



Department of Public Works
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Bensenville, IL 60106

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April 2, 2025

PROJECT INFORMATION LETTER NO. 1

2025 Residential Street Improvements Program

Dear Project Area Residents:

The Village of Bensenville is about to undertake a construction project in the vicinity of your residence. We are pleased to announce the 2025 Residential Street Improvements Program will include resurfacing of 1.40 miles of the following Village roadways:

Street Name	Start Limit	End Limit
David Drive	Grand Avenue	Dolores Drive
Daniel Drive	Dolores Drive	Church Parking Lot
Dolores Drive	David Drive	Pamela Drive
Dante Drive	David Drive	Private Parking Lot
Belmont Avenue	York Road	Pamela Drive

The general scope of this project includes resurfacing, pavement patching, rehabilitation of deteriorated curb and sidewalk, sewer repairs, and improvements to ADA sidewalk ramps. The construction activities are generally broken down into three phases:

- 1) Storm Sewer Repairs – Necessary repairs and/or modifications are made to the drainage structures along roadways.
- 2) Concrete Repairs – Deteriorated curbs and sidewalks throughout the project area will be replaced. This work is generally limited to one side of the street at a time to allow residents to park while access to their property might be limited.
- 3) Pavement Repairs – The final phase includes milling the existing pavement surface, patching the remaining asphalt as needed, placing a new pavement surface layer, and then final pavement markings. Before paving, a tack coat of fresh oil is applied as an adhesive or bonding between the asphalt layers. Fresh oil signage will be posted to remind motorists to travel slowly on the tack-coat material.

In March of this year, Plotel Construction Inc. of Hoffman Estates, IL, was awarded this project as the lowest responsible bidder. Plotel Construction has many years of experience in projects of this scope and will utilize subcontractors to perform various work on the project.

The Village has retained the firm Hancock Engineering to provide construction engineering oversight for this project. Hancock has served as a resident engineer for multiple communities, including Bensenville, and has extensive experience with such projects. Hancock will serve as the liaison between the residents

and the contractor. Hancock's tasks will include ensuring the project gets built according to the plans and specifications and ensuring that the project goes as smoothly as possible for our residents.

The general schedule for this project is as follows:

- Projected Start Date: Week of May 14, 2025, weather permitting
- Project Substantial Completion Date: Anticipated June 27, 2025
- Project Final Restoration Date: September 26, 2025

The contractor may choose to mobilize and do some preliminary work before the anticipated start date. Substantial completion marks the completion of all major work items, excluding landscaping.

One goal of this letter is to prepare you for what to expect as part of the project. Below are many important items to know about the upcoming project and its impacts on residents and the motoring public.

Daily Work Hours – Daily work hours are from 7:00AM to 7:00PM, Monday through Friday. We do not anticipate any Saturday work at this time but will adjust based on progress. No work is permitted on Sundays and holidays.

Information Transfer – Information letters will be sent out as needed to keep all residents along the project corridor informed of the project's progress. Notices will be delivered to the front doors of properties when driveway access might be temporarily restricted. Please check your front door daily for any notices. Additionally, weekly project updates will be posted on the Village website. Please feel free to contact my office or the Resident Engineer anytime with questions regarding the project.

Parking / Access to Driveways – If driveway access is affected during construction, the project team will do their best to provide temporary access so you can get in and out of your driveway. If driveway access is not available at night, residents may park at legally permissible areas on fronting or adjacent side streets. The Bensenville Police Department will be made aware of the construction project.

When parking on the street, please do so in a manner that will not inhibit traffic movements, especially emergency vehicles. We realize parking may be difficult during the project, so please be patient and park with common sense. In addition, when parking on the street, a card or placard with your contact information should be placed in a visible location so that we can reach you as necessary for any issue involving your vehicle. Please inform the project team of any circumstances that may require particular or special access needs for the project's entire duration or a specific period.

Traffic Impacts – Roadways will remain open during construction activities; however, delays should be expected. The Contractor will utilize daily lane closures and flaggers to move traffic around construction operations. Please watch for workers and equipment when traveling in the work zone. The construction signs posted are for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices. Roadway closures are not anticipated at this time. However, if possible, avoiding the construction zone would be in your best interest. Detours may be posted if necessary.

