

**Village of Bensenville
Village Board Room
12 South Center Street
Bensenville, Illinois 60106
Counties of DuPage and Cook**

**MINUTES OF THE COMMITTEE OF THE WHOLE
October 15, 2024**

CALL TO ORDER: Village President, Frank DeSimone, called the meeting to order at 6:30 p.m.

PRESENT: Upon roll call by Village Clerk, Nancy Quinn, the following Board Members were present:

President DeSimone, Frey, Lomax, Panicola

Absent: Carmona, Franz, Perez

A quorum was present.

Staff Present: E. Summers, L. Banovetz, J. Caracci, K. Pozsgay, C. Williamsen, E. Zodrow

Public Comment: There was no Public Comment.

**Approval of
Minutes:**

The September 17, 2024 Committee of the Whole Meeting minutes were presented.

Motion: Trustee Lomax made a motion to approve the minutes as presented. Trustee Frey seconded the motion.

All were in favor. Motion carried.

Datto Backup: Village Manager, Evan Summer, presented a **Resolution Approving a Renewal Agreement with Datto Backup and Disaster Recovery for the Village of Bensenville.**

Village Manager, Evan Summers stated disaster recovery can affect data, storage and underlying infrastructure. Mr. Summers stated the Datto backup and disaster recovery appliance has served as an accessible option to continue operations within the Village of Bensenville if a disaster were to occur.

Mr. Summers stated the world of cyber security is constantly changing, and it requires that the Village of Bensenville adopt a multifaceted and dynamic approach in order to ensure the safety of our data and our ability to serve residents and businesses alike. Mr. Summers stated the Village's IT consultant and chief technology officer's recommendation is to continue with Datto BCDR. Mr. Summers stated the IT Governance Committee agreed that Datto continue to service the Village's network.

Mr. Summers stated an opportunity to upgrade our main backup for the Village has been presented and the Village would get a free upgrade replacement of our Datto BCDR device and a 5-year warranty with the ability to lock in our pricing for 36 months.

Motion: Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Lomax seconded the motion.

All were in favor. Motion Carried.

**IGA CPCK
Coalition:**

Village Manager, Evan Summer, presented a **Resolution Authorizing an Intergovernmental Agreement Between the County of DuPage and the Following Municipalities: Village of Itasca, City of Wood Dale, Village of Roselle, Village of Bensenville, Village of Bartlett, City of Elgin, The Village of Hanover Park and the Village of Schaumburg as the Stop CPKC Coalition Opposing the Merger of the Canadian Pacific Railway and Kansas City Southern Railroads.**

Mr. Summers stated on February 22, 2022, the Village Board voted unanimously that the Village of Bensenville join a coalition formed with other communities that share similar concerns regarding the merger of Canadian Pacific and Kansas City Southern Railways.

Mr. Summers stated a new IGA has been prepared to update the mission of the Coalition and terms of the agreement for the future.

Mr. Summers stated each of the municipalities of the coalition, approved a submission of an application with the Surface Transportation Board to review the identified adverse impacts relating to the merger. Mr. Summers stated the coalition also is promoting awareness of the detrimental impacts specifically associated with the projected freight train traffic increase and safety concerns on their communities with the completion of the merger.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

764 Thomas Dr.: Village Manager, Evan Summer, presented an **Ordinance Approving Special Use Permit (Motor Vehicle Repair and/or Service) and Special Use Permit (Outdoor Storage) at 764 Thomas Dr.**

Director of Community and Economic Development, Kurtis Pozsgay stated the Petitioner, Doctor Rooter and Plumbing, represented by Miguel Ayala, is seeking approval of a special use permit to allow motor vehicle repair and/or service, as well as outdoor storage on-site.

Mr. Pozsgay stated at this site, they would store their work trucks and run their administrative office. Mr. Pozsgay stated they also perform repair on equipment and vehicles.

Mr. Pozsgay stated there is currently vehicle parking inside the property as well.

Mr. Pozsgay stated none of the spots slated for truck storage are currently striped for truck storage.

