



12 South Center Street

Bensenville, IL 60106

Office: 630.250.3404

Fax: 630.250.3438

www.bensenville.il.us

VILLAGE BOARD

October 16, 2025

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Mr. David Montes
1319 Butterfield Road, Suite 502
Downers Grove, Illinois 60515

Re: October 9, 2025 Commercial FOIA Request

Dear Mr. Montes:

I am pleased to help you with your October 9, 2025 Commercial Freedom of Information Act ("FOIA"). The Village of Bensenville received your request on October 9, 2025. You requested copies of the items indicated below:

"2022-2023 wastewater sampling and analysis services contract plus each subsequent extension, there were two extension/."

Records found responsive to your FOIA request are hereby enclosed.

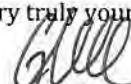
Signatures have been withheld under Section 7(1)(b) of FOIA.

Section 7(1)(b) of FOIA provided that "private information" is exempt from disclosure. "Private information" is defined in FOIA as, "unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home address and personal license plates, except as otherwise provided by law or when complied without possibility of attribution to any person." 5 ILCS 140/2(c-5). Consequently, certain unique identifiers have been redacted from the records being provided.

Pursuant to Section 9 of the FOIA, 5 ILCS 140/9, I am required to advise you that I, the undersigned Freedom of Information Officer, reviewed and made the foregoing determination to deny a portion of your FOIA Request as indicated. Should you believe that this Response constitutes an improper denial of your request, you may appeal such by filing a request for review within sixty (60) days of the date of this letter with the Public Access Counselor of the Illinois Attorney General's Office, Public Access Bureau, 500 South Second Street, Springfield, Illinois 62706; telephone 1-887-299-FOIA; e-mail: public.access@ilag.gov. You may also have a right of judicial review of the denial under Section 11 of FOIA, 5 ILCS 140/11.

Do not hesitate to contact me if you have any questions or concerns in connection with this response.

Very truly yours,


Corey Williamsen
Freedom of Information Officer
Village of Bensenville



VILLAGE OF BENSENVILLE FREEDOM OF INFORMATION ACT REQUEST FORM

BENSENVILLE
VILLAGE CLERK'S OFFICE

TO: COREY WILLIAMSEN

Freedom of Information Officer
Village of Bensenville
12 S. Center Street
Bensenville, IL 60106

FROM:

Name David Montes

Address 1319 Butterfield Road, Suite 502
Downers Grove, IL 60515
Phone 630 324 6855
E-Mail dmontes@teklabinc.com

(1933)

TITLES OR DESCRIPTION OF RECORDS REQUESTED (Please Include Date of Birth and Case Number for Police Records):

2022 - 2023 wastewater sampling and analysis services contract plus each subsequent extension, there were two extensions.

THIS REQUEST IS FOR A COMMERCIAL PURPOSE (You must state whether your request is for a commercial purpose. A request is for a "commercial purpose" if all or any part of the information will be used in any form for sale, resale, or solicitation or advertisement for sales or services. Failure to disclose whether a request is for a commercial purpose is a prosecutable violation of FOIA.)

Would like your request delivered via: E-Mail U.S. Mail Pick-Up*

*Pick-Up is available by appointment at Village Hall Monday thru Friday; between 8:00 a.m. - 5:00 p.m.

I understand that any payment need be received before any documents are copied and/or mailed.

10/9/2025

Date

Signature

All FOIA responses are posted on the Village's website. Name and address of the requestor will be made public.

The first fifty (50) pages of the request are free. The fee charge is fifteen (15) cents after the first fifty (50) pages.

Unless otherwise notified, your request for public records will be compiled within five (5) working days.

Unless otherwise notified, any request for commercial purposes will be compiled within twenty-one (21) days working days.

COREY WILLIAMSEN, FREEDOM OF INFORMATION OFFICER

Telephone: (630) 350-3404 Facsimile: (630) 350-3438

E-mail Address: FOIArequest@bensenville.il.us

For Freedom of Information Officer Use Only

10/9/25
Date Request Received

11/10/25
Date Response Due

12/12/25
Date Extended Response Due

\$0 -
Total Charges

10/16/25
Date Documents Copied or Inspected

Received by Employee: _____



RESOLUTION NO. R-115-2021

**RESOLUTION AUTHORIZING A TWO (2) YEAR CONTRACT WITH
SUBURBAN LABORATORIES INC. FOR THE WASTEWATER SAMPLING
AND ANALYSIS SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$113,394**

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter "Village") is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *es seq*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS the VILLAGE is responsible for providing the necessary wastewater treatment to its residents, and

WHEREAS the VILLAGE owns a Wastewater Treatment Facility ("WWTP") located at 711 E. Jefferson Street, Bensenville, IL, and

WHEREAS the VILLAGE is required to conduct series of wastewater tests and analysis per IPEA requirements, and

WHEREAS the necessary sampling, tests and analysis satisfy significant portion of the NPDES and the sludge permits for discharge, and

WHEREAS the VILLAGE put a competitive bid out in 2021 for sampling and analysis services, and

WHEREAS the VILLAGE received two bids from state certified laboratories, and

WHEREAS the Suburban Laboratories Inc. was the lowest bidder selected, and

WHEREAS the Suburban Laboratories Inc. has previous experience in working with The Village, and

WHEREAS the contract is for year 2022 and 2023, and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the attached Resolution Authorizing a Two (2) Year Contract with Suburban Laboratories Inc. for the Wastewater Sampling and Analysis Services in the not-to-exceed amount of \$113,394

SECTION THREE: The Village Manger is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION FIVE: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated November 16, 2021

Frank DeSimone

ATTEST:

Nancy Quinn Village Clerk

AYES: Carmona, Frey, Lomax, Perez

NAYS: None

ABSENT: Franz, Panicola

SUBURBAN LABORATORIES, Inc.



1950 S. Batavia Ave. Ste. 150, Geneva, IL 60134
Tel. (708) 544-3260 • Toll Free (800) 783-5227
Fax (708) 544-8587
www.suburbanlabs.com

October 19, 2021

Village of Bensenville
Attn: Office of the Village Clerk
12 S. Center
Bensenville IL 60106

RE: Wastewater Sampling & Analysis Services for 2022 and 2023

Suburban Laboratories
1950 S. Batavia Ave – Suite 150
Geneva IL 60134
708-544-3260
Dan Galeher
Dan@Suburbanlabs.com

Suburban Laboratories is submitting a bid for the above listed RFP "Wastewater sampling and Analysis services for 2022 and 2023. Enclosed you will find all the requested information, pricing and attachments.

Suburban Laboratories, privately established in 1936, is pleased to submit a bid for the above referenced Bensenville solicitation. Our company located at 1950 S. Batavia Ave Geneva IL 60134 has the staff and experience to accommodate this project with ease. Since we have over 50 municipal Wastewater systems scheduled to use us similar testing and requirements, we feel we have the customer base you are requiring. We also have previously performed this project for over 10 years for the Village of Bensenville. Since the Clean water act, Suburban Laboratories has routinely served over 180 municipal water systems for their EPA compliance testing. Our current staff employees 47 degreed chemists and technicians that normally perform certified analysis on drinking water, wastewater, soil and solid waste. We are certified by the Illinois EPA under NELAP. In order to obtain these certifications, all QAQC requirements are met and acknowledged with our accreditation for these testing parameters. All QAQC can be provided upon request. There is normally no need for sub-contracting any of the requested analysis. We do not use the Cr-Hex buffered for preservation method. We analyze in 24 hours with unpreserved sample.



SUBURBAN LABORATORIES, Inc.



1950 S Batavia Ave. Ste. 150, Geneva, IL 60134
Tel. (708) 544-3260 • Toll Free (800) 783-5227
Fax (708) 544-8587
www.suburbanlabs.com

All analysis will be complete after receipt on a 7-10 work day turnaround. All metals analysis (When applicable) for local limits studies are perform by using an ICP-MS method 200.8 to achieve the lowest limit possible. Suburban Labs is local and large enough to start the following sampling and analysis program at any given time. We are also equipped to handle all industrial pretreatment sampling within the quarterly scheduled outlined in these spec's. Including any weekend/holiday excess overflow.

Suburban Laboratories is prepared to handle all given instructions listed in the bid packet request. We will honor any specs provided in this bid. Attached is NELAP accreditation, sampling instructions for FOG, Cyanide, Mercury method 1664 and VOC's.

Sincerely,

[Redacted]
Dan Galeher
Suburban Laboratories
VP Compliance services





BENSENVILLE
GATEWAY TO OPPORTUNITY

2022-2023 Wastewater Sampling &
Analysis Services

Invitation for Bids (IFB)

Village of Bensenville
Public Works Department
717 E Jefferson Street
Bensenville, Illinois 60106

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INVITATION TO BID:

2022-2023 Wastewater Sampling & Analysis Services

September 23, 2021

The Village of Bensenville seeks bids to furnish and deliver 2022-2023 Wastewater Sampling & Analysis Services. Bids shall be delivered to:

*Village of Bensenville
Office of the Village Clerk
12 South Center Street
Bensenville, IL 60106*

The Village of Bensenville will accept Sealed Bids until **09:30 am local time on Wednesday, October 20, 2021**. The Bid must be in a sealed opaque envelope marked *2022-2023 Wastewater Sampling & Analysis Services* the forms can be found at www.bensenville.il.us under "Business." The packet can also be picked up at the Public Works Department, 717 E Jefferson Street, Bensenville, IL 60106. Detailed information may be obtained by contacting Mark Swayne at 630-350-3435 (email: mswayne@bensenville.il.us)

All Bids require a Bid Bond or Certified or Cashier's Check made payable to the Village of Bensenville for not less than five percent (5%) of the Base Bid amount.

The Village Board reserves the right to reject any bids or portions thereof.

Nancy Quinn
Village Clerk

GENERAL TERMS AND CONDITIONS

1. **CONDITIONS** – Bidders should become familiar with all conditions, instructions, and specifications governing their proposal. Once the award has been made, failure to have read all the conditions, instructions, and specifications of their contract is not a reason to alter the original contract or to request additional compensation. The term "Village" in these bid documents means the Village of Bensenville, Cook, and DuPage Counties, Illinois.
2. **BID SECURITY**
 - 2.1 Each Bid must be accompanied by Bid security made payable to the Village in an amount of five percent (5%) of the Bidder's maximum Bid price and the form of a certified or bank check or a Bid Bond.
 - 2.2 Bid Bonds shall be duly executed by the Bidder as principal and having as surety thereon a surety company approved by the Village, having the minimum equivalent of a Best and Co. 5A Rating.
 - 2.3 Upon project beginning, the Bid security will be returned. Failure of the bidder to execute a contract after notification of contract award will result in forfeiture of the Bid deposit. The bid deposit shall be retained by the Village as liquidated damages, not a penalty.
 - 2.4 The village will return Bid security from unsuccessful Bidders if requested after the contract is awarded by the Village Board and all documents are executed.
3. **REFERENCES** - Provide a list of three current user contacts with names and telephone numbers in bid submittal. Municipal references are preferred.
4. **ADJUSTMENTS TO CONTRACT** - Village reserves the right to adjust the quantities of work, either up or down, dependent upon the current budget or until budgeted funds are depleted without prejudice to the Contract. Payment is based on accepted unit prices.
5. **COMPLETION TIME, PENALTY, AND LIQUIDATED DAMAGES**
 - 5.1 The start of work is immediately after contract execution.
 - 5.2 If the CONTRACTOR does not complete the work within the specified Contract time or within allowed extended time, the CONTRACTOR is liable to the Village for One hundred dollars (\$100.00), as liquidated damages, for each calendar overrun day from the contract time or allowed extended time.
 - 5.3 Penalty or liquidated damages owed to the Village may be deducted from payments to the CONTRACTOR. If the deduction does not fully equal the CONTRACTOR'S penalty obligation, the CONTRACTOR shall pay the difference to the Village within ten business days after the demand for payment. The parties further agree that the liquidated damages represent the minimum damage the Village will sustain for each calendar day of the delay in the completion of the work.
6. **TAX-EXEMPT STATUS** – By law, the Village is exempt from paying State or Local Retailer's Occupation Tax, State Service Occupation and Use Tax, and Federal Excise Tax. The Illinois State Exemption Number will be provided after the contract is awarded.
7. **PRICING** – Bid pricing for goods and services are valid through December 31, 2023

8. **MULTI-YEAR CONTRACTS** - Contracts with a duration greater than 12 months require annual renewals to be signed by the Village and Contractor.
9. **CONTRACT EXTENSIONS** – Upon mutual agreement, this contract may be extended for two, one-year periods, with the first extension running from January 1, 2024, through December 31, 2024; and the second extension from January 1, 2025, through December 31, 2025.

INTRODUCTION

The Village of Bensenville (Village) is seeking a qualified laboratory to be contracted for Village sampling and analyses programs associated with its NPDES South STP permit IL0021849 (issued October 23, 2015) and IEPA Land Application of Sewage Sludge 2020-SC-64990; specifically:

- The analyses of sewage (wastewater) treatment plant (STP) influent, effluent, and sludge for the 2022 calendar year samples,
- Semi-annual analyses of STP influent, effluent, and sludge at prescribed detection limits for use in local limits analyses; and
- Sampling and analyses of industrial wastewater discharge for the pretreatment and surcharge programs for data obtained in the 2022 calendar year. Please note that this pretreatment program performs all of the samplings for the program on an unannounced random schedule.

The qualified laboratory will need to be able to provide documentation of accreditation and to devote the necessary resources to complete this project with the highest level of service to the Village will be able to meet all State and Federal regulations promptly.

SCOPE OF SERVICE

Sampling and Analyses Requirements: All sample containers, preservatives, holding times, analyses, method detection limit determinations, and quality assurance/quality control requirements shall be in accordance with 40 CFR 136 for any parameters performed for National Pollutant Discharge Elimination System (NPDES) Water Quality Compliance Testing. The Land Application Permit requires testing to be completed by methods identified in the latest edition of Standard Methods for the Examination of Water and Wastewater. USEPA also recognizes SW-846 for the analyses of Solid Waste samples. There is no industry regulated by the Village at present whose waste is required to be analyzed by unique methods identified in a USEPA issued Effluent Guideline.

