



12 South Center Street
Bensenville, IL 60106

Office 630.350.3404
Fax 630.350.3438
www.bensenvilleil.us

VILLAGE BOARD

January 14, 2025

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Village Manager
Daniel Schulze

Ms. Morgan McDonnell
1271 Hamilton Parkway
Itasca, Illinois 60143

Re: January 7, 2025 Commercial FOIA Request

Dear Ms. McDonnell:

I am pleased to help you with your January 7, 2025 Commercial Freedom of Information Act ("FOIA"). The Village of Bensenville received your request on January 7, 2025. You requested copies of the items indicated below:

"Request for: the current contracts for purchase/lease and service/supplies on the new Konica MFP-Copiers from Konica Minolta Business Solutions."

After a search of Village files, the following documents are enclosed to fulfill your request:

- 1) Village of Bensenville / Konica Minolta Agreement dated December 19, 2024. (6 pgs.)

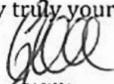
Signatures, Account IDs and Contract Numbers have been withheld pursuant to Section 7(1)(b) of FOIA.

Section 7(1)(b) of FOIA provided that "private information" is exempt from disclosure. "Private information" is defined in FOIA as, "unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home address and personal license plates, except as otherwise provided by law or when complied without possibility of attribution to any person." 5ILCS 140/2(c-5). Consequently, certain unique identifiers have been redacted from the records being provided.

Pursuant to Section 9 of the FOIA, 5 ILCS 140/9, I am required to advise you that I, the undersigned Freedom of Information Officer, reviewed and made the foregoing determination to deny a portion of your FOIA Request as indicated. Should you believe that this Response constitutes an improper denial of your request, you may appeal such by filing a request for review within sixty (60) days of the date of this letter with the Public Access Counselor of the Illinois Attorney General's Office, Public Access Bureau, 500 South Second Street, Springfield, Illinois 62706; telephone 1-887-299-FOIA; e-mail: public.access@ilag.gov. You may also have a right of judicial review of the denial under Section 11 of FOIA, 5 ILCS 140/11.

Do not hesitate to contact me if you have any questions or concerns in connection with this response.

Very truly yours,


Corey Williamsen
Freedom of Information Officer
Village of Bensenville



VILLAGE OF BENSENVILLE FREEDOM OF INFORMATION ACT REQUEST FORM

BENSENVILLE
VILLAGE CLERK'S OFFICE

TO: COREY WILLIAMSEN
Freedom of Information Officer
Village of Bensenville
12 S. Center Street
Bensenville, IL 60106

FROM: Name Morgan McDonnell
Address 1271 Hamilton Pkwy
Itasca, IL 60143
Phone 630-625-4520
E-Mail mmcdonnell@cdsot.com

175 72

TITLES OR DESCRIPTION OF RECORDS REQUESTED (Please Include Date of Birth and Case Number for Police Records):

Request for: the current contracts for purchase/lease and service/supplies on the
new Konica MFP-Copiers from Konica Minolta Business Solutions.

THIS REQUEST IS FOR A COMMERCIAL PURPOSE (*You must state whether your request is for a commercial purpose.* A request is for a "commercial purpose" if all or any part of the information will be used in any form for sale, resale, or solicitation or advertisement for sales or services. Failure to disclose whether a request is for a commercial purpose is a prosecutable violation of FOIA.)

Would like your request delivered via: E-Mail U.S. Mail Pick-Up*

**Pick-Up is available by appointment at Village Hall Monday thru Friday; between 8:00 a.m. - 5:00 p.m.*

I understand that any payment need be received before any documents are copied and/or mailed.

1-7-2025

Date

Mayor M. McDonnell
Signature

All FOIA responses are posted on the Village's website. Name and address of the requestor will be made public.

The first fifty (50) pages of the request are free. The fee charge is fifteen (15) cents after the first fifty (50) pages.

Unless otherwise notified, your request for public records will be compiled within five (5) working days.

Unless otherwise notified, any request for commercial purposes will be compiled within twenty-one (21) days working days.

