NO.

23/17: 5. President DeSimone presented **Warrant No. 23/17** in the amount of \$1,651,804.71.

Motion: Trustee Franz made a motion to approve the warrant as presented. Trustee Frey the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Motion: 6. Trustee Panicola made a motion to approve the Consent Agenda as presented. Trustee Franz seconded the motion.

All were in favor. Motion carried.

Resolution No.

R-117-2023:

Resolution Adopting the 2024 Meeting Schedules for the Village of Bensenville. (Consent Agenda)

Resolution No.

R-118-2023:

Resolution Approving a Compensation Plan and Policy for the Village of Bensenville. (Consent Agenda)

Resolution No.

R-119-2023:

Resolution Authorizing a Contract with Illinois Counties Risk Management Trust (ICRMT); for Property, Liability, and Workers Compensation Insurance Effective December 1, 2023, to December 1, 2024. (Consent Agenda)

Resolution No.

R-120-2023:

Resolution Establishing Guidelines and Procedures for the 2023 - 2024 Senior / Disabled Snow Removal Program. (Consent Agenda)

Resolution No.

R-121-2023:

Resolution Authorizing the Execution of a Contract with Rey Ramirez (KSK Landscaping) for the 2023 - 2024 Senior / Disabled Snow Removal Program. (Consent Agenda)

Resolution No.

R-122-2023:

Resolution Authorizing the Execution of a Contract with L.A.R. Lawn & Grounds for the 2023 - 2024 Senior / Disabled Snow Removal Program. (Consent Agenda)

Resolution No.

R-123-2023:

Resolution Authorizing the Execution of a Contract with Thomas Herrera for the 2023 - 2024 Senior / Disabled Snow Removal Program. (Consent Agenda)

Resolution No.

R-124-2023:

Resolution Authorizing Contract with Omega Systems for Fire Protection and Testing Services for the Village Facilities in the Not-to-Exceed Amount of \$18,400. (Consent Agenda)

Resolution No.

R-125-2023:

Resolution Authorizing the Purchase of Portable Pole Cameras in the Not-to-Exceed Amount of \$12,000. (Consent Agenda)

Resolution No.

R-126-2023:

Resolution Approving a Sales Agreement with Nevco Scoreboards to Replace the John Street Scoreboard in the Not-to-Exceed Amount of \$12,948.52. (Consent Agenda)

Resolution No.

R-127-2023:

Resolution Authorizing a Purchase Order to Tidwell for Installation & Replacement of Roofs at 9 & 13 S Center (Theater & Ice Cream Shop) in the Not-to-Exceed Cost of \$58,500. (Consent Agenda)

Resolution No.

R-128-2023:

Resolution Authorizing Execution of Amendment No. 1 to the Existing Engineering Services Agreement with Engineering Enterprises, Inc. for the 2023 CDBG Project – Browngate Subdivision Improvements Project in the Amount of \$35,000 for a Revised Not-to-Exceed Amount of \$160,060. (Consent Agenda)

Ordinance No.

43-2023:

Ordinance Approving a Preliminary and Final Plat of Subdivision at Lot 6 within the Sexton Property Redevelopment Subdivision. (Consent Agenda)

Ordinance No.

44-2023:

Ordinance Approving a Final Plat of Consolidation at 430 Meyer Road. (Consent Agenda)

Ordinance No.

45-2023:

Ordinance of the Village of Bensenville, DuPage and Cook Counties, Illinois Approving a Water Purchase and Sale Contract Between the DuPage Water Commission and Contract Customers. (Consent Agenda)

Motion:

Trustee Panicola made a motion to approve the Consent Agenda as presented. Trustee Franz seconded the motion.

ROLL CALL:

AYES: Carmona, Franz, Frey, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Resolution No.

R-129-2023:

7. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-129-2023** entitled a **Resolution Authorizing and Granting the Authority to the Village Manager to Approve and Execute an Engagement Letter from Taft Law as Bond Counsel for the Village of Bensenville.**

Village Manager, Evan Summers, stated the purpose of bond counsel is to render certain approving opinions concerning state and federal laws, tax status, and other matters on behalf of the Village.

Mr. Summers stated issuers of governmental securities must also comply with applicable federal and state securities law.

Motion:

Trustee Frey made a motion to approve the resolution as presented. Trustee Franz seconded the motion.