Qualifications: Where applicable, the laboratory shall have met the most current DMR QA Study for wastewater analyses. The qualified laboratory (and/or any sub-contract laboratory) shall be identified in the RFP submittal and shall also be NELAP OR NELAC accredited or supply an equivalent accreditation. In addition, the qualified laboratory (and/or its sub-contract laboratory) must provide demonstrated competence to perform the specified 40 CFR 136 test methods required under the Village's NPDES permit.

The qualified firm (and its sub-contract laboratory) shall submit a summary of each method that it will use by parameter, the reporting limits, and the method detection at or below the required detection limits established by USEPA and the IEPA for constituents to be tested pursuant to the NPDES Permit. Other lab strategies or test methods will be identified that will allow the laboratory the ability to meet lower detection requirements of the Village for those pollutants used in local limit evaluations (semi-annual analyses).

Logistics: The laboratory will work with the Wastewater Supervisor to coordinate plant samples. The laboratory will work with the Pretreatment Contractor for the industrial samples and any semi-annual or annual plant analyses identified in Special Condition 11 C1 and C2 with the pretreatment program in the NPDES STP permit.

The laboratory as needed will provide the appropriate sampling container(s) unpreserved and/or preserved. Additionally the laboratory:

- Will supply additional bottles for final effluent low-level mercury analyses as needed for the 1631 test procedure quality control,
- Will supply specially prepped sampling bottles to the Wastewater Supervisor so that samples taken for annual organic analyses are not contaminated,
- Will supply extra bottles for volatile organic sampling to eliminate issues with sample bubbles,
- Will take Oil & Grease samples at industry using multiple bottles to obtain one liter of the sample, and
- Will supply split sample bottles if an industry has requested a split each time a sample is taken. Currently, five (5) industries have submitted split sample requests, this list does change based on request.
- The Pretreatment Contractor will supply diagrams of the location of the industrial sampling locations.

The Pretreatment Contractor will supply a list of locations that have requested split samples.

Scheduling:

STP PROGRAM REQUIREMENTS: All samples will be taken by STP personnel using STP composite samplers or grabs as appropriate.

DAILY STP SAMPLE EVENTS. An influent and an effluent wastewater will be composited for a 24 hour period and the samples will be picked up two (2) days each week normally on Tuesday, and Thursday. Thus, there will be (2) two sets of samples per week referred to as daily samples. Sample pick-up days may be altered when Calendar Quarters 2 and 4 sampling is performed. The STP staff will coordinate this modification.

MONTHLY STP SAMPLE EVENTS. Once a month additional analyses will be added to the daily influent and effluent samples. These samples will be referred to as the monthly samples that will be coordinated with the STP staff. The laboratory will confirm which sample will be the monthly sample at the beginning of each month.

SEMI-ANNUAL STP SAMPLE EVENTS. Calendar quarters 2 and 4. Semi-annual STP wastewater analyses will be sampled with the treatment time-lagged, i.e. the influent composite starting on day one and the effluent sample starting on day two. The days of the sample pairs will be varied from the first half to the second half - one set will be sampled during the second calendar quarter in April and the other set will be sampled in the fourth calendar quarter in October. Prescribed MDLs will be required for some analyses so that they can be more effectively used in local limit evaluations. Required and prescribed wastewater MDLs are included in the attached Test Parameters List file under the tab WW MDL.

The Semi-annual sampling also includes sludge analyses that will be taken the same day as the final effluent sample. The metal analyses shall be performed by EPA-approved solid methods using an ICP technique. Additional chemical parameters will be added to the semi-annual sludge analyses for the land application permit. Seven bacteriological samples (fecal coliforms) are also required each quarter. They will be sampled the same day as the samples for chemical analyses.

ANNUAL STP SAMPLES. Annual samples (organic priority pollutants) will be coordinated with the first set of semi-annual samples taken during April. The sampling locations will include influent, effluent, and sludge STP samples. EPA methods 608, 624, and 625 are required for the wastewater analyses. The laboratory will provide an EPA solids method that it will use for the sludge analyses.

SEMI-ANNUAL STP SAMPLES. Calendar quarters 1 and 3. Sludge samples will also be taken during the first and third calendar quarters for chemical analyses for the land application permit. Seven (7) bacteriological samples (fecal coliforms) are also required each quarter.

EXCESS FLOW STP INTERMITTENT. Excess flow effluent wastewater and/or emergency sewer overflow (anticipate 6 per year). Pick-ups are required on the day(s) after an event occurs, dependent on hold time.

INDUSTRIAL WASTE PROGRAM REQUIREMENTS: The laboratory will work with the Pretreatment Contractor to establish a quarterly sampling schedule for the permitted industries. The frequency of sampling is based upon the industry's Wastewater Discharge Permit with the Village. Permitted industries are subject to the Federally Approved Pretreatment Program and/or are permitted as a condition of the Village Surcharge Program. Each week will have 3-4 industries sampled. At the end of the quarter, there may be one or two empty weeks. Sampling will not normally be scheduled during holiday weeks.

- Discharging industry: There are twelve (12) industries that discharge process waste. The Pretreatment Contractor will establish sampling needs (time of the month) based on compliance issues and meetings as well as the time of day grab samples to obtain the most representative discharge samples. Each industry is sampled for a three-day period (sampling event).
 - There are two (2) Categorical Industrial Users (CIU). These firms' samples are analyzed for conventional and metal pollutants. The CIU is sampled once per quarter.
 - There are ten (10) surcharge only industries:
 - Eight (8) industry locations are sampled once per quarter and two of these ten surcharge industry locations are actually sampled more frequently: one that is sampled monthly and one that is sampled twice a month.
- Zero Process Waste Discharging Industry: Five Six industries are sampled to confirm zero process discharge status.
 - One of the six will have enough domestic discharge to obtain a sample and will be sampled for three days each quarter. Analyses will include conventional and metal pollutants.
 - The other five zero-process discharge firms will not likely discharge enough wastewater to obtain a sample. A composite sampler is installed at those monitoring locations once every semi-annual period, each time for one day to confirm zero discharge status.

The Pretreatment Contractor will prepare to approve the quarterly sampling schedule and submit it to the laboratory for approval.

Testing (Analyses)

STP Daily, Monthly, Semi-Annual, Annual and Intermittent Analyses Requirements are detailed in the file named Test Parameters List that includes multiple tables in tabs. As previously noted, the STP will conduct all plant sampling.

Industrial Sampling and Analyses Requirements are detailed in the attached file Test Parameters List in tables in tab IPP Samples.

The qualified firm shall provide and set up automatic samplers and collect the samples for the Village's Industrial Pretreatment and Surcharge Programs. The automatic samplers will be set with a 15 minute time sampling interval unless an industry has its own sampler that is flow paced. The COC will define that the compositor will be iced during the 24-hour period. Any samplers that are placed above ground

shall be locked. The use of low flow sampling techniques will be noted on the COC. See the IPP tab for specifics.

- At minimum two hundred and forty (240) per year composite commercial / industrial wastewater discharges are sampled. These samples will be analyzed for COD, BOD, TSS, and NH3.
- At a minimum, one hundred and thirty-two (132) per year of the above composite commercial / industrial wastewater discharges are analyzed for P. See Village of Bensenville Industrial Sampling summary.
- At a minimum, there are thirty-six (36) samples in the above composites that are analyzed for Metals. The parameters are specific for each industry.
- At a minimum, there are one hundred fifty-six (156) grab samples each taken for pH and Oil & Grease (HEM) (method 1664. A)
- Note: Most IU do not have violations. A dollar amount range will be provided by the Village in the summary that indicates the range of the repeat sampling and analyses performed in the last several years. The number of samples, as well as the analyses, vary by industry.

Special Interactions:

Notification – Effluent CBOD and TSS: Effluent samples were picked up two (2) days per week and analyzed for CBOD and TSS. The laboratory staff will notice the Village immediately by telephone or email if an effluent wastewater sample CBOD or TSS analysis exceeds 20 or 24 mg/l respectively.

Notification – pH: The laboratory sampling staff will notify the laboratory immediately of any industrial samples that exhibit a pH that is outside the range of 5-10 pH units. The laboratory sampling staff will have confirmed the violation using pH paper carried in the vehicle to eliminate probe/meter issues before documenting the violation with a call to the laboratory. The laboratory sampling staff will take a picture of the pH paper comparison. The laboratory staff will immediately notify the Pretreatment Contractor of said occurrence by telephone or email.

Resample for Industrial Violations: All industrial violations are required to be resampled and analyzed within 30 days per USEPA. If a day 1 or day 2 sample in a three-day sampling event includes a daily violation but the day 2 or day 3 sample respectively does not, no resample need be taken. If a day 3 sample includes a daily violation, a resample and analyses need to be scheduled in the appropriate timeframe – namely 30 days.

If a monthly average calculation exhibits a violation, the Pretreatment Contractor will notify the laboratory that three days of re-sample are required as well as the date that the resample needs to be completed.

Generally, unless scheduled by the Pretreatment Contractor, only the parameters that are exceeded are resampled. The exception to this rule is that pH is taken with Oil & Grease if there was an Oil & Grease violation.

All reschedules will be coordinated between the Pretreatment Contractor and the laboratory.

QC exceptions: The laboratory should immediately contact the Wastewater Supervisor if daily or monthly analyses do not meet QA/QC requirements. STP quarterly, semi-annual, annual and industrial QA/QC issues should be addressed with the Pretreatment Contractor. A determination will be made if reanalysis or resampling is required.

Reporting:

Chain of custody (COC): The laboratory will supply customized chain of custody forms for each type of sampling to standardize the STP and Industrial Waste monitoring programs.

The laboratory COC will include a field sheet for the industrial compositor operation that includes notes that identify composite sampler start and stop times, sampling interval, sampling success, and visual appearance of the samples, and description of flow level. This field sheet should also identify how many samples were necessary for any Oil & Grease sample. The field sheet will document the pH analyses and confirmation if there is a pH violation.

Analyses Results:

The qualified firm must have the capability to submit results to the Village in an electronic format acceptable to the Village. The qualified firm must be able to submit results to the Village promptly (i.e., ten business days) following sample collection for daily and monthly analyses and any IU surcharge firm. Quarterly STP analyses, semi-annual STP analyses, and industrial analyses with metals analyses are required to be reported in 15 business days. Annual organic priority pollutant analyses are required to be reported within 20 business days. If the timeframe cannot be met, the laboratory will immediately notify the Village and determine an acceptable alternate schedule. If an acceptable alternate schedule cannot be met, the Village reserves the right to remove the samples and their analyses from the laboratory.

- Emails transmitting results will identify if STP or industrial samples exceed NPDES limits (STP effluent), local limits (industrial samples), or surcharge limits (industrial samples).
- Sample results shall meet the requirements of 40 CFR 136 and Environmental Compliance 35 IAC Part 186 or the laboratory will notify the Village prior to analyses.
- Results shall be reported in wet weight unless otherwise indicated. (dry = Dry Weight is required for most sludge metal analyses)
- Semi-annual STP local limits analyses will include both reporting and method detection limits. All results between the two limits will be calculated and reported.
- Semi-annual and annual STP analyses results will also be provided to the Pretreatment Contractor in an Excel
- STP effluent samples that exceed NPDES daily limits shall be flagged on the report.
- Industrial samples that exceed surcharge or local limits shall be flagged on the report.
- Invoices for STP samples shall be separated as reported out as daily, monthly, quarterly, semi-annual, or annual events.
- Invoices for industrial samples will be separated by firm and sample event whether one to three days.

Other Conditions:

Sample Transport: The qualified firm must be able to provide sample transport service and chain of custody documentation for all samples, including travel blanks and spike samples to and from the Village. The qualified firm must be able to transport and preserve samples according to EPA methods specified for each analysis in 40 CFR 136. The firm must be able to provide sample transport service during the workweek and emergencies (storm season, industrial user excursions, STP process upsets, etc.). Samples are required to be cooled per EPA requirements during transit.

Sample Matrix Schedule and Containers: The qualified firm must demonstrate to the Village that it has a reliable sample matrix schedule system for the scheduling of sample pickup, delivery, and holding times for analysis. The qualified laboratory's sample matrix schedule system shall assist the Village in its sampling requirements. The sample matrix schedule shall also help the qualified firm to provide Village, promptly, the correct number and type of sample containers, coolers, and ice chest for the analyses. The laboratory shall provide a standard hold time for all samples with completed analyses of 30 days.

Rush Analyses: The qualified firm must be able to provide detailed services for rush analyses. The qualified firm must provide a fixed percent cost increase based on the rush service request. Please add this percentage to the summary tab in the Test Parameters List file.

Emergency Availability: The qualified firm must be able to provide services for the Village during an emergency event such as heavy rains, industrial discharge violations, WWTP process upsets. The qualified firm must be able to provide a list of contact numbers for a 24-hour emergency event. The emergency contact list shall have the person's latest home phone number and cellular number. The City also requests that the qualified firm be able to provide sample transport services for an emergency event.

Quality Control and Quality Assurance: The qualified firm must demonstrate Quality Control (QC) and Quality Assurance (QA) of all laboratory analyses. The lab shall remain solely responsible for the quality of its Laboratory Testing Services and shall render such services in accordance with generally accepted analytical and environmental laboratory practice, EPA guidance documents for the Quality Control and Assurance of laboratory handling of samples, and methodological care in analyzing such samples, and professionally recognized standards relating to the furnishing of laboratory services.

Field sampling reviews – lab reviews: Upon Village request, the Pretreatment Contractor will conduct sampling compliance reviews of sampling techniques used in the industry. The Village and Pretreatment Contractor may conduct a site tour of the laboratory annually. Random samples will be requested to have data logs pulled at the time of the site tour.

Submission Requirements:

The Laboratory Firm selected for this service will be required to comply with the Village's insurance requirements and complete the attached Certificate of Insurance form upon award of contract.

The Laboratory Firm wishing to be considered for this project shall submit the following:

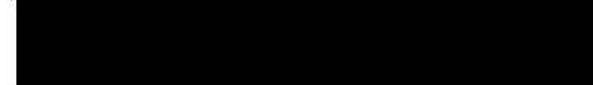
- A detailed description of the qualifications of the Laboratory(s), including all sub-contracts to address all of the program elements.
- A description of previous experience related to this type of project.
- Provide an ELAP, NELAP, or NELAC Certification and other certifications applicable to the scope of work.
- Provide methods and limits as required in the Test Parameters, List Tab WW MDLs, and Sludge Method.
- An outline of the specific services to be performed and how the services will be performed.
- Define any special procedures used to meet optimum local limit parameter MDLs.
- Compositor set-up standard operating procedure.
- Sampling and preservation procedures for FOG, total cyanide, hexavalent chromium (if buffered for preservation), mercury method 1664, and volatile organics.
- Provide a turnaround time for sample analyses and laboratory results if different than required.
- A time schedule for completion of the services outlined (exclusive of Village review time-frames).