Mr. Pozsgay stated the property is located within an I-2 Zoning District, where outdoor storage areas are allowed with a special use permit.

Mr. Pozsgay stated several aspects of the property do not conform with code.

Mr. Pozsgay stated several actions would be needed to ensure that the building is equipped to service vehicles and bring the property up to code.

Mr. Pozsgay stated the parking on the property needs to be better organized.

Mr. Pozsgay stated the site is 1.10 acres.

Mr. Pozsgay stated the Community Development Commission voted 4-0 to recommend approval for the Special Use Permit (Motor Vehicle Repair and/or Service). The motion was approved.

Mr. Pozsgay stated the Community Development Commission voted 4-0 to recommend approval for the Special Use Permit (Outdoor Storage). The motion was approved.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Panicola seconded the motion.

All were in favor. Motion Carried.

185 Massel Ct.: Village Manager, Evan Summer, presented an **Ordinance Granting Variations for Garage Size, Driveway Width, and Parking Pad Size at 185 Massel Court.**

Mr. Pozsgay stated the Petitioner, Antonio Fanizza, is seeking 10 variances to construct a six-story mixed-use development.

Mr. Pozsgay stated the Petitioner, Ron Walsh, is seeking approval of three variances.

Mr. Pozsgay stated these variances are to allow the expansion of the driveway and to increase the storage capability of the garage.

Mr. Pozsgay stated the proposed expanded garage and driveway are for a single-family residence.

Mr. Pozsgay stated the property is in an R-1 Single-Unit Dwelling District.

Mr. Pozsgay stated the proposed plans do not exceed the 50% coverage limit and are all within the necessary setbacks.

Mr. Pozsgay stated the variance for garage size is to rectify an earlier staff error.

Mr. Pozsgay stated this is a new build on a vacant lot.

Mr. Pozsgay stated the garage size variation is to address an earlier staff error.

Mr. Pozsgay stated the proposed plans do not exceed the 50% coverage limit and are all within the necessary setbacks.

Mr. Pozsgay stated the Community Development Commission voted 4-0 to approve all variation requests.

Motion: Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

250 Mohawk Dr.: Village Manager, Evan Summer, presented an **Ordinance Granting a Variance, Driveway Width for 250 Mohawk Drive.**

Mr. Pozsgay stated the Petitioners, Bryan & Shannon Wess, are seeking a variance to expand their driveway width 8 feet to 20 feet.

Mr. Pozsgay stated the Petitioners have stated they would like the expanded driveway to accommodate the in-home healthcare and caretaking services needed to care for a child.

Mr. Pozsgay stated the property is in an R-2 Single-Unit Dwelling District.

Mr. Pozsgay stated the proposed plans do not exceed the 50% coverage limit.

Mr. Pozsgay stated the proposed plans do not exceed the 50% coverage limit.

Mr. Pozsgay stated the Community Development Commission voted 4-0 to recommend approval.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

621 N. IL. Rt. 83: Village Manager, Evan Summer, presented an **Ordinance Transferring a Special Use Permit from BXT Inc. to Navigation Global LLC at 621 N IL Rt 83.**

Mr. Pozsgay stated the Petitioner, a new tenant expected at 621 B IL Route 83, is requesting a transfer of the Special Use Permit previously granted to a tenant at the same property.

Mr. Pozsgay stated Navigation Global LLC is requesting a Special Use Permit, Motor Vehicle Repair and/or Service, be transferred from the previous tenant to them.

Mr. Pozsgay stated they plan on utilizing the established parking configuration- outdoor storage will only take place in the area striped for truck trailer and bobtail parking.

Mr. Pozsgay stated parking will not take place on Fairway Drive.

Mr. Pozsgay stated repair services will be limited to the inside of the facility and will be limited to Navigation Global LLC's fleet of vehicles.

Mr. Pozsgay stated the property is within an I-2 General Industrial District.

Mr. Pozsgay stated work can only be done on Navigation Global LLC trucks.