----- COREY WILLIAMSEN, FREEDOM OF INFORMATION OFFICER

Telephone: (630) 350-3404 Facsimile: (630) 350-3438

E-mail Address: FOIArequest@bensenville.il.us

For Freedom of Information Officer Use Only

1/7/25
Date Request Received

2/6/25
Date Response Due

3/11/25
Date Extended Response Due

\$0 -
Total Charges

1/14/25
Date Documents Copied or Inspected

Received by Employee: _____



December 19, 2024
Service Level Guarantee

Village of Bensenville
12 South Center Street
Bensenville, IL 60106 - 1987

Konica Minolta's Government Program is fully committed to making this transition a smooth one and we have the structure and resources in place to support your account now and for years to come. It is our commitment to you that we will do our very best to support the Village of Bensenville in every way possible and we are prepared to offer you the following Service Level Guarantees so that you have peace of mind that Konica Minolta fully stands behind the quality of the service we will provide.

Uptime:

- Konica Minolta Business Solutions guarantees a 95% uptime on each individual KM branded device while under a Service/Supply Agreement.

In order to avoid confusion and be clear on the above-mentioned guarantee KMBS defines downtime as the following:

- Downtime is a failure of the machine to perform due to a malfunction of one of the components within the machine that is not caused by operator error, misuse or neglect. Additionally, preventive maintenance visits and scanning / printing issues caused by network configuration changes are not considered downtime and will be identified as such and removed from consideration for the penalties defined above. Downtime is also measured based on KMBS hours of operation and do not include weekends or afterhours unless the customer contacts us for those services.

Currently the Konica Minolta service department closes for the following holidays each year:

- 1) New Year's Day
- 2) Memorial Day
- 3) Independence Day
- 4) Labor Day
- 5) Thanksgiving Day
- 6) Christmas Day

Response Time:

- Unlimited One Rate Program and Base Saver Program locked in for 60 months with on-site service calls to repair the multi-functional equipment including all toner, developer, parts, onsite service calls, preventative maintenance, and staples (if applicable)
- Maintenance Contract billed monthly. 30 day written notice required after the first 90 days of billing to cancel service program
- Applies to all customer locations within a 50-mile radius of a Konica Minolta service location

Sincerely,

Antonette Tobin

Government Account Manager

Signed _____

Village of Bensenville

S

12/19/2024



Order Agreement

This Order Agreement is written in "Plain English". The words **you** and **your** refer to the Customer, the words **we**, **us** and **our** refer to Konica Minolta Business Solutions U.S.A., Inc., including its subsidiaries and agents.

Customer Information

Village Of Bensenville

12 S Center St
Bensenville, IL 60106-1987

Product: Device & Software

Installation Location - 1. Village Of Bensenville, 12 S Center St, Bensenville, IL 60106-1987

Delivery Contact: Jeff Zerwer, (630) 766-8200

Line Item Description	Quantity	Product Configuration	Item Number
Bizhub C251i			C251i
	3	C251i Color Copier/printer With Df-714	ADXM013
	3	Tn-328y Yellow Toner	AAV8230
	3	Tn-328m Magenta Toner	AAV8330
	3	Tn-328c Cyan Toner	AAV8430
	3	Tn-328k Black Toner	AAV8130
	3	Mfp Delivery Charge - Level One	7670525506
	3	Basic Network Service - Bns04	7640018094
	3	Pc-116 Cabinet	AAV5WY7
	3	Fs-533 Inner Finisher	A2YUWY3
	3	Fk-514 Fax Kit 1st & 2nd Line	A883012
	3	Bizhub Secure	7640015657
Bizhub C251i			C251i
	9	C251i Color Copier/printer With Df-714	ADXM013
	9	Tn-328y Yellow Toner	AAV8230
	9	Tn-328m Magenta Toner	AAV8330
	9	Tn-328c Cyan Toner	AAV8430
	9	Tn-328k Black Toner	AAV8130
	9	Mfp Delivery Charge - Level One	7670525506
	9	Basic Network Service - Bns04	7640018094
	9	Pc-116 Cabinet	AAV5WY7
	9	Fs-533 Inner Finisher	A2YUWY3
	9	Fk-514 Fax Kit 1st & 2nd Line	A883012
	9	Bizhub Secure	7640015657



Maintenance Services

Maintenance Plan: Flat Rate

Term: 60 Months

Entitlements: Toner, Staples, No In Term Annual Escalation, Parts/Labor

Installation Location - 1: Village Of Bensenville, 125 Center St, Bensenville, IL 60106-1987

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages Included	Values shown per device
Bizhub C251i	3	Flat Rate	\$85.00	Monthly	Unlimited	

Maintenance Plan: Base Plus

Term: 60 Months

Entitlements: Toner, Staples, No In Term Annual Escalation, Parts/Labor

Installation Location - 1: Village Of Bensenville, 125 Center St, Bensenville, IL 60106-1987

Device	Qty	Bill Plan Type	Base Rate (per device)	Base Frequency	Pages included	Overage Charge	Overage Frequency	Values shown per device
Bizhub C251i	9	Mono	\$4.00	Monthly	888	\$0.00450	Monthly	
	9	Color	\$22.22	Monthly	444	\$0.05000	Monthly	



Customer Options & Verification

To ensure an excellent customer experience, please take a moment to update your available invoicing options and to verify the invoice mailing and accounts payable address/contact information we have on file. If changes are required to your Invoice Mailing or Accounts Payable addresses (including contact information), please contact your Sales Representative for assistance.