- Complete fee proposal based on the testing requirements in attached file Test Parameters List, tables labeled Influent and Effluent, Condition 11, Sludge, and IPP samples. Add rush percentage to Summary tab.
- Provide three references from current clients.

CONTRACTOR INFORMATION SHEET

NAME (PRINT)

Dan Galeher

SIGNATURE**COMPANY NAME (PRINT)**

Suburban Laboratories

ADDRESS

1950 S. Batavia ave - suite 150
Geneva IL 60134

TELEPHONE

708-544-3260 x216
708-906-4218 cell

FACSIMILE

708-544-8587

EMAIL

Dan@Suburbanlabs.com

Please Return to:

*Corey Williamsen
Deputy Village Clerk
Village of Bensenville
12 S Center St.
Bensenville, IL 60106*

The Bid must be in a **sealed opaque** envelope marked: "Wastewater Sampling & Analysis Services"

The Bids must be received by **9:30 AM, Wednesday, October 23, 2021**, and thereafter immediately publicly opened and read in the Village Hall Board Room.

It shall be the responsibility of the Contractor to deliver its Bid to the designated person at the appointed place, before the announced time for the opening of the Bids. Bids submitted unsealed, unsigned, via fax or e-mail transmission, or received after the aforementioned date and time, will be disqualified and returned to the Contractor.

CONTRACTOR REFERENCES FORM

Provide three (3) references for current or former clients with requirements/scope of work similar to those included in this Bid. References of local government or related agencies is preferred. The VILLAGE reserves the right to contact any references listed.

Reference #1:

Client/Municipality Name:	City of Elmhurst WWTP
Address:	209 N. York Elmhurst IL 60126
Contact Person:	Tom Tapella / Paul Burris
Telephone	630- 530-3099 Tom/ 630-530-3045 Paul
Fax	708-544-8587
Email Address:	Dan@Suburbanlabs.com

Reference #2:

Client/Municipality Name:	Village of Bolingbrook WWTP
Address:	151 W. Royce Rd Bolingbrook IL 60440
Contact Person:	Anthony Luna
Telephone	630-226-8826 / 630-544-0143 cell
Fax	708-544-8587
Email Address:	Dan@Suburbanlabs.com

Reference #3

Client/Municipality Name:	City of Joliet WWTP
Address:	1021 McKinley Rd. Joliet IL 60436
Contact Person:	Monica Zupan
Telephone	773-844-0850
Fax	815-724-3620
Email Address:	Mzupan@Joliet.gov

WWTP & IPP ANNUAL SAMPLING COST SUMMARY – BID FORMS

VILLAGE OF BENSENVILLE - WWTP & IPP ANNUAL SAMPLING COST SUMMARY				
Sample Type	Unit Cost Per Event	No. Events Per Year	Total Cost	
STP Daily/Monthly				
	\$ - 52	92	\$ - 4,784	
	\$ - 253	12	\$ - 3,036	
	\$ - 52	6	\$ - 312	
STP Semi-Annual & Annual: Calendar Year 2nd & 4th Quarters				
	\$ - 1,544	2	\$ - 3,088	
	\$ - 1,065	1	\$ - 1,065	
STP Sludge Semi-Annually				
	\$ - 542	2	\$ - 1,084	
Industrial Pretreatment Program				
	\$ - 755	8	\$ - 6,040	
	\$ - 566	4	\$ - 2,264	
	\$ - 548	40	\$ - 21,920	
	\$ - 368	28	\$ - 10,304	
	\$ - 80			
IU Violation and Analyses Cost (optional as scheduled)			2,000.00	\$ 56,697
TOTAL ANNUAL COST = \$56,697				
Lab Name		Suburban Laboratories		
LABORATORY, PLEASE PROVIDE AS PART OF PROPOSAL:				
Lab Rush Service Fee		%	100	

TOTAL ANNUAL COST (with \$2000 IU violation and analyses cost) = \$56,697

VILLAGE OF BENSENVILLE
WASTEWATER MDL & REPORTING LIMITS

Local Limits Parameter	Pollutant	Required MDL (mg/l)	Minimum Reporting Limit (mg/l)	Lab MDL (mg/l)	Lab Reporting Limit (mg/l)	Method
	Antimony		0.07	0.005	0.005	200.8
x	Arsenic	0.001		0.0008	0.0008	200.8
x	Barium	0.001		0.00036	0.00036	200.8
	Beryllium		0.005	0.00015	0.00015	200.8
x	Cadmium	0.0001		0.0001	0.0001	200.8
	Chromium (VI)		0.01	0.01	0.01	3500-Cr-D
x	Chromium, Total	0.001		0.0005	0.0005	200.8
x	Copper	0.001		0.001	0.001	200.8
	Cyanide, Amenable		0.005	0.005	0.005	4500 CN G
	Cyanide, Total		0.005	0.005	0.005	4500 CN CE
	Fluoride		0.1	0.05	0.05	4500 F-C
	Iron, Dissolved		0.5	0.25	0.25	200.7
	Iron, Total		0.5	0.25	0.25	200.7
x	Lead	0.001		0.0002	0.0002	200.8
x	Manganese	0.001		0.002	0.002	200.8
	Mercury, Low Level		0.000001	0.000001	0.000001	1631
	Mercury		0.0002	0.0001	0.0001	245.1
x	Molybdenum	0.001		0.0002	0.002	200.8
x	Nickel	0.001		0.0004	0.0004	200.8
	Oil - hexane soluble		5.0	1.4	1.4	1664
	Phenols		0.005	0.005	0.005	420.1
x	Selenium	0.002		0.001	0.001	200.8
x	Silver	0.0001		0.0001	0.0001	200.8
	Thallium		0.3	0.0006	0.0006	200.8
x	Zinc	0.003		0.003	0.003	200.8
	Lab Name	Suburban Laboratories				

VILLAGE OF BENSENVILLE
SLUDGE METHOD

Pollutant	Lab Reporting Limit	Method
Antimony	1.5	6010
Arsenic	1.15	6010
Ammonia Nitrogen	5	4500 NH3 E
Barium	0.25	6010
Beryllium	0.05	6010
Cadmium	0.075	6010
Chromium	0.11	6010
Chromium (VI)	2.5	3500 CR-D
Copper	0.15	6010
Cyanide, Total	0.1	9014
Iron, Total	1.5	6010
Lead	0.6	6010
Manganese	0.25	6010
Mercury	0.02	7471
Molybdenum	0.29	6010
Nickel	0.23	6010
Phenols	0.005	9065
Phosphorus	5	6010
Potassium	5	6010
Selenium	1.3	6010
Silver	0.12	6010
Thallium	1	6010
Zinc	1	6010
Fecal Coliform (MPN)	2	9221E
pH	1-14	9045 c
Percent Moisture	1	D2216
Percent Total Solids	0.001	2540B
Percent Volatile Solids	0.001	2540G
Lab Name	Suburban Laboratories	

VILLAGE OF BENSENVILLE Influent & Effluent Daily

DAILY SAMPLING				
Pollutant	Cost per WW Sample	Daily Influent Samples	Daily Effluent Samples	Total Cost
CBOD	18		1	\$ 18
BOD	18	1		\$ 18
TSS	8	1	1	\$ 16
TOTAL DAILY EVENT INFLUENT & EFFLUENT SAMPLING COST				\$ 52

MONTHLY SAMPLING				
Pollutant	Cost per WW Sample	Monthly Influent Samples	Monthly Effluent Samples	Total Cost
CBOD	18		1	\$ 18
BOD	18	1		\$ 18
TSS	8	1	1	\$ 16
Total Phosphorous (as P)	18	1	1	\$ 36
Dissolved Phosphorous	25		1	\$ 25
Chloride	15		1	\$ 15
Total Nitrogen	45	1	1	\$ 90
Nitrate/Nitrite	10		1	\$ 10
TKN	10		1	\$ 10
Alkalinity	15		1	\$ 15
TOTAL MONTHLY EVENT INFLUENT & EFFLUENT SAMPLING COST				\$ 253

INTERMITTENT EXCESS FLOW SAMPLING				
Pollutant	Cost per WW Sample	Influent	Outfall 003	Total Cost
BOD	18	1	1	\$ 36
TSS	8	1	1	\$ 16
TOTAL DAILY EVENT INFLUENT & EFFLUENT SAMPLING COST				\$ 52

Lab Name	Suburban Laboratories
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VILLAGE OF BENSENVILLE - NPDES PERMIT SPECIAL CONDITION 11 SAMPLING plus Land Application

Months
of April
and
October
(Quarters
2 and 4)

Quarter 2 and 4	Influent	Effluent	No. WW Samples	Cost per WW Sample	Total Cost for WW Samples	No. Sludge Samples	Cost per Sludge Sample	Total Cost for Sludge Samples
Semi-Annual Local Limit Pollutants								
Arsenic	1	1	2	6	\$12	1	7	\$7
Barium	1	1	2	6	\$12	1	7	\$7
Cadmium	1	1	2	6	\$12	1	7	\$7
Chromium (Total)	1	1	2	6	\$12	1	7	\$7
Copper	1	1	2	6	\$12	1	7	\$7
Lead	1	1	2	6	\$12	1	7	\$7
Manganese	1	1	2	6	\$12	1	7	\$7
Molybdenum	1	1	2	6	\$12	1	7	\$7
Nickel	1	1	2	6	\$12	1	7	\$7
Selenium	1	1	2	6	\$12	1	7	\$7
Silver	1	1	2	6	\$12	1	7	\$7
Zinc	1	1	2	6	\$12	1	7	\$7
Ammonia	1	1	2	15	\$30	1	20	\$20
BOD	1	1	2	18	\$36			
COD	1	1	2	15	\$30			
Phosphorus	1	1	2	6	\$12	1	7	\$7
Sulfate	1	1	2	18	\$36	1	20	\$20
TSS	1	1	2	8	\$16			
Additional Semi-Annual Pollutants SC 11								
Antimony	1	1	2	6	\$12	1	7	\$7
Beryllium	1	1	2	6	\$12	1	7	\$7
Chromium (Hexavalent)	1	1	2	20	\$40			
Cyanide (Available or Amenable)	1	1	2	50	\$100			
Cyanide (Total)	1	1	2	25	\$50	1	25	\$25
Fluoride	1	1	2	15	\$30			
Iron (Total)	1	1	2	6	\$12	1	7	\$7
Iron (Dissolved)	1	1	2	25	\$50			
Mercury (CVAA)	1		1	18	\$18	1	20	\$20
Mercury (Low Level)		1	1	65	\$65			
Oil (Hexane Soluble)	1	1	2	32	\$64			
Phenols	1	1	2	32	\$64	1	35	\$35
Thallium	1	1	2	6	\$12	1	7	\$7
Additional Semi-Annual Land Application Pollutants								
Ammonia Nitrogen						1	18	\$18

Suburban Laboratories

Quarter 2	Influent	Effluent	No. WW Samples	Cost per WW Sample	Total Cost for WW Samples	No. Sludge Samples	Cost per Sludge Sample	Total Cost for Sludge Samples
Annual Organic Priority Pollutants - See Tab "110 Priority Pollutants"								
608 (USEPA Method)	1	1	2	85	\$ 170			
624 (USEPA Method)	1	1	2	90	\$ 180			
625 (USEPA Method)	1	1	2	180	\$360			
Volatiles						1	90	\$ 90

Acid Extractable						1	90	\$ 90	-
Base Neutral Extractable						1	90	\$ 90	-
Pesticide PCBs						1	85	\$ 85	-

Other Costs (please list)

TOTAL COST ANNUAL ORGANIC PRIORITY POLLUTANTS

\$ 1,065

Lab Name	Suburban Laboratories
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VILLAGE OF BENSENVILLE - LAND APPLICATION PERMIT			
Quarters 1 & 3			
Pollutant	No. Sludge Samples	Cost per Sludge Sample	Total Cost for Sludge Samples
Arsenic	1	7	\$ 7
Cadmium	1	7	\$ 7
Chromium	1	7	\$ 7
Copper	1	7	\$ 7
Lead	1	7	\$ 7
Manganese	1	7	\$ 7
Mercury	1	15	\$ 15
Nickel	1	7	\$ 7
Selenium	1	7	\$ 7
Zinc	1	7	\$ 7
Ammonia Nitrogen	1	20	\$20
TKN	1	35	\$ 35
Phosphorus	1	7	\$ 7
Potassium	1	7	\$ 7
Fecal Coliform (MPN)	7	40	\$280
pH	1	10	\$ 10
Percent Total Solids	7	5	\$ 35
Percent Volatile Solids	7	10	\$ 70
TOTAL SLUDGE SEMI-ANNUAL SAMPLING COST PER QUARTER \$542			
Lab Name	Suburban Laboratories		

**Village of Bensenville
Influent, Effluent and Sludge**

One hundred and ten (110) organic priority pollutants identified in 40 CFR 122 Appendix D, Table II as amended

Table II - Organic Toxic Pollutants in Each of Four Fractions in Analysis by Gas Chromatography/Mass Spectroscopy (GS/MS)

Volatiles

1V acrolein
2V acrylonitrile
3V benzene
5V bromoform
6V carbon tetrachloride
7V chlorobenzene
8V chlorodibromomethane
9V chloroethane
10V 2-chloroethylvinyl ether
11V chloroform
12V dichlorobromomethane
14V 1,1-dichloroethane
15V 1,2-dichloroethane
16V 1,1-dichloroethylene
17V 1,2-dichloropropane
18V 1,3-dichloropropylene
19V ethylbenzene
20V methyl bromide
21V methyl chloride
22V methylene chloride
23V 1,1,2,2-tetrachloroethane
24V tetrachloroethylene
25V toluene
26V 1,2-trans-dichloroethylene
27V 1,1,1-trichloroethane
28V 1,1,2-trichloroethane
29V trichloroethylene
31V vinyl chloride