Mr. Pozsgay stated the approval standards from the previous ordinance apply to this applicant as well.

Mr. Pozsgay stated the Community Development Commission voted 4-0 to approve the transfer.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Panicola seconded the motion.

All were in favor. Motion Carried.

TIF 6 Transfer: Village Manager, Evan Summer, presented a **Resolution Authorizing the Transfer from the Special Tax Allocation Fund of the Route 83 and Thorndale Redevelopment Area TIF District 6 to the Special Tax Allocation Fund of the Contiguous North Industrial District Redevelopment Area TIF District 12 for the Payment of Eligible Costs.**

Director of Finance, Lisa Banovetz stated the Village is requesting authorization from its Board to port surplus funds of \$810,133 from the Route 83 and Thorndale Redevelopment Area TIF District 6 to the contiguous North Industrial District Redevelopment Area TIF District 12. The Route 83 and Thorndale Redevelopment Area TIF District 6 expired on February 19, 2024, and will officially terminate on December 31, 2024.

Mrs. Banovetz stated Route 83 and Thorndale Redevelopment Area TIF District 6 will terminate on December 31, 2024.

Mrs. Banovetz stated Route 83 and Thorndale Redevelopment Area TIF District 6 is currently projected to have a surplus balance upon closing.

Mrs. Banovetz stated the approval of porting the Route 83 and Thorndale Redevelopment Area TIF District 6 surplus at the date of its termination to the contiguous North Industrial District Redevelopment Area TIF District 12 will allow the Village to continue to fund economic development and community improvement projects in this designated North Industrial District Redevelopment Area TIF District 12.

Motion: Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Lomax seconded the motion.

All were in favor. Motion Carried.

Willowbrook Ford

Purchase Order: Village Manager, Evan Summer, presented a **Resolution Authorizing the Execution of a Purchase Order to Willowbrook Ford for the Purchase of a Police Vehicle in the Not-to Exceed Amount of \$50,500.**

Deputy Police Chief Zodrow stated on September 27, 2024, Squad 311 was responding to a panic alarm at Fenton High School and was involved in a crash. Deputy Chief Zodrow stated on October 10, 2024, The Village was notified that the insurance company will be declaring the vehicle a total loss. Deputy Chief Zodrow stated a replacement vehicle was located at Willowbrook Ford in the amount of \$50,500.00. We are seeking approval to purchase the replacement vehicle and apply the insurance settlement to the price.

Deputy Chief Zodrow stated squad 311 has been declared a total loss from the insurance company. Deputy Chief Zodrow stated due to the time sensitivity of getting a replacement vehicle, Willowbrook Ford has been determined to be the best option to purchase the replacement vehicle.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

24/25 Snow Removal

- Guidelines:** Village Manager, Evan Summer, presented a **Resolution Establishing Guidelines and Procedures for the 2024 - 2025 Senior / Disabled Snow Removal Program.**
- Director of Public Works, Joe Caracci stated the Village President and Board of Trustees have determined that a significant public interest is served by establishing a program to provide snow removal services to residents that are elderly or disabled and have no one else within their household to perform such task.
- Mr. Caracci stated it is the desire of Village President DeSimone and the Board of Trustees to implement the program and formalize general guidelines and establish certain procedures for the fair and effective implementation of the program.
- Mr. Caracci stated 2024 - 2025 Winter season will be the **8th season** that we are offering this program.
- Mr. Caracci stated the application process and Program guidelines have been established and are attached to the proposed Resolution as **Exhibit A**. Mr. Caracci stated the Program guidelines remain unchanged from last year.
- Mr. Caracci stated the Program has different contractors that will be assigned to residents based on their location.
- Motion:** Trustee Panicola made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.
- All were in favor. Motion Carried.
- LAR Lawn:** Village Manager, Evan Summer, presented a **Resolution Authorizing the Execution of a Contract with L.A.R. Lawn & Grounds for the 2024 - 2025 Senior / Disabled Snow Removal Program.**
- Mr. Caracci stated the Village of Bensenville is entering its eighth year of our Senior / Disabled Snow Removal Program for the upcoming 2024 - 2025 Winter Season.