ROLL CALL:

AYES: Carmona, Franz, Frey, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Ordinance No.

46-2023:

7. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 46-2023** entitled an **Ordinance Abating the Tax Heretofore Levied for the Year 2023 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Sources) of the Village of Bensenville, Counties of Cook and DuPage, Illinois.**

Mr. Summers stated the Village has a number of alternate revenue bonds. Mr. Summers stated it is intended that these bond payments be paid from alternate revenue sources. Mr. Summers stated if the designated alternate revenue source(s) does not generate sufficient dollars to cover the debt service payments on the bonds than these amounts are automatically levied by the respective counties. Mr. Summers stated as such, each year the Board needs to determine that sufficient revenues from these alternate revenue sources have or will be generated to cover these debt service payments. Mr. Summers stated once this determination is made, the Board then adopts an Ordinance(s) abating the respective levy(s). Mr. Summers stated being required to levy to cover these payments versus being able to pay these payments through the alternative revenue source would have significant negative implication on the Village and any future issues it might wish to entertain. Mr. Summers stated a determination has been made that the amounts that are being generated by the alternative revenue sources identified are sufficient to cover the respective debt payments and coverage requirements.

Motion:

Trustee Perez made a motion to adopt the ordinance as presented. Trustee Panicola seconded the motion.

ROLL CALL:

AYES: Carmona, Franz, Frey, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Ordinance No.

47-2023:

8. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 47-2023** entitled an **Ordinance Adopting an Amendment to the Annual Budget for the Village of Bensenville for the Fiscal Year Commencing January 1, 2023, and Ending December 31, 2023.**

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Mr. Summers stated this agenda item is being brought forward for recommendation to allocate 2022 General Fund Surplus as reported in the Village's Annual Comprehensive Financial Report (ACFR) and amend the Annual Budget for the Village of Bensenville for the Year Commencing January 1, 2023 and Ending December 31, 2023 for allocation of the 2022 General Fund Surplus.

Mr. Summers stated the surplus reserve allocation policy allows for the transfer of surplus funds in the General Fund from the previous year to alternate funds for future use. Mr. Summers stated the surplus in the General Fund (GF) in 2022 was \$3,514,848. Mr. Summers state Staff is recommending the following re-allocation of funds according to the policy:

- Remains in GF for Emergency Reserve - \$878,712
- Extra Payment to Police Pension Fund to reduce Unfunded Liability - \$896,286
- Transfer to Debt Fund for Sinking Fund/Early Payment - \$869,925
- Transfer to CIP Fund for Storm Sewer Improvements - \$869,925

Motion:

Trustee Perez made a motion to adopt the ordinance as presented. Trustee Franz seconded the motion.

ROLL CALL:

AYES: Carmona, Franz, Frey, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**PRESIDENT'S
REMARKS:**

President DeSimone announced the Wilkes Family Halloween Display will end on October 31st; full details can be found on the Village's website.

President DeSimone announced the Pumpkin Smash event will be held on November 4th; full details can be found on the Village's website.

MANAGERS

REPORT:

Village Manager, Evan Summers, announced vehicle stickers are currently on sale; full details can be found on the Village's website. Mr. Summers stated trunk or treat will take place on October 31st; full details can be found on the Village's website.

VILLAGE ATTORNEY

REPORT:

Village Attorney, P. Joseph Montana, stated he had no Village Attorney Report.

**UNFINISHED
BUSINESS:**

There was no unfinished business.

NEW BUSINESS:

There was no new business.

**EXECUTIVE
SESSION:**

Village Attorney, Joseph Montana, called for an Executive Session for the purpose of discussing Property Acquisition (5 ILCS 120/2 (C) (5). No actions will take place as a result of the discussions.

Motion:

Trustee Perez made a motion to recess the meeting and go into executive session. Trustee Franz seconded the motion.

All were in favor. Motion carried.

President DeSimone recessed the meeting at 6:48 p.m.

President DeSimone called the meeting back to order at 7:06 p.m.

ROLL CALL:

Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

President DeSimone, Carmona, Franz, Frey, Panicola, Perez

Absent: Lomax

A quorum was present.

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ADJOURNMENT: Trustee Perez made a motion to adjourn the meeting. Trustee Carmona seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

President DeSimone adjourned the meeting at 7:07 p.m.

Nancy Quinn
Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 14th day, November 2023