Acid Compounds

1A 2-chlorophenol
2A 2,4-dichlorophenol
3A 2,4-dimethylphenol
4A 4,6-dinitro-o-cresol
5A 2,4-dinitrophenol
6A 2-nitrophenol
7A 4-nitrophenol
8A p-chloro-m-cresol
9A pentachlorophenol
10A phenol
11A 2,4,6-trichlorophenol

Base/Neutral

1B acenaphthene
2B acenaphthylene
3B anthracene
4B benzidine
5B benzo(a)anthracene
6B benzo(a)pyrene
7B 3,4-benzofluoranthene
8B benzo(ghi)perylene
9B benzo(k)fluoranthene
10B bis(2-chloroethoxy)methane
11B bis(2-chloroethyl)ether
12B bis(2-chloroisopropyl)ether
13B bis (2-ethylhexyl)phthalate
14B 4-bromophenyl phenyl ether
15B butylbenzyl phthalate
16B 2-chloronaphthalene
17B 4-chlorophenyl phenyl ether
18B chrysene
19B dibenzo(a,h)anthracene
20B 1,2-dichlorobenzene
21B 1,3-dichlorobenzene
22B 1,4-dichlorobenzene
23B 3,3'-dichlorobenzidine
24B diethyl phthalate
25B dimethyl phthalate
26B di-n-butyl phthalate
27B 2,4-dinitrotoluene
28B 2,6-dinitrotoluene
29B di-n-octyl phthalate
30B 1,2-diphenylhydrazine (as azobenzene)
31B fluoranthene
32B fluorene
33B hexachlorobenzene
34B hexachlorobutadiene
35B hexachlorocyclopentadiene
36B hexachloroethane
37B indeno(1,2,3-*cd*)pyrene
38B isophorone
39B naphthalene
40B nitrobenzene
41B N-nitrosodimethylamine
42B N-nitrosodi-n-propylamine
43B N-nitrosodiphenylamine

Pesticides

1P aldrin
2P alpha-BHC
3P beta-BHC
4P gamma-BHC
5P delta-BHC
6P chlordane
7P 4,4'-DDT
8P 4,4'-DDE
9P 4,4'-DDD
10P dieldrin
11P alpha-endosulfan
12P beta-endosulfan
13P endosulfan sulfate
14P endrin
15P endrin aldehyde
16P heptachlor
17P heptachlor epoxide
18P PCB-1242
19P PCB-1254
20P PCB-1221
21P PCB-1232
22P PCB-1248
23P PCB-1260
24P PCB-1016
25P toxaphene

44B phenanthrene
 45B pyrene
 46B 1,2,4-trichlorobenzene

TOTAL ANNUAL COST \$1,065 (inf, eff and sludge)

Lab Name Suburban Laboratories

VILLAGE OF BENSENVILLE - INDUSTRY SAMPLING

CIU SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	15	\$ 45
BOD	3	18	\$ 54
Cadmium	3	6	\$ 18
Chromium (Total)	3	6	\$ 18
Chromium (Hexavalent)	3	20	\$ 60
COD	3	15	\$ 45
Copper	3	6	\$ 18
Cyanide	3	25	\$ 75
FOG	3	32	\$ 96
Lead	3	6	\$ 18
Nickel	3	6	\$ 18
pH	3	10	\$ 30
Silver	3	6	\$ 18
TSS	3	8	\$ 24
Zinc	3	6	\$ 18
SAMPLING COST			\$ 555
Automatic Sampling Charge			\$200
Sample Disposal Fee			
Other			
Other			
ADDITIONAL SAMPLING COST			\$ 200
SAMPLING COST FOR EACH CIU EVENT			\$ 755

ZERO CIU SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	15	\$45
BOD	3	18	\$54
COD	3	15	\$45
Copper	3	6	\$18
FOG	3	32	\$96
Lead	3	6	\$18
pH	3	10	\$30
Phosphorous	3	6	\$18
TSS	3	8	\$24
Zinc	3	6	\$18
SAMPLING COST			\$ 321
Automatic Sampling Charge			200
Sample Disposal Fee			
Other			
Other			
ADDITIONAL SAMPLING COST			\$ 200
SAMPLING COST FOR EACH ZERO CIU EVENT \$ 521			

SURCHARGE SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	15	\$45
BOD	3	18	\$54
COD	3	15	\$45
FOG	3	32	\$96
pH	3	10	\$30
Phosphorous	3	18	\$54
TSS	3	8	\$24
SAMPLING COST			\$ 348
Automatic Sampling Charge			200
Sample Disposal Fee			
Other			
Other			
ADDITIONAL SAMPLING COST			\$ 200
SAMPLING COST FOR EACH SURCHARGE CIU EVENT \$ 548			

Suburban Laboratories

ADDITIONAL SURCHARGE SAMPLING EVENT			
Pollutant	No. Samples	Unit Cost	Total Cost
Ammonia	3	15	\$45
BOD	3	18	\$54
COD	3	15	\$45
TSS	3	8	\$24
SAMPLING COST			\$ 168
Automatic Sampling Charge			200
Sample Disposal Fee			
Other			
Other			
ADDITIONAL SAMPLING COST			\$ 200
SAMPLING COST FOR EACH ADDITIONAL SURCHARGE IU EVENT			\$ 368

ZERO DISCHARGE CONFIRMATION SAMPLING EVENT	
Pollutant	Cost
Automatic Sampling Charge - 1 day	80
Other	
Other	
SAMPLING COST FOR EACH ZERO IU	\$ 80

Lab Name	Suburban Laboratories
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If this Wastewater Sampling and Analysis Services bid is accepted, the undersigned, familiar with the specifications and conditions affecting the cost of proposed product agrees to enter into an agreement with the Village in the form of these contract documents for the contract sum, in the time stated and following all terms and conditions.

Bid includes all aspects associated with the Contractor furnishing supervision, labor, delivery, tools, and equipment necessary to complete standards in the specifications.

The Village Board reserves the right to reject any and all Bids or portions thereof

Signed:



Authorized Signature

Where bidder is a corporation, add:

Attest:



(Secretary or other authorized officer)

Date: 10-19-2021

(CORPORATE SEAL)

GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

The following conditions apply to all purchases/services and become a definite part of each invitation to Bid. Failure to comply may disqualify your Bid.

ELIGIBILITY TO BID

Non-Discrimination in Employment - Contractor, in performing under this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, age, sex or national origin, or otherwise commit an unfair employment practice. The Contractor, his subcontractors, or labor organizations furnishing skilled or unskilled workers, craft union skilled labor, or anyone who may perform any labor or service, shall commit within the State of Illinois, under this contract, any unfair employment practices as defined in the act of the 72nd General Assembly entitled "Fair Employment Practices Act". Contractor is referred to Ill. Rev. Stat. 1961) ch. 48, paragraph 851 et seq. The contractor in all contracts entered into with suppliers of materials or services, and subcontractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

- 1) Prevailing Wages - The Contractor shall pay not less than the prevailing rate of wages as found by the Department of Labor or determined by the court to all laborers, workers and mechanics performing work under this contract. Contractor must adhere at all times to Federal Wage Determination #II89-11, Rev.Stat.Section 39 S-2 (Modification #3). It is the Contractors responsibility to determine the applicability of Prevailing Wage rates on this project.
- 2) Removal or Suspension of Contractors - The Village of Bensenville may remove or suspend any Contractor from the Contractor's list for a specified period not to exceed two (2) years. The Vendor will be given notice of such removal or suspension if:
 - a) Services performed do not comply with specifications of contract with the vendor;
 - b) Work is not done within the contract's specified in the contract;
 - c) An offer is not kept firm for the length of time specified in the contract;
 - d) Contractor fails to provide performance bond when required by invitation to Bid;
 - e) Contractor is found guilty of collusion;
 - f) Bankruptcy or other evidence of insolvency is found;
 - g) An employee currently serves as a Board member or employee of Bensenville and is financially involved in proposed work.
- 3) Compliance to Law -

The Contractor shall at all times observe and comply with all laws, ordinances, regulations and codes of federal, state, county, and village governments and/or any other local governing agencies which may in any manner affect the preparation of Bid or the performance of this contract.

- a) All merchandise or commodities must conform to all standards and regulations as set forth under the Occupation Safety Health Administration (O.S.H.A.)

CONDITIONS FOR BIDDING

- 1) Bid Definitions -
 - a) Bidding documents include the advertisement of invitation to Bid, terms and conditions, scope of work / specifications, the Bid price form and the proposed contract documents including addenda issued prior to receipt of Bids.

- b) Addenda are written or graphic instruments issued prior to the execution of the contract that modify or interpret the Bidding documents, including drawings and specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the contract documents when the contract is executed.
- 2) Bid Price Form - Shall be submitted on the Bid Price Form provided, completed properly and signed in ink. Bid form shall be submitted in a sealed envelope plainly marked "*Wastewater Sampling & Analysis Services*."
- 3) Late Bids - Formal Bids received after specified Bid opening time will not be considered and will be returned unopened.
- 4) Withdrawal of Bids - A written request for withdrawal is required and must be received before Bid opening. After Bid opening, Bids become a legal document and an integral part of the Bid and shall not be withdrawn. Such requests are to be directed to the attention of the Deputy Village Clerk, telephone number (630) 350-3404.
- 5) Examination of Bidding Documents - Each Contractor shall carefully examine all contract documents and all addenda thereto and shall thoroughly familiarize himself with the detailed requirements thereof prior to submitting a Bid. Should a Contractor find discrepancies or ambiguities in, or omissions from documents, or should he/she be in doubt as to their meaning, he/she shall at once, and in any event not later than ten (10) days prior to Bid due date, notify the Village Clerk who will, if necessary, send written addenda to all Contractors. The Village will not be responsible for any oral instructions. All inquiries shall be directed to the Village Clerk. After the Bids are received, no allowance will be made for oversight by the Contractor.
- 6) Mistake in Bid and Bid Changes - No Bid may be modified after submittal. However, if an error is made in extending a total price, the unit price will govern. The Contractor must initial erasures on the Bid form.
- 7) Bid Binding - Unless otherwise specified, all Bids shall be binding for Ninety (90) days following the Bid opening date.
- 8) Changes in Contract Documents - Changes or corrections may be made by the Village in contract documents after they have been issued by the Village to all Contractors of record. Such addendum or addenda shall take precedence over that portion of the documents concerned, and shall become part of the contract documents. Except in unusual cases, addenda will be issued to each of the Contractors at least four (4) days prior to date established for receipt of Bids.
- 9) Response to Invitations - Contractors who are unable to Bid or do not desire will provide a letter of explanation and return the Bid form. Contractors who fail to respond on two (2) successive Bids will be removed from the qualified Contractor's list.
- 10) Bid Attachments - Contractors shall attach to the Bid form any descriptive material necessary to fully describe the merchandise he/she proposes to furnish.
- 11) Contractor's Competence - The Village may require proof of facilities or equipment, insurance coverage and financial resources to perform the work. If required, the Contractor shall submit to the Village a properly executed Contractor's Qualification statement, AIA Document A305. The Village reserves the right to require specific references of communities or companies that have purchased like materials.

- 12) Bid Opening - At the precise time set for Bid opening, Bids will legally be made public. Contractors or their representatives are encouraged to attend the Bid opening.
- 13) Bid Award - The Contractor acknowledges the right of the Village to reject any or all Bids and to waive informality or irregularity in any Bid received and to award each item to different Contractors or all items to a single Contractor (to accept, split, and or reject part(s) of any of all Bids). In addition, the Contractor recognizes the right of the Village to reject a Bid if the Contractor failed to furnish any required Bid security or to submit the data required by the Bidding documents, or if the Bid is in any way incomplete or irregular.

AWARD OR REJECTION OF BIDS

- 1) Award or Rejection - Contracts are awarded to the lowest, most responsible Contractor. In determining the responsibility of a Contractor, the following are taken into consideration:
 - a) The character, integrity, reputation, judgment, experience and efficiency of the Contractor;
 - b) The current, uncompleted work in which a contractor is involved, which might hinder or prevent prompt delivery of the Merchandise;
 - c) The financial resources of the Contractor;
 - d) Cash discounts offered;
 - e) Quality, utility, suitability of work or material: the quality of the commodity to be furnished, as well as the price therefore, is to be taken into consideration, and a Bid which is low in point of price may be rejected if the material to be furnished is not the best;
 - f) Direct, indirect and incidental costs to the Village;
- 2) Notice of Award - A delivered executed contract shall be the binding contract.

CONTRACT PROVISION

- 1) Material, Equipment, and Workmanship: - Unless otherwise specified, the materials and equipment incorporated in the Goods will be new and of good quality. All workmanship will be of good quality and free from defects. CONTRACTOR shall, if required to furnish satisfactory evidence as to the source, kind and quality of the materials and equipment incorporated in the GOODS.
- 2) Equipment and Shop Drawings - When the contract requires detailed shop drawings and layouts, Contractor shall submit them to the Village Manager, or his/her designee, for his/her approval. Drawings shall show the characteristics of equipment and operation details.
- 3) Village Supervision - The Village Manager, or his/her designee, shall have full authority over the contracted work. He/she will interpret specifications in the event of a dispute. He/she may order minor changes in a specification if it becomes obvious to do so. Major changes will be treated as "additions".
- 4) Village Insurance Requirement - Contractors shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONTRACTOR, his agents, representatives, employees, or subcontractors.

A) Minimum Scope of Insurance Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85) with the Village of Bensenville named as additional insured; and
- (2) Owners and Contractors Protective Liability (OCP) policy (if required) with the Village of Bensenville as insured; and

- (3) Insurance Service Office Business Auto Liability coverage form number CA 0001 (ED. 10/90 or newer), Symbol 01 "Any Auto."
- (4) Workers' Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

B) Minimum Limits of Insurance Contractor shall maintain limits no less than:

- (1) Commercial General Liability \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.
- (2) Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (3) Worker's Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$1,000,000 per accident.

C) Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Village of Bensenville. At the option of the Village of Bensenville, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village of Bensenville, its officials, agents, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim administration, and defense expenses.

D) Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

(1) General Liability and Automobile Liability Coverages

- (a) The Village of Bensenville, its officials, agents, employees, and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Contractor; premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village of Bensenville, its officials, agents, employees, and volunteers.
- (b) The Contractor's insurance coverage shall be primary as respects the Village of Bensenville, its officials, agents, employees, and volunteers. Any insurance maintained by the Village of Bensenville, its officials, agents, employees, and volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village of Bensenville, its officials, agents, employees, and volunteers.
- (d) The Contractor's insurance shall contain a Severability of Interests/Cross Liability clause, language stating that Contractor's insurance shall apply separately to each insured against who claim is made, or suit is brought, except with respect to the limits of the insurer's liability.

(2) Workers' Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Village of Bensenville, its officials, agents, employees, and volunteers for losses arising from work performed by Contractor for the municipality.

(3) All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the Village of Bensenville.

E) Acceptability of Insurers

Insurance is to be placed with insurers with a Best's rating of no less than A-, VII, and licensed to do business in the State of Illinois

F) Verification of Coverage

Contractor shall furnish the Village of Bensenville with certificates of insurance naming the Village of Bensenville, its officials, agents, employees, and volunteers as additional insured's, and with original endorsements affecting coverage require by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the Village of Bensenville and are to be received and approved by the Village of Bensenville before any work commences. The attached Additional Insured Endorsement (Exhibit A) shall be provided to the insurer for their use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the coverage stated on the attached endorsement (Exhibit A). The Village of Bensenville reserves the right to request full-certified copies of the insurance policies and endorsements.

G) Subcontractors

Contractor shall include all subcontractors as insured's under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated herein.

H) Assumption of Liability

The Contractor assumes liability for all injury to or death of any person or persons including employees of the Contractor, any sub-contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this agreement

I) Indemnity/Hold Harmless Provision

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Village of Bensenville, its officials, agents, and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Village of Bensenville, its officials, agents, and employees, arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village of Bensenville, its agents, or employees, the Contractor shall, at its own expense, appear, defend, and pay all charges of attorney and all costs and other expenses arising therefore or incurred in connections therewith, and if any judgment shall be rendered against the Village of Bensenville, its officials, agents, and employees, in any such action, the Contractor shall at its own expense, satisfy and discharge the same. Contractor expressly understand and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Bensenville, its officials, agents, and employees as herein provided.

The Contractor further agrees that to the extent that money is due the Contractor by virtue of this contract as shall be considered necessary in the judgment of the Village of Bensenville, may be retained by the Village of Bensenville to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village of Bensenville.

5) F.O.B. - All prices must be quoted F.O.B. Bensenville Illinois. Shipments shall become the property of the Village after delivery and acceptance.

- a) CONTRACTOR shall assume all risk of loss or damage to the Goods prior to acceptance of delivery by OWNER at the point of delivery; and shall purchase and maintain insurance on the Goods during the process of fabrication and while in transit to insure against the perils of fire and extended coverage including "all risk" insurance for physical loss and damage including theft, vandalism and malicious, mischief, collapse, water damage and such other perils, as CONTRACTOR deems appropriate.
- 6) **Delivery Schedule** - Bid items must be delivered within sixty (60) days from the date of execution of the contract unless a specific delivery date is stated on the Bid. The Village may cancel contract without obligation if Delivery requirements are not met. If said contract is not canceled by the Village, liquidated damages may be due and owing to the Village pursuant to the liquidated damage provision enumerated herein. All deliveries must be made on Monday - Friday, excluding Village holidays, between the hours of 7:00 a.m. and 3:30 p.m. Contractor is expected to ship in full truckload quantities within said sixty (60) day period unless prior approval has been granted by the Village in advance for circumstances beyond the control of the contractor.
- 7) **Delivery** - Bid price shall include delivery as indicated herein.
- 8) **Default** - The Village may, subject to the provisions specified herein, by written notice of default to the contractor, terminate the whole or any part of this contract in any one of the following circumstances:

If the contractor fails to make delivery or to perform the services within the time specified herein or any extension hereof.

In the event the board terminates this contract in whole or in part as provided above, the Village may procure, upon such terms and in such manner as the Village may deem appropriate, supplies or services similar to those terminated, and the contractor shall be liable to the Village for any excess costs for such similar supplies for services; PROVIDED that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

- 9) **Alternate Materials and Equipment** - Where specifications read "or approved equal", contractor shall direct a written description to the Public Works Director for approval, as set forth herein below. Generally, where specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that specification or equal, or item that will perform a comparable function and be equal thereto to fill the needs of the Village, unless "No Substitutes" is specified. When offering alternatives, they must be identified by brand name and catalog number; in addition, the manufacturer's literature shall be included with the Bid. However, Contractors will be required to furnish samples upon request and without charge to the Village.

- 10) **Contractor's Access to Procurement Information** - All procurement information concerning this Bid shall be a public record to the extent provided in the Illinois Freedom of Information Act and Public Act #85-1295 and shall be available to all Contractors as provided by such acts.

- 11) **Acceptance** - Contracted work will be considered accepted when final payment is made.

- 12) **Payment** -

- a) For services of merchandise ordered by purchase order, payment will be made to a vendor provided and service or merchandise has been properly tendered to and accepted by the Village. Payment by check to a vendor is mailed the week approval of payouts is made by the Board. Payout requests are considered at the regular Village Board meetings on the 2nd and 4th Tuesdays of the month.
- b) For construction, partial payouts will be made each month as the work progresses, provided the work has been properly completed and accepted by the Village. Payment by check to a

contractor is mailed the week approval of payouts is made by the Board. Payout requests are considered at the regular Village Board meetings on the 2nd and 4th Tuesdays of the month.

13) Reorders - Reorders for the same item(s) shall be furnished at the base contract price or shall be furnished pursuant to a schedule of prices attached hereto by the contractor. Reordering shall be within the sole discretion of the Village.

14) Guarantees and Warranties -

- a) All material, workmanship, services, and purchased commodities will be guaranteed from defects for a period of at least one (1) year, or for the period specified in the Bid documents, based on the date of completion. Upon notice of defect, Contractor shall make necessary repairs, immediately, at no extra charge to the Village. Said time shall be based on date of completion. Upon written notice of defect, contractor shall make all necessary repairs, immediately, at no extra charge to the Village.
- b) All warranties for materials or equipment must be received with title before payment for same is recommended.

15) Changes/Additional Services/Deletions - Any requests for changes or modifications to this contract must be submitted in writing and approved by the Village Manager or his/her designee, prior to such changes or modifications being made. Any additional service desired from the contractor under this contract will be requested in writing and the additional charges for these services will be in accordance with the rate submitted on the Bid page and will be agreed to with the contractor prior to additional work commencing. In the event that charges for additional services cannot be agreed upon, Bids will be requested. The Village reserves the right to negotiate additional services based upon the contractor's price and performance, within all legal constraints.

16) Change Order Authorization - Pursuant to Public Act 85-1295 (Ill.Rev.Stat.ch.38, paragraph 33E-1 *et seq.*), no change order may be made in this contract which would authorize or necessitate an increase or decrease in either the cost of the contract by \$10,000.00 or more, or the time of completion by 30 days or more unless one of the following certifications is made by either the Village Board or its designee that:

- a) Circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed; or
- b) The circumstances said to necessitate the Change were not within the contemplation of the contract as signed; or
- c) The change is in the best interest of the Village;

VILLAGE OF BENSENVILLE BID COMPLIANCE CERTIFICATION

I, Jarrett Thomas, having been first duly sworn, depose and state that:
(Owner/authorized company representative)

Suburban Laboratories, Inc. ("Contractor"), having submitted a Bid for:
(Name of Company)

Wastewater sampling and analysis services to the Village of Bensenville hereby certifies that Contractor:

1. is operating in compliance with the federal Civil Rights Act, 42 USC §2000e, and the Illinois Human Rights Act, 775 ILCS 5/2-105(A).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the Illinois Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that all employee drivers
(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol-testing program pursuant to the aforementioned rules.

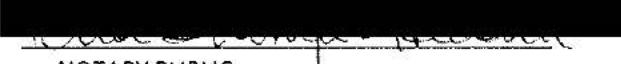
4. is in full compliance with the Drug Free Workplace Act, 30 ILCS 580/1 et. seq.
5. is in full compliance with the Criminal Code of 2012, 720 ILCS 5/33-1 et. seq.
6. is in full compliance with the Public Construction Act, 30 ILCS 557/1 (applicable if the contract is in excess of \$75,000.00).

By: 
(Officer or Owner of Company stated above)

Title: President

SUBSCRIBED AND SWORN to before me

This 19th day of October, 2021.


NOTARY PUBLIC



CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Chapter 30, Section 580/1 of the Illinois Compiled Statutes (30 ILCS 580/1) et. seq. entitled "Drug Free Workplace Act", the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the grantee's or contractor's policy of maintaining drug free workplace;
- (3) any available drug counseling, rehabilitation, and employee assistance program; and
- (4) the penalties that may be imposed upon employees for drug violations.

(c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting agency within 10 days after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 (30 ILCS 580/5) of the Act.

(f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the contractor to the penalties provided in Section 6 (30 ILCS 580/6) of the Act.

Suburban Laboratories, Inc.

Contractor

ATTEST:

[REDACTED]

DATE: 10/19/21

SEXUAL HARASSMENT CERTIFICATE

Suburban Laboratories, Inc. hereinafter referred to as "Contractor" having submitted a Bid/Bid for Wastewater Sampling & Analysis Services to the Village of Bensenville, DuPage County, Illinois, hereby certifies that said Contractor has a written sexual harassment policy in place in full compliance with 775

ILCS 5/2-105(A)(4) including the following information:

1. An acknowledgment of the illegality of sexual harassment.
2. The definition of sexual harassment under State law.
3. A description of sexual harassment, utilizing examples.
4. The contractor's internal complaint process including penalties.
5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission.
6. Directions on how to contact the Department of the Commission.
7. An acknowledgment of protection of a complaint against retaliation as provided in Section 6-101 of the Human Rights Act.

Each contractor must provide a copy of such written policy to the Illinois Department of Human Rights upon request.

By: [REDACTED]

Authorized Agent of Contractor

Subscribed and sworn to
before me this 19th day
of October, 2021.

Suburban Laboratories, Inc.
NOTARY PUBLIC

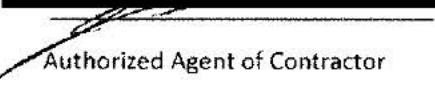


CONTRACTOR'S ILLINOIS DEPARTMENT OF REVENUE-TAX COMPLIANCE

Suburban Laboratories, Inc., having submitted a Bid/Bid for Wastewater Sampling & Analysis Services to the Village of Bensenville, hereby certifies that said contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- 1) It is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- 2) It has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: 

 Authorized Agent of Contractor

SUBSCRIBED AND SWORN to before

Me this 19th day October, 2021 



NOTARY PUBLIC

CERTIFICATE OF COMPLIANCE – CRIMINAL CODE OF 2012

720 ILCS 5/33-1 et. Seq.

I, Jarrett Thomas, the contractor under a certain contract dated:

with the Village of Bensenville for Wastewater sampling and analysis services hereby certifies that said contractor is not barred from Bidding on the aforesaid contract as a result of a violation of any applicable provision of the Criminal Code of 2012.

Contractor:

By:

Title: President

SUBSCRIBED AND SWORN to before

me this 19th day of October, 2021.

NOTARY PUBLIC



CONTRACT

1. THIS AGREEMENT, made and concluded this 10th day of November, 2021 between the Village of Bensenville acting by and through its Village President and Village Board, known as the party of the first part and _____ his/their executors, administrators, successors or assigns, known as the party of the second part.
2. WITNESSETH: that for and in consideration of the payments and agreements mentioned in the Bid hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the engineer under it.
3. And it is also understood and agreed that the notice to Contractors, instructions to Contractors, specifications, special provisions, Bid and contract bond hereto attached are all essential documents of this contract and are a part hereof.
4. And it is also understood and agreed that employers shall not discriminate against employees or applicants for employment on basis of race, color, religion, sex or national origin.

IN WITNESS WHEREOF the said parties have executed these presents on the date above mentioned.

Village of _____

By: _____

Village President

ATTEST:

Municipal Clerk

(If Corporation)

Corporate
Name _____

(Corporate Seal)

Address _____

ATTEST:

By _____ (Seal)
President

Corporate Secretary

(If an Individual)

Business
Name _____

Address _____

By _____ (Seal)
Contractor

(If a Co-partnership)

Firm
Name _____

Address _____

By _____ (Seal)

CONTRACT BOND

KNOW ALL MEN BY THESE PRESENT, that we _____

as Principal, and _____

a corporation organized and existing under the laws of the State of Illinois, as Surety, are held and firmly bound unto the Village of Bensenville, State of Illinois, in the penal sum of dollars (\$ _____), lawful money of the United States, well and truly to be paid unto said Village of Bensenville for the payment of which we bind ourselves, our heirs, executors, administrators, successor, and assigns, jointly, severally, and firmly by these present.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that whereas, the said Principal has entered into a written contract with the Village of Bensenville acting through the Village President and Village Board of said Village of Bensenville for the **Wastewater Sampling & Analysis Services** in the Village of Bensenville which contract is hereby referred to and made a part hereof, as if written herein at length, in and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, material, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm, company or corporation to whom any money may be due from the Principal, sub-contractor, or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted and shall hold the Village of Bensenville and the said Village President and Village Board harmless on account of any such damages, and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements, of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN WITNESS WHEREOF, we have duly executed the foregoing obligation this
____ day of _____ A.D. 2021.

Corporate

Name _____

By: _____

ATTEST: _____
Secretary

Surety: _____
(Seal)

By: _____
Attorney in Fact (Seal)

By: _____
Attorney in Fact (Seal)

Countersigned

By: _____
Agent for Surety

Address of Surety

State of _____)
County of _____)

I, _____ a Notary Public in and for said county, in the State aforesaid, do hereby certify that _____ personally known to me to be the same person whose name is subscribed to the foregoing instrument as the Principal therein, appeared before me this day in person and acknowledged that he signed, sealed, and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and Notarial Seal, this _____ day of
_____, A.D. 2021.

Seal _____ Notary Public

Address _____

State of _____)

County of _____)
SS)

I, _____ a Notary Public in and for said County, in the State aforesaid, do hereby certify that _____, who is personally known to me to be the person who signed the above and foregoing instrument as the Attorney in Fact for _____ thereto, as his Principal, and his own name as Attorney in Fact, as the free and voluntary act of his said Principal for the uses and purposes therein set forth, and that he executed the said instrument under the authority given him by said Principal.