Mr. Caracci stated the program will utilize independent contractors to perform snow removal services for our senior and disabled residents who meet program criteria.

Mr. Caracci stated there are no changes to the program for 2024 - 2025 winter season.

Mr. Caracci stated L.A.R. has been performing Senior / Disabled Snow Removal for the Village for the past seven years.

Mr. Caracci stated the contract includes the terms and expectations set forth by the Program.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Panicola seconded the motion.

All were in favor. Motion Carried.

**Thomas Herrera
Landscaping:**

Village Manager, Evan Summer, presented a **Resolution Authorizing the Execution of a Contract with Thomas Herrera Landscaping for the 2024 - 2025 Senior / Disabled Snow Removal Program.**

Mr. Caracci stated the Village of Bensenville is entering its eighth year of our Senior / Disabled Snow Removal Program for the upcoming 2024 - 2025 Winter Season.

Mr. Caracci stated the program will utilize independent contractors to perform snow removal services for our senior and disabled residents who meet program criteria.

Mr. Caracci stated there are no changes to the program for 2024 - 2025 winter season.

Mr. Caracci stated Thomas Herrera Landscaping has been performing Senior / Disabled Snow Removal for the Village for the past seven years.

Mr. Caracci stated the contract includes the terms and expectations set forth by the Program.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

**Welfin Zacarias
Landscaping:**

Village Manager, Evan Summer, presented a **Resolution Authorizing the Execution of a Contract with Welfin Zacarias Landscaping Services for the 2024 - 2025 Senior / Disabled Snow Removal Program.**

Mr. Caracci stated the Village of Bensenville is entering its eighth year of our Senior / Disabled Snow Removal Program for the upcoming 2024 - 2025 Winter Season.

Mr. Caracci stated the program will utilize independent contractors to perform snow removal services for our senior and disabled residents who meet program criteria.

Mr. Caracci stated there are no changes to the program for 2024 - 2025 winter season.

Mr. Caracci stated Welfin Zacarias Landscaping Services will be the first year performing Senior / Disabled Snow Removal for the Village.

Mr. Caracci stated the contract includes the terms and expectations set forth by the Program.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Panicola seconded the motion.

All were in favor. Motion Carried.

**PACE Change
Order No. 1:**

Village Manager, Evan Summer, presented a **Resolution Authorizing the Execution of Change Order No. 1 with PACE Paratransit Local Share Agreement for Participation in the 2024 Ride DuPage Program for an Increase of \$36,297 for a Revised Purchase Order Amount of \$61,297.**

Mr. Caracci stated the Ride DuPage Program is run in partnership with PACE through the Inter Agency Paratransit Coordinating Council (IAPCC) and offers 24-hour / 7-days per week service anywhere within the DuPage County boundary limits. Rider fees are established by Ride DuPage and are \$2 base fee plus \$1 per mile. Mr. Caracci stated the Program is only offered to seniors and disabled individuals.

Mr. Caracci stated the benefits of Ride DuPage include:

- 24/7/365 service for seniors
- Full range of destinations throughout DuPage County rather than just Bensenville
- Increased reliability
- Efficiencies through government consolidation/partnerships
- Reduced administrative costs to the Village as PACE handles all dispatching and complaints
- Reduced subsidy required by the Village

Mr. Caracci stated the Village Board approved R-154-2023 with PACE for an agreement of \$25,000.

Mr. Caracci stated as we have seen with many trades and contracts, cost of services has skyrocketed. Mr. Caracci stated equipment and labor rates for buses and taxis is without exception. Mr. Caracci stated the Village receives a fixed subsidy from PACE each year. Mr. Caracci stated this subsidy typically lasts several months. Mr. Caracci stated this year our subsidy was used up in the first two months of the year. Mr. Caracci stated as the subsidy is used up quicker and cost of ridership changes, so do our monthly invoices.

