



12 South Center Street
Bensenville, IL 60106

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VILLAGE BOARD

January 18, 2021

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Frank DeSimone

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Rosa Carmona
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Village Clerk
Nancy Quinn

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Via electronic mail
Madeleine Davison
3744 North Southport Avenue
Chicago, Illinois 60613
mgsd09@gmail.com

Re: Freedom of Information Act request
Received January 11, 2021

Dear Madeleine Davison,

Thank you for writing to the Village of Bensenville ("Village") with your request for information pursuant to the Freedom of Information Act ("FOIA"), 5 ILCS 140/1 *et seq.* Your FOIA request seeks copies of "records sufficient to show the names and badge numbers of all Village of Bensenville Police Department officers and/or employees who requested personal time off, vacation days, personal days, furlough days, and/or any other time off during the dates of January 4-8, 2021 (inclusive)."

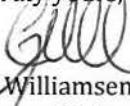
Your FOIA request is hereby granted in part and denied in part as follows. The attached records are being provided to you at no charge. Medical information is being withheld as private information exempt from disclosure under Section 7(1)(b) of FOIA. 5 ILCS 140/7(1)(b).

You have the right to have the partial denial of your FOIA request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You may file your Request for Review with the PAC by writing to:

Ms. Sarah Pratt
Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of the partial denial of your FOIA request by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

Very truly yours,


Corey Williamsen
Freedom of Information Officer
Village of Bensenville

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 12/05/2020

EMPLOYEE: Castillas 555

DEPARTMENT: Police

JOB TITLE: Patrol

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION 60 hours 56 hrs SICK LEAVE
PERSONAL DAY FLOATING HOLIDAY 12 hours
BEREAVEMENT LEAVE ABSENCE WITHOUT PAY
COMP. DAY

DATES OF REQUEST: Jan 07, 2021 - Jan 11, 2021 - Jan 12, 2021
Jan 12/4 - Jan 15, 2021 - Jan 17, 2021
12v 12v 8v

TIME(S)
(IF APPLICABLE):

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE: Castillas 555 DATE: 12/05/2020
SUPERVISOR: MRAK #532 DATE: 12/5/2020
DEPARTMENT HEAD: DATE:

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
Personnel

YELLOW
Payroll

PINK
Department

GOLDENROD
Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 01/01/21

EMPLOYEE: KOTULEWSKI, Ray

DEPARTMENT: POLICE

JOB TITLE: OFFICER

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION SICK LEAVE

PERSONAL DAY FLOATING HOLIDAY

BEREAVEMENT LEAVE ABSENCE WITHOUT PAY

COMP. DAY

DATES OF REQUEST: 01/06/21

TIME(S)
(IF APPLICABLE): MWTF

*REASON: _____

OTHER COMMENTS: _____

EMPLOYEE SIGNATURE: [Signature] DATE: 01/01/21

SUPERVISOR: MMK #532 DATE: 1/2/2021

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
Personnel

YELLOW
Payroll

PINK
Department

GOLDENROD
Employee

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF



DATE: 1-7-21
 EMPLOYEE: KOTLINSKI
 DEPARTMENT: Police
 JOB TITLE: Officer

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION SICK LEAVE X
 PERSONAL DAY FLOATING HOLIDAY
 BEREAVEMENT LEAVE ABSENCE WITHOUT PAY
 KELLY DAY COMP. DAY

DATES OF REQUEST: 1-7-21

TIME(S)
 (IF APPLICABLE): 1800-0600

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE: _____ DATE: _____

SUPERVISOR: _____ DATE: _____

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
 Personnel

YELLOW
 Payroll

PINK
 Department

GOLDENROD
 Employee

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF

DATE: 1-6-2021EMPLOYEE: Richard LaPorteDEPARTMENT: PoliceJOB TITLE: Police Officer

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION SICK LEAVE PERSONAL DAY FLOATING HOLIDAY BEREAVEMENT LEAVE ABSENCE WITHOUT PAY KELLY DAY XCOMP. DAY DATES OF REQUEST: 1-6-2021TIME(S)
(IF APPLICABLE): 18⁰⁰ - 00⁰⁰ 6 Hrs. Kelly time used*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE:

Richard LaPorte #559DATE: 1-6-2021

SUPERVISOR:

DATE: 1-6-2021

DEPARTMENT HEAD:

DATE:

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
PersonnelYELLOW
PayrollPINK
DepartmentGOLDENROD
Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



BENSENVILLE

GATEWAY TO CHICAGO CITY

DATE: 9-27-2020

EMPLOYEE: Richard LaPorte

DEPARTMENT: Police

JOB TITLE: Police officer

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION X

SICK LEAVE _____

PERSONAL DAY

FLOATING HOLIDAY

BEREAVEMENT LEAVE

ABSENCE WITHOUT PAY

COMP. DAY

DATES OF REQUEST: Jan 7, 2021

TIME (S)
(IF APPLICABLE) : 12⁰⁰ - 00⁰⁰ HRS. 12 Hrs. Vacation time used

*REASON: Vacation collected

OTHER COMMENTS: _____

EMPLOYEE SIGNATURE: *R. P. Pta* #559 DATE: 9-27-2020

SUPERVISOR: Heidi DATE: 9-30-2024

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
Personnel

YELLOW
Payroll

PINK
Department

GOLDENROD
Employee

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF

DATE: 01/08/2021EMPLOYEE: Melone #521DEPARTMENT: PoliceJOB TITLE: Patrol Ofc.