Given under my hand and Notarial Seal, this _____ day of _____, A.D. 2021.

Notary Public

Approved this _____ day of _____, A.D.2021. ATTEST:

Village President and Village Board



STATE OF ILLINOIS
ENVIRONMENTAL PROTECTION AGENCY
NELAP - RECOGNIZED
ENVIRONMENTAL LABORATORY ACCREDITATION



is hereby granted to

Suburban Laboratories

1950 South Batavia Ave., Suite 150
Geneva, IL 60134

NELAP ACCREDITED

Accreditation Number #100225



According to the Illinois Administrative Code, Title 35, Subtitle A, Chapter II, Part 186, ACCREDITATION OF LABORATORIES FOR DRINKING WATER, WASTEWATER AND HAZARDOUS WASTES ANALYSIS, the State of Illinois formally recognizes that this laboratory is technically competent to perform the environmental analyses listed on the scope of accreditation detailed below.

The laboratory agrees to perform all analyses listed on this scope of accreditation according to the Part 186 requirements and acknowledges that continued accreditation is dependent on successful ongoing compliance with the applicable requirements of Part 186. Please contact the Illinois EPA Environmental Laboratory Accreditation Program (IL ELAP) to verify the laboratory's scope of accreditation and accreditation status. Accreditation by the State of Illinois is not an endorsement or a guarantee of validity of the data generated by the laboratory.

Primary Accrediting Authority: Illinois



Millie Rose
Supervisor
Environmental Laboratory Accreditation Program

Certificate No: 1002252021-7
Expiration Date: 10/31/2022
Issued On: 10/13/2021

Field of Testing /Matrix: CWA (Non Potable Water)

Copper	IL
Iron	IL
Lead	IL
Manganese	IL
Molybdenum	IL
Nickel	IL
Silver	IL
Thallium	IL
Tin	IL
Vanadium	IL
Method EPA 245.1 Rev: 3	
Mercury	IL
Method EPA 353.2 Rev: 2	
Nitrate plus Nitrite as N	IL
Method EPA 420.1	
Total phenolics	IL
Method EPA 608	
4,4'-DDD	IL
4,4'-DDE	IL
4,4'-DDT	IL
Aldrin	IL
alpha-BHC (alpha-Hexachlorocyclohexane)	IL
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL
beta-BHC (beta-Hexachlorocyclohexane)	IL
Chlordane (tech.)(N.O.S.)	IL
delta-BHC	IL
Dieldrin	IL
Endosulfan I	IL
Endosulfan II	IL
Endosulfan sulfate	IL
Endrin	IL
Endrin aldehyde	IL
gamma-BHC (Lindane, gamma-Hexachlorocyclohexane)	IL
Heptachlor	IL
Heptachlor epoxide	IL
Methoxychlor	IL
Toxaphene (Chlorinated camphene)	IL
Method EPA 608.3 GC-ECD	
4,4'-DDD	IL
4,4'-DDE	IL
4,4'-DDT	IL
Aldrin	IL
alpha-BHC (alpha-Hexachlorocyclohexane)	IL
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL

Field of Testing /Matrix: CWA (Non Potable Water)

Trichlorofluoromethane (Fluorotrichloromethane, Freon 11)	IL
Vinyl chloride	IL
Xylene (total)	IL

Method EPA 624.1

1,1,1-Trichloroethane	IL
1,1,2,2-Tetrachloroethane	IL
1,1,2-Trichloroethane	IL
1,1-Dichloroethane	IL
1,1-Dichloroethylene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Dichloroethane (Ethylene dichloride)	IL
1,2-Dichloropropane	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
2-Chloroethyl vinyl ether	IL
Acrolein (Propenal)	IL
Acrylonitrile	IL
Benzene	IL
Bromodichloromethane	IL
Bromoform	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
cis-1,3-Dichloropropene	IL
Ethylbenzene	IL
Methyl bromide (Bromomethane)	IL
Methyl chloride (Chloromethane)	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
Tetrachloroethylene (Perchloroethylene)	IL
Toluene	IL
trans-1,2-Dichloroethylene	IL
trans-1,3-Dichloropropylene	IL
Trichloroethene (Trichloroethylene)	IL
Trichlorofluoromethane (Fluorotrichloromethane, Freon 11)	IL
Vinyl chloride	IL
Xylene (total)	IL

Method EPA 625

1,2,4-Trichlorobenzene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
2,2'-Oxybis(1-chloropropane), bis(2-Chloro-1-methylethyl)ether	IL
2,4,5-Trichlorophenol	IL
2,4,6-Trichlorophenol	IL
2,4-Dichlorophenol	IL
2,4-Dimethylphenol	IL
2,4-Dinitrophenol	IL
2,4-Dinitrotoluene (2,4-DNT)	IL

Field of Testing /Matrix: CWA (Non Potable Water)

2,4,5-Trichlorophenol	IL
2,4,6-Trichlorophenol	IL
2,4-Dichlorophenol	IL
2,4-Dimethylphenol	IL
2,4-Dinitrophenol	IL
2,4-Dinitrotoluene (2,4-DNT)	IL
2,6-Dinitrotoluene (2,6-DNT)	IL
2-Chloronaphthalene	IL
2-Chlorophenol	IL
2-Methyl-4,6-dinitrophenol (4,6-Dinitro-2-methylphenol)	IL
2-Nitrophenol	IL
3,3'-Dichlorobenzidine	IL
4-Bromophenyl phenyl ether	IL
4-Chloro-3-methylphenol	IL
4-Chlorophenyl phenylether	IL
4-Nitrophenol	IL
Acenaphthene	IL
Acenaphthylene	IL
Anthracene	IL
Benizidine	IL
Benzo(a)anthracene	IL
Benzo(a)pyrene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
bis(2-Chloroethoxy)methane	IL
bis(2-Chloroethyl) ether	IL
bis(2-Ethylhexyl) phthalate (DEHP)	IL
Butyl benzyl phthalate	IL
Chrysene	IL
Method HACH 8000	
Chemical oxygen demand	IL
Method SM 2320 B-1997	
Alkalinity as CaCO ₃	IL
Method SM 2510 B-1997	
Conductivity	IL
Method SM 2540 C-1997	
Residue-filterable (TDS)	IL
Method SM 2540 D-1997	
Residue-nonfilterable (TSS)	IL
Method SM 2540 F-1997	
Residue-settleable	IL
Method SM 3500-Cr B-2009	
Chromium VI	IL
Method SM 4500-Cl G-2000	
Total residual chlorine	IL
Method SM 4500-Cl⁻ E-1997 Rev: online	
Chloride	IL
Method SM 4500-CN⁻ E-1999	

Field of Testing /Matrix: CWA (Solid & Hazardous Material)

Method EPA 200.7 Rev: 4.4

Aluminum	IL
Antimony	IL
Arsenic	IL
Barium	IL
Beryllium	IL
Cadmium	IL
Calcium	IL
Chromium	IL
Cobalt	IL
Copper	IL
Iron	IL
Lead	IL
Magnesium	IL
Manganese	IL
Molybdenum	IL
Nickel	IL
Phosphorus	IL
Potassium	IL
Selenium	IL
Silver	IL
Sodium	IL
Thallium	IL
Titanium	IL
Vanadium	IL
Zinc	IL

Method EPA 245.1 Rev: 3

Mercury	IL
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Method EPA 353.2 Rev: 2

Nitrate plus Nitrite as N	IL
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Method EPA 420.1

Total phenolics	IL
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Method EPA 608

4,4'-DDD	IL
4,4'-DDE	IL
4,4'-DDT	IL
Aldrin	IL
alpha-BHC (alpha-Hexachlorocyclohexane)	IL
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL
beta-BHC (beta-Hexachlorocyclohexane)	IL
Chlordane (tech.)(N.O.S.)	IL
delta-BHC	IL
Dieldrin	IL
Endosulfan I	IL
Endosulfan II	IL

Field of Testing /Matrix: CWA (Solid & Hazardous Material)

Bromoform	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
cis-1,3-Dichloropropene	IL
Ethylbenzene	IL
Methyl bromide (Bromomethane)	IL
Methyl chloride (Chloromethane)	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
Tetrachloroethylene (Perchloroethylene)	IL
Toluene	IL
trans-1,2-Dichloroethylene	IL
trans-1,3-Dichloropropylene	IL
Trichloroethylene (Trichloroethylene)	IL
Trichlorofluoromethane (Fluorotrichloromethane, Freon 11)	IL
Vinyl chloride	IL
Xylene (total)	IL

Method EPA 624.1

1,1,1-Trichloroethane	IL
1,1,2,2-Tetrachloroethane	IL
1,1,2-Trichloroethane	IL
1,1-Dichloroethane	IL
1,1-Dichloroethylene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Dichloroethane (Ethylene dichloride)	IL
1,2-Dichloropropane	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
2-Chloroethyl vinyl ether	IL
Acrolein (Propenal)	IL
Acrylonitrile	IL
Benzene	IL
Bromodichloromethane	IL
Bromoform	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
cis-1,3-Dichloropropene	IL
Ethylbenzene	IL
Methyl bromide (Bromomethane)	IL
Methyl chloride (Chloromethane)	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
Tetrachloroethylene (Perchloroethylene)	IL
Toluene	IL
trans-1,2-Dichloroethylene	IL
trans-1,3-Dichloropropylene	IL

Field of Testing /Matrix: CWA (Solid & Hazardous Material)

Isophorone	IL
Naphthalene	IL
n-Nitrosodimethylamine	IL
n-Nitrosodi-n-propylamine	IL
n-Nitrosodiphenylamine	IL
Pentachlorophenol	IL
Phenanthrene	IL
Phenol	IL
Pyrene	IL
Method EPA 625.1	
1,2,4-Trichlorobenzene	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,3-Dichlorobenzene	IL
1,4-Dichlorobenzene	IL
2,2'-Oxybis(1-chloropropane), bis(2-Chloro-1-methylethyl)ether	IL
2,4,5-Trichlorophenol	IL
2,4,6-Trichlorophenol	IL
2,4-Dichlorophenol	IL
2,4-Dimethylphenol	IL
2,4-Dinitrophenol	IL
2,4-Dinitrotoluene (2,4-DNT)	IL
2,6-Dinitrotoluene (2,6-DNT)	IL
2-Chloronaphthalene	IL
2-Chlorophenol	IL
2-Methyl-4,6-dinitrophenol (4,6-Dinitro-2-methylphenol)	IL
2-Nitrophenol	IL
3,3'-Dichlorobenzidine	IL
4-Bromophenyl phenyl ether	IL
4-Chloro-3-methylphenol	IL
4-Chlorophenyl phenylether	IL
4-Nitrophenol	IL
Acenaphthene	IL
Acenaphthylene	IL
Anthracene	IL
Benzidine	IL
Benzo(a)anthracene	IL
Benzo(a)pyrene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
bis(2-Chloroethoxy)methane	IL
bis(2-Chloroethyl) ether	IL
bis(2-Ethylhexyl) phthalate (DEHP)	IL
Butyl benzyl phthalate	IL
Chrysene	IL
Method HACH 8000	
Chemical oxygen demand	IL
Method SM 2320 B-1997	
Alkalinity as CaCO ₃	IL
Method SM 2510 B-1997	
Conductivity	IL

Field of Testing /Matrix: *RCRA (Non Potable Water)*Method **EPA 1311 Rev: 0**

Toxicity Characteristic Leaching Procedure (TCLP)

IL

Method **EPA 1312 Rev: 0**

Synthetic Precipitation Leaching Procedure (SPLP)

IL

Method **EPA 6010B Rev: 2**

Aluminum

IL

Antimony

IL

Arsenic

IL

Barium

IL

Beryllium

IL

Cadmium

IL

Calcium

IL

Chromium

IL

Cobalt

IL

Copper

IL

Iron

IL

Lead

IL

Magnesium

IL

Manganese

IL

Molybdenum

IL

Nickel

IL

Potassium

IL

Selenium

IL

Silver

IL

Sodium

IL

Thallium

IL

Vanadium

IL

Zinc

IL

Method **EPA 6020A Rev: 1**

Aluminum

IL

Antimony

IL

Arsenic

IL

Barium

IL

Beryllium

IL

Boron

IL

Cadmium

IL

Chromium

IL

Cobalt

IL

Copper

IL

Iron

IL

Lead

IL

Manganese

IL

Molybdenum

IL

Nickel

IL

Silver

IL

Thallium

IL

Vanadium

IL

Method **EPA 7471B**

Mercury

IL

Method **EPA 8081A Rev: 1**

Field of Testing /Matrix: *RCRA (Non Potable Water)*

1,4-Dioxane (1,4- Diethyleneoxide)	IL
2,2-Dichloropropane	IL
2-Butanone (Methyl ethyl ketone, MEK)	IL
2-Chloroethyl vinyl ether	IL
2-Chlorotoluene	IL
2-Hexanone	IL
4-Chlorotoluene	IL
4-Isopropyltoluene (p-Cymene,p-Isopropyltoluene)	IL
4-Methyl-2-pentanone (MIBK)	IL
Acetone	IL
Acrolein (Propenal)	IL
Acrylonitrile	IL
Allyl chloride (3-Chloropropene)	IL
Benzene	IL
Bromobenzene	IL
Bromochloromethane	IL
Bromodichloromethane	IL
Bromoform	IL
Carbon disulfide	IL
Carbon tetrachloride	IL
Chlorobenzene	IL
Chlorodibromomethane	IL
Chloroethane (Ethyl chloride)	IL
Chloroform	IL
cis-1,2-Dichloroethylene	IL
cis-1,3-Dichloropropene	IL
Dibromomethane (Methylene bromide)	IL
Dichlorodifluoromethane (Freon-12)	IL
Ethyl methacrylate	IL
Ethylbenzene	IL
Hexachlorobutadiene	IL
Hexachloroethane	IL
Iodomethane (Methyl iodide)	IL
Isopropylbenzene	IL
Methacrylonitrile	IL
Methyl acrylate	IL
Methyl bromide (Bromomethane)	IL
Methyl chloride (Chloromethane)	IL
Methyl methacrylate	IL
Methyl tert-butyl ether (MTBE)	IL
Methylene chloride (Dichloromethane)	IL
m-Xylene	IL
Naphthalene	IL
n-Butylbenzene	IL
n-Propylbenzene	IL
o-Xylene	IL
p-Xylene	IL
sec-Butylbenzene	IL
Styrene	IL
tert-Butylbenzene	IL
Tetrachloroethylene (Perchloroethylene)	IL
Toluene	IL