Mr. Caracci stated the Village currently has approximately 250 clients registered in the Program. The average monthly cost in 2023 was around \$1,500 a month. In 2024, however, our average monthly cost has been trending in the \$6,000 range.

Mr. Caracci stated staff recommends an increase on the Purchase Order in the amount of \$36,297 for a revised amount of \$61,297.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Panicola seconded the motion.

All were in favor. Motion Carried.

Cargill Salt: Village Manager, Evan Summer, presented a **Resolution Authorizing the Execution of a Purchase Order with Cargill for the Purchase of 600 Tons of Bulk Rock Salt in the Not-to-Exceed Amount of \$41,688.**

Mr. Caracci stated one of Public Works core functions is our snow and ice management program. Mr. Caracci stated keeping our streets safe during winter events is something the department takes considerable pride in. Mr. Caracci stated one of the key variables in a successful snow and ice management program is rock salt. Mr. Caracci stated in a typical winter, we utilize approximately 1,250 tons of salt.

Mr. Caracci stated the Village has taken a number of approaches in securing our rock salt purchases in the past - State bid, County bid, open market, and emergency contracts. Mr. Caracci stated over the years, the Village has elected to secure salt from two different sources (State of Illinois and DuPage County). Mr. Caracci stated this approach provided us the ability to go to two different sources in a difficult winter, when securing extra salt is very difficult. Mr. Caracci stated this approach usually leads to two different prices that also gives us the ability to take advantage of maximizing our lower contract and minimizing our higher contract.

Mr. Caracci stated the State of Illinois contract allows for an 80% minimum purchase (400 tons) and a maximum of 120% (600 tons). Mr. Caracci stated the cost for 2025 is **\$69.48 per ton** as provided by Cargill. Our commitment is 600 tons which will keep our dome full through 2025 Season.

Mr. Caracci stated staff also participates in the DuPage County Joint purchase, our 2024-2025 cost through the County was \$ 73.90 per ton.

Mr. Caracci stated it is the intent of the Village purchase a combination from our two contracts that will yield the most salt for the least cost (based on need). Mr. Caracci stated we currently have approximately 1,500 tons in our salt dome.

Mr. Caracci stated Staff is requesting approval for the maximum quantity of salt (600 tons) at this time. Mr. Caracci stated any unused salt allowance will be returned to the general fund and used in future years. Mr. Caracci stated the cost of the maximum salt purchase is \$41,688.

Mr. Caracci stated we anticipate using this Purchase Order at the end of the season to fill our dome.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Panicola seconded the motion.

All were in favor. Motion Carried.

**Roesch Ford
Warranties:**

Village Manager, Evan Summer, presented a **Resolution Authorizing the Purchase Order to Larry Roesch Ford of Bensenville, IL for the Purchase of Ten (10) Extended Warranties in the Not-to-Exceed Amount of \$30,095.**

Mr. Caracci stated Village Staff would like to purchase ten extended warranties for ten vehicles in the fleet that they feel the Village will benefit from.

Mr. Caracci stated Roesch Ford of Bensenville provide extended warranties for ten vehicles in the Village fleet. Mr. Caracci stated these include seven Police vehicles, two electric transit vans and a Public Works hybrid vehicle.

Mr. Caracci stated the total cost for ten extended warranties will be \$30,095.

Motion: Trustee Lomax made a motion to approve this item for placement on a future Village Board Meeting Agenda for action. Trustee Frey seconded the motion.

All were in favor. Motion Carried.

Informational Items: There were no informational items.

Unfinished Business: There was no unfinished business.

Executive Session: Village Manager, Evan Summers, stated there was not a need for executive session.

ADJOURNMENT: Trustee Lomax made a motion to adjourn the meeting. Trustee Frey seconded the motion.

All were in favor. Motion carried.

President DeSimone adjourned the meeting at 6:47 p.m.

Corey Williamsen
Deputy Village Clerk

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bensenville this 18th day, March 2025