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION _____

SICK LEAVE _____

PERSONAL DAY _____

FLOATING HOLIDAY _____

BEREAVEMENT LEAVE _____

ABSENCE WITHOUT PAY _____

KELLY DAY 4 hr

COMP. DAY _____

DATES OF REQUEST: 01/08/2021TIME(S)
(IF APPLICABLE): 1400 - 1800*REASON: No Hireback Needed

OTHER COMMENTS: _____

EMPLOYEE SIGNATURE: J. M. #51 DATE: 01/08/2021SUPERVISOR: C. Ann #52 DATE: 1/8/21

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
PersonnelYELLOW
PayrollPINK
DepartmentGOLDENROD
Employee

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF

DATE: 1-4-21EMPLOYEE: CARMEN MIRANDOLADEPARTMENT: PoliceJOB TITLE: Officer

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION _____

SICK LEAVE X 2

PERSONAL DAY _____

FLOATING HOLIDAY _____

BEREAVEMENT LEAVE _____

ABSENCE WITHOUT PAY _____

KELLY DAY _____

COMP. DAY _____

DATES OF REQUEST: JAN 4-5, 2021TIME(S)
(IF APPLICABLE): 0600-1800

*REASON:

OTHER COMMENTS: 

EMPLOYEE SIGNATURE: _____ DATE: _____

SUPERVISOR: _____ DATE: _____

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
PersonnelYELLOW
PayrollPINK
DepartmentGOLDENROD
Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 1/5/21

EMPLOYEE: Stephens

DEPARTMENT: Police

JOB TITLE: SGT

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION

SICK LEAVE

PERSONAL DAY

FLOATING HOLIDAY

BEREAVEMENT LEAVE

ABSENCE WITHOUT PAY

COMP. DAY

DATES OF REQUEST: 01/05/2021

TIME(S)
(IF APPLICABLE): 1200 - 0600

*REASON:

12 hours

OTHER COMMENTS:

EMPLOYEE SIGNATURE: DATE:

SUPERVISOR: DATE: 01/5/21

DEPARTMENT HEAD: DATE:

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

VILLAGE OF BENSENVILLE

REQUEST FOR TIME OFF



DATE: 1-13-21
 EMPLOYEE: VALOIS
 DEPARTMENT: POLICE
 JOB TITLE: OFFICER

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION X SICK LEAVE _____
 PERSONAL DAY X FLOATING HOLIDAY _____
 BEREAVEMENT LEAVE _____ ABSENCE WITHOUT PAY _____
 KELLY DAY _____ COMP. DAY _____

DATES OF REQUEST: 1-6-21

TIME(S)
 (IF APPLICABLE): 1200-1800 6 HRS

*REASON: _____

OTHER COMMENTS: _____

EMPLOYEE SIGNATURE: _____ DATE: _____

SUPERVISOR: _____ DATE: _____

DEPARTMENT HEAD: _____ DATE: _____

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
 Personnel

YELLOW
 Payroll

PINK
 Department

GOLDENROD
 Employee

VILLAGE OF BENSENVILLE
REQUEST FOR TIME OFF



DATE: 1/8/2021

EMPLOYEE: ZOPROW

DEPARTMENT: Police

JOB TITLE: Deputy Chief

TYPE OF REQUEST (CAN CHOOSE MORE THAN ONE):

VACATION

SICK LEAVE

PERSONAL DAY

FLOATING HOLIDAY ✓

BEREAVEMENT LEAVE

ABSENCE WITHOUT PAY

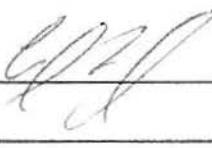
COMP. DAY

DATES OF REQUEST: 1/8/2021

TIME(S)
(IF APPLICABLE):

*REASON:

OTHER COMMENTS:

EMPLOYEE SIGNATURE:  DATE: 1/8/2021

SUPERVISOR: DATE:

DEPARTMENT HEAD: DATE:

*FOR SICK LEAVE, BEREAVEMENT LEAVE AND ABSENCE WITHOUT PAY

WHITE
Personnel

YELLOW
Payroll

PINK
Department

GOLDENROD
Employee