Field of Testing /Matrix: *RCRA (Non Potable Water)*

Chrysene	IL
Dibenz(a,h) anthracene	IL
Dibenzofuran	IL
Diethyl phthalate	IL
Dimethyl phthalate	IL
Di-n-butyl phthalate	IL
Di-n-octyl phthalate	IL
Fluoranthene	IL
Fluorene	IL
Hexachlorobenzene	IL
Hexachlorobutadiene	IL
Hexachlorocyclopentadiene	IL
Hexachloroethane	IL
Indeno(1,2,3-cd) pyrene	IL
Isophorone	IL
Naphthalene	IL
Nitrobenzene	IL
n-Nitrosodimethylamine	IL
n-Nitrosodi-n-propylamine	IL
n-Nitrosodiphenylamine	IL
Pentachlorophenol	IL
Phenanthrene	IL
Phenol	IL
Pyrene	IL
Pyridine	IL
Method EPA 8321B	
2,4,5-T	IL
2,4-D	IL
Silvex (2,4,5-TP)	IL
Method EPA 9014 Rev: 0	
Cyanide	IL
Method EPA 9040C	
pH	IL
Method EPA 9045C Rev: 3	
pH	IL
Method EPA 9045D	
pH	IL
Method EPA 9065 Rev: 0	
Total phenolics	IL

Field of Testing /Matrix: *RCRA (Solid & Hazardous Material)*

Methoxychlor	IL
Toxaphene (Chlorinated camphene)	IL
Method EPA 8082 Rev: 0	
Aroclor-1016 (PCB-1016)	IL
Aroclor-1221 (PCB-1221)	IL
Aroclor-1232 (PCB-1232)	IL
Aroclor-1242 (PCB-1242)	IL
Aroclor-1248 (PCB-1248)	IL
Aroclor-1254 (PCB-1254)	IL
Aroclor-1260 (PCB-1260)	IL
Method EPA 8260B	
1,1,1,2-Tetrachloroethane	IL
1,1,1-Trichloroethane	IL
1,1,2,2-Tetrachloroethane	IL
1,1,2-Trichloroethane	IL
1,1-Dichloroethane	IL
1,1-Dichloroethylene	IL
1,1-Dichloropropene	IL
1,2,3-Trichlorobenzene	IL
1,2,3-Trichloropropane	IL
1,2,4-Trichlorobenzene	IL
1,2,4-Trimethylbenzene	IL
1,2-Dibromo-3-chloropropane (DBCP)	IL
1,2-Dibromoethane (EDB, Ethylene dibromide)	IL
1,2-Dichlorobenzene (o-Dichlorobenzene)	IL
1,2-Dichloroethane (Ethylene dichloride)	IL
1,2-Dichloropropane	IL
1,3,5-Trimethylbenzene	IL
1,3-Dichlorobenzene	IL
1,3-Dichloropropane	IL
1,4-Dichlorobenzene	IL
1,4-Dioxane (1,4- Diethyleneoxide)	IL
2,2-Dichloropropane	IL
2-Butanone (Methyl ethyl ketone, MEK)	IL
2-Chloroethyl vinyl ether	IL
2-Chlorotoluene	IL
2-Hexanone	IL
4-Chlorotoluene	IL
4-Isopropyltoluene (p-Cymene,p-Isopropyltoluene)	IL
4-Methyl-2-pentanone (MIBK)	IL
Acrolein (Propenal)	IL
Acrylonitrile	IL
Allyl chloride (3-Chloropropene)	IL
Benzene	IL
Bromobenzene	IL
Bromochloromethane	IL
Bromodichloromethane	IL
Bromoform	IL
Carbon disulfide	IL
Carbon tetrachloride	IL
Chlorobenzene	IL

Field of Testing /Matrix: *RCRA (Solid & Hazardous Material)*

2-Methyl-4,6-dinitrophenol (4,6-Dinitro-2-methylphenol)	IL
2-Methylnaphthalene	IL
2-Methylphenol (o-Cresol)	IL
2-Nitroaniline	IL
2-Nitrophenol	IL
3,3'-Dichlorobenzidine	IL
3-Methylphenol (m-Cresol)	IL
3-Nitroaniline	IL
4-Bromophenyl phenyl ether	IL
4-Chloro-3-methylphenol	IL
4-Chloroaniline	IL
4-Chlorophenyl phenylether	IL
4-Methylphenol (p-Cresol)	IL
4-Nitroaniline	IL
4-Nitrophenol	IL
Acenaphthene	IL
Acenaphthylene	IL
Anthracene	IL
Benzidine	IL
Benzo(a)anthracene	IL
Benzo(a)pyrene	IL
Benzo(b)fluoranthene	IL
Benzo(g,h,i)perylene	IL
Benzo(k)fluoranthene	IL
Benzoic acid	IL
Benzyl alcohol	IL
bis(2-Chloroethoxy)methane	IL
bis(2-Chloroethyl) ether	IL
bis(2-Ethylhexyl) phthalate (DEHP)	IL
Butyl benzyl phthalate	IL
Carbazole	IL
Chrysene	IL
Dibenz(a,h) anthracene	IL
Dibenzofuran	IL
Diethyl phthalate	IL
Dimethyl phthalate	IL
Di-n-butyl phthalate	IL
Di-n-octyl phthalate	IL
Fluoranthene	IL
Fluorene	IL
Hexachlorobenzene	IL
Hexachlorobutadiene	IL
Hexachlorocyclopentadiene	IL
Hexachloroethane	IL
Indeno(1,2,3-cd) pyrene	IL
Isophorone	IL
Naphthalene	IL
Nitrobenzene	IL
n-Nitrosodimethylamine	IL
n-Nitrosodi-n-propylamine	IL
n-Nitrosodiphenylamine	IL
Pentachlorophenol	IL

Field of Testing /Matrix: SDWA (Potable Water)

Method EPA 200.7 Rev: 4.4

Barium	IL
Calcium	IL
Chromium	IL
Copper	IL
Hardness (calc.)	IL
Iron	IL
Magnesium	IL
Manganese	IL
Nickel	IL
Silica as SiO ₂	IL
Sodium	IL
Zinc	IL

Method EPA 200.8 Rev: 5.4

Aluminum	IL
Antimony	IL
Arsenic	IL
Barium	IL
Chromium	IL
Copper	IL
Lead	IL
Manganese	IL
Mercury	IL
Molybdenum	IL
Nickel	IL
Selenium	IL
Silver	IL
Thallium	IL
Zinc	IL

Method EPA 245.1 Rev: 3

Mercury	IL
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Method EPA 335.4 Rev: 1

Cyanide	IL
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Method EPA 353.2 Rev: 2

Nitrate	IL
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Method EPA 504.1 Rev: 1.1

1,2-Dibromo-3-chloropropane (DBCP)	IL
1,2-Dibromoethane (EDB, Ethylene dibromide)	IL

Method EPA 505 Rev: 2.1

Aldrin	IL
Chlordane (tech.)(N.O.S.)	IL
Dieldrin	IL
Endrin	IL
gamma-BHC (Lindane, gamma-Hexachlorocyclohexane)	IL
Heptachlor	IL
Heptachlor epoxide	IL
Hexachlorobenzene	IL
Hexachlorocyclopentadiene	IL
Methoxychlor	IL

Method EPA 515.4 Rev: 1

Field of Testing /Matrix: SDWA (Potable Water)	
Aldicarb sulfoxide	IL
Carbaryl (Sevin)	IL
Carbofuran (Furaden)	IL
Methiocarb (Mesurol)	IL
Methomyl (Lannate)	IL
Oxamyl	IL
Propoxur (Baygon)	IL
Method EPA 547	
Glyphosate	IL
Method EPA 548.1 Rev: 1	
Endothall	IL
Method EPA 549.2 Rev: 1	
Diquat	IL
Method EPA 552.3 Rev: 1	
Bromoacetic acid	IL
Chloroacetic acid	IL
Dibromoacetic acid	IL
Dichloroacetic acid	IL
Trichloroacetic acid	IL
Method SM 2320 B-1997 Rev: 21st ED	
Alkalinity as CaCO ₃	IL
Method SM 2510 B-1991 Rev: 18th ED	
Conductivity	IL
Method SM 2540 C-1991 Rev: 18th ED	
Total dissolved solids	IL
Method SM 4500-Cl G-1993 Rev: 20th ED	
Total chlorine	IL
Method SM 4500-CN⁻ E-1990 Rev: 18th ED	
Cyanide	IL
Method SM 4500-F⁻ C-1988 Rev: 18th ED	
Fluoride	IL
Method SM 4500-H⁺ B-2000 Rev: 21st ED	
pH	IL
Method SM 4500-NO₂⁻ B-2000 Rev: 21st ED	
Nitrite	IL
Method SM 4500-P E-1988 Rev: 18th ED	
Orthophosphate as P	IL
Method SM 5310 B Rev: 19th ED	
Total organic carbon	IL

End of Scope of Accreditation



SUBURBAN LABORATORIES, Inc.

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FOG SAMPLING

Suburban Laboratories, Inc.

- Use a clean (new) GLASS liter (Cannot be Plastic) and using one of the following methods, insert it into the sample stream. Once the jar is inserted into the water, it is important to skim the surface without collecting any material from the sides or bottom of the drain or sewer. It is also important to keep any foreign material from coming in contact with the sample jar.
- Tie string onto top rim of glass liter jar, and lower sample jar into tank, man hole, or waste stream.
- If using a "grab pole", tape or otherwise secure the sample jar and lower into waste stream
- Fill sample jar by holding under a waste stream if it can be taken at ground level.

Once the sample has been retrieved, raise your string or pole up to ground level and cap the sample with the lid. NO FOG samples should be poured from one bottle to another, so always use your original glass jar that was used to obtain the sample, for the actual FOG test. Next, using a disposable dropper provided, put 5 mls of the HCL provided, into the sample. Once your FOG sample is capped, a durable label should then be applied for ID purposes. You can then shake the jar to ensure the HCL has been thoroughly mixed throughout sample. A minimum of 750mls of sample must be obtained, but a full liter's worth is preferred.

Begin cooling process of sample with ice, or other refrigeration methods. While en route to the lab, the sample is kept on ice in a cooler, at a temperature of no greater than 6° C. Once the sample has arrived at the lab, we then check the pH of the sample to make sure the pH is < 2, as required by method. The sample goes through the lab's log-in process and is now ready for analysis.

Should you have any questions, please call the laboratory at 708-544-3260

Accreditation by the State of Illinois is not an endorsement or a guarantee of the validity of data generated.

Illinois Department of Public Health Accredited # 17585



Illinois Environmental Protection Agency Accredited #100225

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Sampling Instructions for Low Level Mercury Analysis (Method 1631)

Please read very carefully prior to sample collection.

- 1) If sampling equipment other than the sample bottles is required, follow these instructions:
 - a) Use the instructions for gloves in step three below.
 - b) Clean any equipment with detergent and mild acid, rinse well with tap water, and then rinse well with distilled or deionized water.
 - c) Collect an equipment blank by dipping the equipment into a bottle of deionized water obtained from the lab. Alternately, pour deionized water over the equipment and collect in the equipment blank bottle provided by the lab.
 - d) Store clean equipment in a sealed clear polyethylene bag until use.
 - e) Prior to sampling, send the equipment blank to the lab for analysis, to verify that the equipment will not contaminate the samples.
- 2) If you are sampling for this method to meet requirements for your NPDES permit under a Special Condition, the sample is required to be collected as a *grab* sample. Collect samples upwind if possible.
- 3) This method is very sensitive and detects mercury (Hg) at *ppt* (parts per trillion) levels. Talc free gloves must be worn when collecting the sample(s). In the clean hands/dirty hands sampling technique of EPA-1669 one person handles all equipment and the other person handles the sample bottles. If one person must do the sampling, wear multiple layers of gloves so that dirty gloves can be easily removed to expose clean gloves when handling the bottles. The bottles you are given have been pre-cleaned & pre-certified to ensure there is no contamination from the containers prior to sample collection.
- 4) If you are collecting one sample, you will receive a total of 3 containers in a polyethylene bag. One container of *deionized water*, one empty container to transfer the deionized into for a *field blank*, and one container for the actual sample. If you are collecting more than one sample, only one field blank container is required per 10 samples, per *sample site*.
- 5) Prepare the field blank sample first by opening the empty sample container and filling it with the deionized (DI) water, provided by Suburban Laboratories, Inc. **Do not overfill**, as contamination is possible. Close the lid immediately and return to polyethylene bag. Discard the jar that had contained the deionized water, **do not re-use**.
- 6) Fill sample containers for each sampling site and close the lids immediately. Label samples and return to the polyethylene bag. Submit the sample(s) to Suburban Laboratories, Inc within **48 hours of collection**. Samples will only be accepted Monday through Friday.
- 7) Please indicate the analysis and method number **Hg 1631** on the chain of custody submitted with the sample(s). This will ensure the analysis meets the required minimum detection limits.





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PROCEDURES FOR COLLECTING WASTEWATER SAMPLES method 624 VOLATILE ORGANIC COMPOUNDS (VOC)

Contents of the Sampling Kit:

- 3 - 40 ml clear glass vials with sodium thio
- 1 - Bubble bags
- Plastic zip-close bags for Ice (optional)
- Chain of Custody (COC) form



Sampling Guidelines:

- The sampling containers are specially cleaned for organic analysis and sample collection.
- These sample containers have been treated with a small amount of chemical preservative. Do not dump out the preservative or rinse the container. If skin comes in contact with the preservative, rinse skin thoroughly with water. If the source being sampled is not chlorinated, the preservative will not compromise the sample and should be left in the container.
- Samples that are not in the proper containers, contain inappropriate preservation, or are not received at 4°C or on ice (verified at log-in inspection) will be rejected as samples unsuitable to meet regulatory compliance.