Tax Exemption Status:

Non-Exempt

Exempt – Tax Exemption Certificate available to submit with this order package

Exempt – Tax Exemption Certificate not available, will provide later

Until we receive a tax exemption certificate or other valid proof of tax exempt status, we will charge you all applicable federal, state, and local taxes.

Purchase Order:

Not Required

Required – Purchase Order available to submit with this order package

Required – Purchase Order not available, will provide later

Invoice Format:

Summary/Consolidated Invoices (This is our default option if no other selection is preferred)

Individual Invoices

Spreadsheet (Excel file with generic column layout which may be self-aligned to meet individual invoicing requirements)

Recipient Email Address:

Electronic Portal (EDI) – Please provide Portal Information to facilitate setup:

Portal Name:

Portal ID:

Portal Contact:

Phone/Email

Invoices by Email (Future Service) – Provide the email address where invoices are to be sent and as soon as the service is available, we will switch your account from US Mail to Email delivery.

Recipient Email Address: ap@bensenville.il.us

Jessica Juarez 630-350-3398



Customer Invoice Codes: (e.g., GL Code/Cost Code)

Not Required

Requested, Detail List available to attach to this order agreement
(We can accommodate 4 codes per device.)

Requested, Detail List not available to attach, will provide later

Invoice Mailing Address:

Village Of Bensenville
12 S Center St
Bensenville, IL, 60106-1987

Accounts Payable Address:

Village Of Bensenville
12 S Center St
Bensenville, IL, 60106-1987

Accounts Payable Contact:

Lisa Banovetz
Phone: (630) 266 8200
EMail: lbanovez@bensenville.il.us

MyKMBS.com Customer Portal

MyKMBS is a complete and comprehensive service management tool allowing our clients to manage their Konica Minolta accounts – right from their desktop or smartphone. MyKMBS offers 24/7 access to Konica Minolta support and product resources - all in one place.

Please provide a primary contact for MyKMBS.com registration:

Account ID:

Name:

Email: **Bensenville IT**
itinfra@bensenville.il.us



Order Summary & Acceptance

Transaction Type **Purchase**

Payment Terms: **NET 30 DAYS**

Total Purchase Price: **\$35,979.96**

Excluding applicable tax

Your signature below constitutes your acceptance of this Order Agreement (ID: [REDACTED] with date/time stamp 12/19/2024 04:18:06 PM) as governed by the terms and conditions of the Master Agreement between Us and **REGION 4 EDUCATION SERVICE CENTER**, dated **06/01/2020**. Your contract number: [REDACTED]. If any terms and conditions contained in this Order Agreement conflict with any terms and conditions contained in the Master Agreement, the order of precedence is: (a) the transaction terms (i.e., products to be purchased, quantity ordered, delivery date, unit price, billing address, and delivery location) of the relevant Order Agreement; (b) the Master Agreement; and (c) the remaining non-conflicting terms of the relevant Order Agreement. Any additional, contrary or different terms contained in any confirmation, invoices or other communications, and any other attempt to modify, supersede, supplement or otherwise alter this Order Agreement or the Master Agreement, are deemed rejected by the parties and will not modify this Order Agreement or the Master Agreement or be binding on the parties unless such terms have been fully approved in a signed writing by an officer of Konica Minolta and your authorized representative.

This Order Agreement is not binding upon us until signed by a Konica Minolta manager, director, vice president or executive officer.

Pricing valid for 15 days from the date of Order Agreement, pending credit approval. Confidential - not to be distributed to third parties.

Konica Minolta Business Solutions U.S.A., Inc.

Customer

Village Of Bensenville

Signature:

Name:

[REDACTED]

Title:

[REDACTED]

Date Signed:

[REDACTED]

Signature:

Name:

Lisa Banquet

Title:

Finance Director

Date Signed:

12/19/2024