

Village of Bensenville
Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook

MINUTES OF THE SPECIAL VILLAGE BOARD OF TRUSTEES MEETING
May 21, 2024

CALL TO ORDER: 1. President DeSimone called the meeting to order at 6:30 p.m.

ROLL CALL: 2. Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

President DeSimone, Carmona, Franz, Frey, Lomax, Panicola, Perez

Absent: None

A quorum was present.

Staff Present: E. Summers, L. Banovetz, J. Caracci, S. Flynn, M. Leyva, K. Pozsgay, D. Schulze, C. Williamsen

PUBLIC COMMENT: There was no Public Comment.

APPROVAL OF MINUTES: 4. The May 14, 2024 Village Board Meeting minutes were presented.

Motion: Trustee Franz made a motion to approve the minutes as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

WARRANT NO. 24/9: 5. President DeSimone presented **Warrant No. 24/9** in the amount of \$1,095,039.68.

Motion: Trustee Perez made a motion to approve the warrant as presented. Trustee Lomax the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-83-2024:**

6. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-83-2024** entitled a **Resolution Granting the Advise and Consent to the Village President's Appointment of Lisa Banovetz to the Police Pension Board.**

Village Manager, Evan Summers stated President DeSimone has advised that Lisa Banovetz to be appointed to serve a full two year term on the Police Pension Board. The proposed term will expire on April 30, 2026.

Motion: Trustee Franz made a motion to approve the resolution as presented. Trustee Frey seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-84-2024:**

7. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-76-2024** entitled a **Resolution Granting the Advise and Consent to the Village President's Appointment of Jim Brill to the Police Pension Board.**

Mr. Summers stated President DeSimone has advised that Jim Brill be appointed to serve a one year term on the Police Pension Board. The proposed term will expire on April 30, 2025.

Motion: Trustee Lomax made a motion to approve the resolution as presented. Trustee Panicola seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-85-2024:**

8. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-85-2024** entitled a **Resolution Granting the Advise and Consent to the Village President's Re-Appointment of Jim Gennett to the Board of Police Commission for the Village of Bensenville.**

Mr. Summers stated President DeSimone has advised that Jim Gennett be re-appointed to serve a three year term on the Board of Police Commission. The proposed term will expire on April 30, 2027.

Motion: Trustee Panicola made a motion to approve the resolution as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-86-2024:**

9. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-86-2024** entitled a **Resolution Granting the Advice and Consent of the Village Board of Trustees to the Village President's Appointment of Milton Mercado to the Board of Police Commission.**

Mr. Summers stated President DeSimone has advised that Milton Mercado be appointed to serve an unexpired term on the Board of Police Commission. The proposed term will expire on April 30, 2025.

Motion: Trustee Panicola made a motion to approve the resolution as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-87-2024:**

10. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-87-2024** entitled a **Resolution Granting the Advice and Consent to the President's Re-Appointment of Karen Marcotte to the Community Development Commission.**

Mr. Summers stated President DeSimone has advised that Karen Marcotte be re-appointed to serve a five year term on the Community Development Commission. The proposed term will expire on April 30, 2029.

Motion: Trustee Panicola made a motion to approve the resolution as presented. Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-88-2024:**

11. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-88-2024** entitled a **Resolution Granting the Advice and Consent to the President's Re-Appointment of Luke Ciula to the Community Development Commission.**

Mr. Summers stated President DeSimone has advised that Luke Ciula be re-appointed to serve a five year term on the Community Development Commission. The proposed term will expire on April 30, 2029.

Motion: Trustee Lomax made a motion to approve the resolution as presented. Trustee Frey seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-89-2024:**

12. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-89-2024** entitled a **Resolution Granting the Advice and Consent to the President's Re-Appointment of Jerry Budnik as Trustee of the Bensenville Fire Protection District #2.**

Mr. Summers stated President DeSimone has advised that Jerry Budnik be re-appointed to serve a three year term on the Bensenville Fire District No. 2 Board of Trustees. The proposed term will expire on April 30, 2027.

Motion: Trustee Perez made a motion to approve the resolution as presented. Trustee Lomax seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Ordinance No.
24-2024:**

13. President DeSimone gave the summarization of the action contemplated in **Ordinance No. 24-2024** entitled an **Ordinance of the Village of Bensenville, DuPage and Cook Counties, Illinois Authorizing a Purchase and Sale Agreement with Bensenville Elementary School District Number 2 for the Acquisition of Real Property Located at 917 West Hillside Drive, Bensenville, Illinois.**

Mr. Summers stated as part of the Browngate project, the Village of Bensenville desires to mitigate one of the more significant flood-prone areas in town. Mr. Summers stated to do so, a detention basin constructed on the northern third of Mohawk Park would help reduce the strain on the Bensenville stormwater system.

Director of Public Works, Joe Caracci provided an overview of the proposed construction project and how it will assist the area of flooding.

Trustee Lomax asked how many properties would be relieved of flooding in the area. Mr. Caracci stated it will assist several apartment building and homes in the area and assist all of the properties in the area.

Trustee Panicola asked is the park will remain open during the contraction. Mr. Caracci stated there should be no issues with the park remining open.