Utility Markings – As part of the construction process, the contractor will frequently call J.U.L.I.E. to locate buried utilities. We ask for your cooperation in maintaining the marks and flags as they are located. We realize this can be a burden during parkway mowing. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

Garbage Pickup – Residents in the project area are requested to place their garbage and recyclables curbside by 5:00 AM on pickup days during the construction project. The Village garbage contractor (Republic Services) will likely collect early in the day.

Curbside Branch/Brush Pickup – The Village will conduct a curbside branch/brush pickup during the week of April 7, May 5, June 2, July 7, August 4, September 2, October 6, and November 3. Residents in the project area must place their branch/brush curbside by 7:00 AM on these dates. The Village will begin its efforts in the construction corridor in an attempt to keep the corridor clear for the contractor.

Mail Deliveries – The US Postal Service will deliver the mail as usual. If special provisions are required to maintain mail service, the Village will work with the Bensenville postmaster.

Irrigation / Sprinkler Systems / Pet Fences / Private Drains – The Village asks for your cooperation in locating private irrigation systems, private drains, and pet fences, as they are not included in the plans. These systems do not appear in standard JULIE locations. Every effort will be made to avoid damage to these systems where possible. If you know of an irrigation system or pet fence at your residence, please call the Resident Engineer (contact info below) so he can make the contractor aware. The Village is not obligated to repair or replace private utilities found in the parkway. The more information we receive from the residents, the better the opportunity to help avoid unnecessary and expensive repair bills to the homeowner.

Private Property Work – The contractor may not directly solicit work on private property and is not looking to undertake additional private work as part of this project. For permit-related inquiries, please contact the Community and Economic Development Department.

Safety Concerns - It is worth reminding yourself and your children that any construction site can be dangerous, especially during the hours the contractor is not working. Please remember the dangers in the construction zone are present at all times. I appreciate your help in maintaining a project site that is as safe as possible. Should there be a particularly hazardous condition, please get in touch with the Village Engineer or the Resident Engineer.

Project Contacts - *Who do I call with questions?*

As mentioned above, the Village staff will be performing the day-to-day construction oversight of this project. Please feel free to call Tom Gromada with Hancock Engineering with any questions or concerns throughout the project. Tom will be on site each day and is the **best source** for information regarding construction aspects and progress of the project. Shown below are the names and available phone numbers of key project personnel. Please retain this letter in a convenient and accessible location for reference throughout the project.

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KEY PERSONNEL AND TELEPHONE NUMBERS

Resident Engineer: **Hancock Engineering**

Tom Gromada, Resident Engineer 773.498.6797 (mobile)

General Contractor: **Plote Construction Inc.**

Austin Varney, Superintendent 847.560.1028 (mobile)

Village of Bensenville: **Public Works Department**

Brad Hargett, Assistant Village Engineer 630.350.3411 (office – direct)

Joe Caracci, Director of Public Works 630.350.3431 (office – direct)

FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

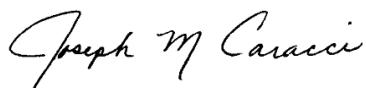
POLICE: Emergency Number 911

POLICE: Non-Emergency Number 630.350.3455

Resident Contact - Getting information regarding access issues or emergencies to residents who are not home during the workday is challenging. For your consideration, I am enclosing a simple form for your use if you want to let Public Works know of a daytime phone number where you can be reached in case of an emergency affecting your residence. The form can be mailed to Public Works, or the information may be submitted via e-mail. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

In closing, thank you again for your interest, patience, and cooperation as we move through the project's construction stage. Inevitably, disruptions and inconveniences will endure in the coming months. Still, we will do our best to minimize the negative impacts on our residents. Please contact Tom Gromada, Brad Hargett, or myself with any questions or concerns. The Village, our consulting engineer, and the contractor are all committed to keeping the lines of communication open to have a successful and safe project.

Very truly yours,



Joe Caracci, P.E.
Director of Public Works

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DAYTIME NOTIFICATION FORM

I wish to be notified at the following telephone number (s) in the event that the Public Works Department needs to reach me during normal working hours.

Home Address: _____

Name: _____

Name: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Cell Phone: _____

Cell Phone: _____

Email: _____

Email: _____

Notes or Other Information:

My Property Has:

Sprinkler System _____

Pet Fence _____

Existing Drainage _____

Please mail this form to: Bensenville Public Works
Attn: Brad Hargett
717 E. Jefferson Street
Bensenville, IL 60106

or FAX to Public Works: 630.594.1148

or email to Public Works: bhargett@bensenville.il.us