Motion: Trustee Lomax made a motion to adopt the ordinance as presented. Trustee Frey seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-90-2024:**

14. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-90-2024** entitled a **Resolution Authorizing a Purchase Order to Aquatic Informatics for Purchase of Rio Cloud Based Wastewater Software in the Not-to-Exceed Amount of \$13,740.**

Mr. Caracci stated the Wastewater Treatment Facility currently utilizes Hach WIMS software from the 1980's for the operational database. Mr. Caracci stated the WIMS database is currently at an elevated risk for failure. Mr. Caracci stated the Aquatic Informatics cloud-based database software Rio is the direct replacement for the locally hosted Hach WIMS software. Mr. Caracci stated the current WIMS server is running Windows Server 2012. Mr. Caracci stated Microsoft announced that Windows 2012 is at its end of life and will not support updates anymore. Mr. Caracci stated the cost to replace this server is estimated to cost approximately \$5,000.

Mr. Caracci stated staff has researched options for upgrading the software and found that the company Aquatic Informatics can migrate WIMS to the new Rio cloud-based system. Mr. Caracci stated moving to Aquatic Informatics will allow the IT department to retire the current WIMS server. Mr. Caracci stated this decreases the Village's server footprint to one less server that will need to be maintained and upgraded to Windows Server 2019. Mr. Caracci stated additionally, the Aquatic Informatics product scales well between different platforms (mobile, laptop, desktop). Mr. Caracci stated WIMS does not provide any remote access options.

Mr. Caracci stated currently, the WIMS support costs the Village \$2,800 per year including maintaining the server and the workstations which WIMS resides on. Mr. Caracci stated the reoccurring annual fee for the cloud-based system Rio will cost the Village \$3,000 per year with no server maintenance.

Motion: Trustee Lomax made a motion to approve the resolution as presented. Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Resolution No.
R-91-2024:

15. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-91-2024** entitled a **Resolution Authorizing the Execution of a Construction Contract with Performance Pipelining, Inc. of Ottawa, IL for the 2024 Cured-in-Place-Pipe Sanitary Sewer Lining Project to in the Not-to-Exceed Amount of \$193,766.**

Mr. Caracci stated the Village's sanitary sewer collection system has a number of known locations that are in need of rehabilitation and repair. Mr. Caracci stated the Department of Public Works has identified sanitary sewer locations where cured in place pipe (CIPP) sewer lining rehabilitation would be beneficial, due to age of the existing pipe, existing pipe material, or where there is minor known cracking. Mr. Caracci stated this procedure allows a new resin material to be installed in the existing pipe, creating a new pipe within a pipe, without the need for costly and disruptive installation of a new sewer pipe. Mr. Caracci stated the locations were chosen based on the age of the sanitary sewer, reported issues of the existing sewer, and continuing to build on previous lining projects.

Mr. Caracci stated the Village has been participating in the Municipal Partnering Initiative (MPI) in which multiple communities within DuPage County jointly bid out some of the more common annual maintenance contracts such as patching, sewer lining, etc. to potentially save costs. Mr. Caracci stated after the bids are received, each community must enter into an individual contract with the lowest responsible and responsive bidder or withdraw entirely so it can bid separately.

Mr. Caracci stated in April of 2024, the Village of Bartlett and the Village of Bensenville jointly solicited an MPI bid for cured-in-place-pipe (CIPP) lining for sanitary sewer mains. Mr. Caracci stated performance Pipelining, Inc. was the low bidder for the 2024 joint bid, for both the total work and for Bensenville's specific lining needs in 2024.

Mr. Caracci stated staff has identified the need to line 1,345 linear feet of 8" diameter sanitary sewer mains and 2,314 linear feet of 15" diameter sanitary sewer mains in this year's program.

Mr. Caracci stated we also anticipate the need to reinstate 47 service laterals on these segments of sewer mains.

Mr. Caracci stated four (4) bidders submitted bids for the joint work required for Bartlett and Bensenville.

Motion: Trustee Lomax made a motion to approve the resolution as presented. Trustee Frey seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**Resolution No.
R-92-2024:**

16. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-92-2024** entitled a **Resolution Authorizing a Purchase Order to Dahme Mechanical Industries, Inc. for Purchase and Installation of North Plant Lift Station's Discharge Pipe Replacement in the Not-to-Exceed Amount of \$16,888.**

Mr. Caracci stated the North Plant Lift Station consists of three pumps that lift wastewater from our North Business District. Mr. Caracci stated one of the three pumps is currently out of service due to holes that have formed within the vertical discharge pipe. Mr. Caracci stated the lift station is approximately 30 feet deep and it takes considerable effort to isolate and work on these pumps and pipes.

Mr. Caracci stated staff sought proposals from three qualified vendors to repair the discharge pipe. Mr. Caracci stated during the proposal request, one of the contractors indicated that we would see a cost savings if they were to replace all three pipes at the same time. Mr. Caracci stated this is something that we would have planned to do in the coming years as we are seeing the condition deteriorate. Mr. Caracci stated we requested modified proposal request to provide a cost for the three pipe replacement.

Mr. Caracci stated Dahme Mechanical Industries, Inc. submitted the lowest proposal in the amount of \$16,888.

Motion: Trustee Lomax made a motion to approve the resolution as presented. Trustee Franz seconded the motion.

ROLL CALL: AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

Resolution No.
R-93-2024:

17. President DeSimone gave the summarization of the action contemplated in **Resolution No. R-93-2024** entitled a **Resolution Authorizing the Execution of a Construction Contract with Hard Rock Concrete Cutters, Inc. of Wheeling, IL for the 2024 Sidewalk Saw Cutting Program in the Not-to-Exceed Amount of \$19,684.**

Mr. Caracci stated the Village of Bensenville maintains approximately 140 miles of pedestrian sidewalks in the Village. Mr. Caracci stated each year the Village budgets funding to address vertical separations of sidewalk squares at various locations throughout the Village. Mr. Caracci stated the separations are typically ½" to 1 ½" vertical joint separation of the sidewalk squares. Mr. Caracci stated the vertical joint separations are typically caused by settlement or growing tree roots.

Mr. Caracci stated engineering staff spends time each spring walking the sidewalks to identify locations in need of repairs, in addition to addressing any resident reported locations requiring repairs. Mr. Caracci stated depending on the severity, cause, and condition of the sidewalks at the vertical separations, sidewalk replacement or sidewalk cutting maybe be required to repair the separation.

Mr. Caracci stated sidewalk cutting is roughly 1/10 the cost of traditional removal and replacement of the sidewalk, allowing more repairs to be made annually. Mr. Caracci stated in locations where cutting will not solve a separation issue or the sidewalk is too deteriorated to perform cutting, the Village's traditional Sidewalk Replacement Program will be used to remove and replace the sidewalk squares. Mr. Caracci stated this separate program will happen later in the summer months.

Mr. Caracci stated the Village has been participating in the Municipal Partnering Initiative (MPI) in which multiple communities within DuPage County jointly bid out some of the more common annual maintenance contracts such as patching, sewer lining, etc. to potentially save costs. Mr. Caracci stated after the bids are received, each community must enter into an individual contract with the lowest responsible and responsive bidder.

Mr. Caracci stated in May of 2022, the towns of Bartlett, Lombard, Woodridge, Elmhurst, West Chicago, Wheaton, and Bensenville solicited a joint MPI bid for Sidewalk Saw Cutting. Mr. Caracci stated two bidders submitted bids, with Hard Rock Concrete Cutters submitting the lowest responsible bid for the 2022 MPI bid. Mr. Caracci stated the original contract for the MPI allows for up to 2 years of contract extensions, with annual price increases of 2% or CPI of the Chicago-Gary-Kenosha Index, whichever is less.

- Original MPI Bid Price (2022) - \$39.83 per cut
- 1st Extension Price (2023) - \$40.63 per cut (2% Increase)
- 2nd Extension Price (2024) - \$41.44 per cut (2% Increase)

Mr. Caracci stated the Village has been using this MPI bid and Hard Rock Concrete Cutters to perform this annual maintenance since 2022. Mr. Caracci stated their work and responsiveness has been excellent and Staff feels very confident extending the final renewal of the contract to Hard Rock again for the 2024 Sidewalk Saw Cutting Program.

Mr. Caracci stated the Village will address 475 sidewalk cuts with the 2024 program at a total cost of \$19,684.

Motion:

Trustee Lomax made a motion to approve the resolution as presented. Trustee Panicola seconded the motion.

ROLL CALL:

AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

**PRESIDENT'S
REMARKS:**

President DeSimone announced the grand opening of the new Senior Center; renamed Heritage Center, is scheduled for June 14th from 3:00pm-5:00pm; information can be found on the Village's Website.

President DeSimone announced the annual Spring Community Yard Sale is scheduled for May 30th – June 2nd; information on obtaining a free permit can be found on the Village's Website.

President DeSimone announced Music in the Park is set to begin on June 5th; full details of location and bands can be found on the Village’s website.

**MANAGERS
REPORT:**

Village Manager, Evan Summers announced Village Operations will be closed on May 25th and May 27th in observation of Memorial Day.

Mr. Summers announced due to Memorial Day; Republic Services will be picking up waste a day later next week, on May 30th.

Mr. Summers announced the next brush pick up will be the week of June 3rd; brush must be placed at curb side no later than 7:00am on June 3rd.

Mr. Summers reminded all of the Village’s code on grass height and encourages all to conform.

**VILLAGE ATTORNEY
REPORT:**

Village Attorney, P. Joseph Montana, stated he had no Village Attorney Report.

**UNFINISHED
BUSINESS:**

There was no unfinished business.

NEW BUSINESS:

There was no new business.

**EXECUTIVE
SESSION:**

Village Attorney, P. Joseph Montana, stated there was not a need for Executive Session.

ADJOURNMENT:

Trustee Perez made a motion to adjourn the meeting. Trustee Lomax seconded the motion.

ROLL CALL:

AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

All were in favor. Motion carried.

President DeSimone adjourned the meeting at 6:49 p.m.

Nancy Quinn
Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 18th day, June 2024