Collecting Samples:

1. Collect grab sample with pre-cleaned, precertified Amber liter. Open the sample vials and place under the open jar with the bottle slightly tilted. Allow the water to flow down the side of the bottle. Slowly bring the bottle to an upright position as it fills. Fill just to the point of over-flowing. There should be a reversed meniscus or dome of water at the top. DO NOT OVERFLOW.
2. Sometimes air bubbles may be observed in the water as the vial is being filled. This "dissolved" air should be allowed to rise to the top of the bottle and dissipate before the entire vial is filled.
3. Seal the bottle so that no air bubbles are trapped in it. Make sure that the Teflon side of the cap liner is in contact with the water. The Teflon side of the liner is more shiny and whiter than the back side.
4. Once the cap is secured, turn the vial upside down and tap gently on a hard surface. If any air bubbles are present, remove the cap and add a few additional drops of water. DO NOT OVERFLOW.
5. Affix the enclosed labels to the sample bottles, being sure to record the sample ID and date/time of collection. Fill out the chain of custody record. Return the samples to the laboratory within one day of collection. The samples MUST be kept cold at 4°C at all times, once they are collected. This can be accomplished by transporting them in a cooler with plenty of ice.

REFERENCES:

- USEPA Method 624.2 (EPA/600/R-92/129)
- Illinois EPA Sample Collectors Handbook (IEPA/PWS/89-090abc)



Illinois Environmental Protection Agency Accredited #100225

Illinois Department of Public Health Accredited # 17585

- * Put a Potassium iodide strip and Lead Acetate strip on a clean paper towel.
- * Using a new disposable dropper, use 3 drops of the Buffer (Sodium Acetate), on each strip to activate both strips.
- * Using a new disposable dropper, use 3 drops of the Buffer (Sodium Acetate), on each strip to activate both strips.
- * Using a new disposable dropper, use 3 drops of the Buffer (Sodium Acetate), on each strip to activate both strips.
- * Using a new disposable dropper, put 1 drop of the water sample on the activated part of each strip. If the strip turns black, DO NOT CONINUE; notify the laboratory for special instruction (708-544-3260).
- * Preserve with NaOH (using about a cap full), stickert bottle, and record on COC.
- * Sample pH of < 12 will be verified at lab.
- * Prior to analysis.

(Water Samples Only)

Cyanide

STANDARD OPERATING PROCEDURE

COVER PAGE

SOP TITLE: SAMPLING AND THE USE OF AUTOMATIC SAMPLERS

Prepared By: Tambia Thomas

Preparer Signature/Date: 

Reviewed By (1): Gregory E. Proctor

Reviewer (1) Signature/Date: 

Reviewed By (2): Shane Clarke

Reviewer (2) Signature/Date: 

Revision: 5	Date Implemented: 11/28/12	Date Retired: 11/28/12
Revision: 4	Date Implemented: 07/26/04	Date Retired: 07/23/04
Revision: 3	Date Implemented: 07/02/04	Date Retired: 07/02/04
Revision: 2	Date Implemented: 04/19/04	Date Retired: 04/16/04
Revision: 1	Date Implemented: 12/03/03	

1 Scope and Application

1.1 This SOP includes procedures for preparation, usage and cleaning of time composite samplers. It will be used as a guide covering the minimum requirements to ensure consistent field sampling from site to site. The information below will allow field samplers to reliably collect representative water samples.

2 Summary of Approved Test Method

2.1 N/A

3 Definitions

3.1 Refer to QA Manual Revision 1A or newer for definitions.

4 Safety

4.1 Instruction Manuals for each specific type of auto sampler contain specific safety instructions that should be referred to by all sampling personnel.

5 Equipment and Supplies

5.1 Preparation for a sampling job is a critical step in ensuring complete customer satisfaction. Oversights of necessary equipment are usually not noticed until the sampler is on site, which could mean a trip back to the laboratory. Other necessary steps would need to be taken and time will have been wasted. Outlined below is a list of equipment used for sampling, other items may be needed on a case by case basis.

- Tested and working Automatic Sampler(s).
- Correct type and number of sample bottles with proper preservation.
- Field equipment including pH meter, pH paper strips (backup), sampling hoses, and replacement batteries.
- Cooler and ice for thermal preservation of samples.
- Water meter readings, log sheets and COC for site.
- Customer contact information.

- 5.2 New disposable supplies should be used at each site as to limit any contamination; ie. gloves, sandbags, tubing, etc.
- 5.3 Trucks should be equipped with all necessary supplies as listed above. Additional supplies also be carried in case any unforeseen needs should arise.

6 Reagents and Standards

- 6.1 N/A.

7 Sample Collection Preservation and Storage

- 7.1 Sample collection, preservation and storage are covered in Section 10.

8 Quality Control

- 8.1 N/A.

9 Calibration and Standardization

- 9.1 Covered in Section 10.2.

10 Procedure

- 10.1 Setup and Installation of Automatic Samplers. Upon arrival at customer site, notify the customer on site (if the sampling is known). If the sampling is for a separate monitoring entity, the customer at the sampling site may not need to be notified. Check with the receiving supervisor if in doubt. Inspect conditions of manhole (flow, drainage, direction, and depth). Evaluate and prepare appropriate length of hose and insert a metal strainer (weight) into the intake end of the hose. Place strainer approx. 1 foot into discharge piping, if possible. If flow is limited or excessive:

- 1. Place a sandbag to create a temporary dam and place strainer in front of the sandbag.
- 2. Use a length of pipe to weigh down the hose and strainer.
- 3. Use a pole and clamps to position and hold the strainer in the wastewater stream.

Clamp the other end of the hose onto tube connector on sampler.

- 10.2 Calibration of Automatic Sampler. A program can now be run from the onboard computer on the automatic sampler. All sampling personnel must see the appropriate instruction manual for that model of automatic sampler on how to program. Set the interval mode to grab a sample every 15 minutes. The composite sample is set to grab 100mL of sample volume. Calibrate the sampler by telling it to take one sample. Use a vessel to measure 100mL of sample and recalibrate if needed. Recalibration should be done when one of the following occurs:

- 1. Automatic sampler is installed at a new site,
- 2. Length of tubing changes,
- 3. Battery is replaced,
- 4. The composite bottle overflowed or not enough sample obtained from previous day of sampling.

Tell the automatic sampler to take a sample to make sure suction is good and volume is sufficient. Fill area around composite sample bucket with ice for thermal preservation. Once everything is calibrated and deemed to be working properly, set the onboard computer to begin sampling.

10.3 Sample Retrieval

- 10.3.1 The sampling program must run at least 22 hours and not more than 26 hours to be deemed a valid sampling period. After arriving on site, stop the automatic sampler program on the onboard computer. For the composite sample to be considered valid, there must be no observed malfunctions, impediments, or

blockages to the automatic sampler, hoses or other necessary sampling equipment. A limited sample volume could be an indication of low flow which would not invalidate the composite sample. Call into the lab for further instructions and to determine if the automatic sampler should be reset in this case. Disassemble the auto sampler to get at the composite sample bottle. Cap off sample bottle and shake for approx. 1 minute. In either case, make sure to limit any lost sample. Once the sample is mixed, pour sample into necessary sample containers for testing. Pour unused composite sample back into discharge.

10.3.2 If a Grab sample is necessary at this site, it is taken at this time. To appropriate a Grab sample, remove the Teflon sampler tubing and using the onboard computer, take a sample using the manual mode. Fill needed sample containers. Note: This does not pertain to FOG samples. See 10.5 for proper FOG grab sampling technique. Purge remaining water from the tube. Reconnect tubing to the automatic sampler. Replace bottle or install new liner. Reassemble sampler and follow steps outlined in Sections 10.1 and 10.2.

10.4 Cleaning Procedures. There are specific procedures for cleaning the interior and exterior of the sampler itself, the hoses, valves, strainers and connectors, and the composite buckets.

Sampler - Exterior. Scrub automatic sampler with brush, soap and water to remove all dirt, debris, etc. Dry as needed.

Sampler - Interior (as needed). Clean as needed. Check dessicant to make sure it is still functioning. Check pump and Teflon hose to make sure they are in working order.

Hoses, Valves, Strainers, Connectors. Hoses must be checked for cleanliness and disposed of after each sampling event. If the hose is deemed cleanable, the following procedure is followed:

- Wipe the hose externally with an SOS pad and hot water.
- Insert a funnel into one end and flush out with hot water.
- Soak the hose for 2 days in hot water and approx. 2mL of micro soap.
- After the second day, run the hoses through with a brush and flush again before hanging to dry.

Teflon tubing is rinsed out with hot water and scrubbed with a brush. Valves, clamps, and strainers are all soaked in hot water, scrubbed with soap and water and hung to dry.

Composite Buckets. Composite buckets are scrubbed externally using a brush, soap and hot water. The inside is rinsed for 5 to 10 minutes then scrubbed using brush, soap and hot water. The bucket is then filled with water and micro soap and soaked for at least 1 day, rinsed thoroughly and then air dried.

10.5 FOG Sampling Method. Take a (new) clean glass liter and using one of the following methods, insert it into the sample stream. Once the jar is inserted into the water, it is important to skim the surface without collecting any material from the sides or bottom of the drain or sewer. It is important to keep any foreign material from coming in contact with the sample jar.

- Tie string onto top rim of liter jar, and lower sample jar into tank or waste stream.
- If using a pole, tape or otherwise secure the sample jar and lower it into the waste stream
- Fill sample jar by holding under a waste stream if it can be taken at ground level.

Once the sample has been retrieved, raise your string or pole up to ground level and cap the sample with a lid. No FOG samples should be poured from one bottle to another, so always use your original glass jar that was used to obtain the sample. Once your FOG sample is capped, a durable label should then be applied for ID purposes. A minimum of 750 mL of sample must be obtained, but a full liter is preferred.

While in route to the lab, the sample is kept on ice in a cooler, at a temperature of no greater than 6° C. Either in the field or once the sample has reached the lab, we then preserve the FOG sample with 5mL of HCl to reach a pH of < 2.

10.6 **Split Sample.** When split samples are requested by the customer, we are to provide the exact same bottle types and preservations to the customer as we are collecting. Note on the sampling form that split samples were provided to the customer.

11 Data Analysis and Calculations

11.1 N/A

12 Method Performance

12.1 N/A

13 Pollution Prevention and Waste Management

13.1 Refer to Section 10.4.

14 References

14.1 NELAC.

14.2 GLS Sampler instruction manual

14.3 ISCO Sampler instruction manual

15 Tables, Diagrams, Flow Charts and Validation Data

15.1 N/A



BENSENVILLE
GATEWAY TO OPPORTUNITY

**2022-2023 Wastewater Sampling &
Analysis Services**

Invitation for Bids (IFB)

Village of Bensenville
Public Works Department
717 E Jefferson Street
Bensenville, Illinois 60106

ADDENDUM #1

2022-2023 Wastewater Sampling & Analysis Services

To all general contract bidders of record on the Bid Proposal titled:

2022-2023 Wastewater Sampling & Analysis Services

Addendum Date: October 15, 2021

A. This Addendum shall be considered part of the bid documents for the above mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence.

B. Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

The bid documents are modified and clarified, as follows:

Item #1

Date of the Bid Submittal

1. One page number thirteen (13), a typo was made in regards to the bid received due date. Bids are due Wednesday, October 20, 2021 until 9:30 AM.

Sign & Date here to acknowledge this Addendum #1 was received.

Attach Signed Addendum #1 to the main Bid Document.

INVITATION TO BID:
2022-2023 Wastewater Sampling & Analysis Services
September 23, 2021
The Village of Bensenville seeks bids to furnish and deliver
2022-2023 Wastewater Sampling & Analysis Services. Bids
shall be delivered to:
Village of Bensenville
Office of the Village Clerk
12 South Center Street
Bensenville, IL 60106
The Village of Bensenville will accept Sealed Bids until
09:30 am local time on Wednesday, October 20, 2021. The Bid
must be in a sealed opaque envelope, marked 2022-2023
Wastewater Sampling & Analysis Services, the forms can
be found at www.bensenville.il.us under "Business". The
packet can also be picked up at the Public Works Department,
719 E Jefferson Street, Bensenville, IL 60106. De-
tailed information may be obtained by contacting Mark
Swanson at 630-350-3435 (email: MSwanson@bensen-ville.il.us).
All Bids require a Bid Bond or Certified or Cashier's Check
made payable to the Village of Bensenville for not less than
five percent (5%) of the Base Bid amount.
The Village Board reserves the right to reject any bids or
portions thereof.
Nancy Quinn
Village Clerk
Published in Daily Herald September 23, 2021 (4570608)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of
the State of Illinois, DOES HEREBY CERTIFY that it is the publisher
of the **DAILY HERALD**. That said **DAILY HERALD** is a secular
newspaper and has been circulated daily in the Village(s) of
Addison, Algonquin, Antioch, Arlington Heights, Aurora, Barrington,
Barrington Hills, Bartlett, Batavia, Bensenville, Bloomingdale,
Buffalo Grove, Burlington, Campton Hills, Carol Stream,
Carpentersville, Cary, Deer Park, Des Plaines, East Dundee, Elburn,
Elgin, Elk Grove Village, Elmhurst, Fox Lake, Fox River Grove, Geneva,
Gilberts, Glen Ellyn, Glendale Heights, Glenview, Grayslake, Green Oaks,
Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods,
Hoffman Estates, Huntley, Inverness, Island Lake, Itasca,
Keeneyville, Kildeer, Lake Barrington, Lake Villa, Lake in the Hills,
Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Lisle,
Lombard, Long Grove, Medinah, Mt. Prospect, Mundelein, Naperville,
North Aurora, North Barrington, Oakbrook, Oakbrook Terrace,
Palatine, Prospect Heights, Rolling Meadows, Roselle, Schaumburg,
Sleepy Hollow, South Barrington, South Elgin, St. Charles, Woodridge,
Streamwood, Tower Lakes, Vernon Hills, Villa Park, Volo, Warrenville,
Wauconda, Wayne, West Chicago, West Dundee, Wheaton, Wheeling,
Wildwood, Winfield, Wood Dale, Round Lake Park, Pingree Grove,
Sugar Grove

County(ies) of Cook, DuPage, Kane, Lake, McHenry
and State of Illinois, continuously for more than one year prior to the
date of the first publication of the notice hereinafter referred to and is of
general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in
"an Act to revise the law in relation to notices" as amended in 1992
Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a
notice of which the annexed printed slip is a true copy, was published
09/23/2021 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK
PUBLICATIONS, Inc., has caused this certificate to be signed by, this
authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY 
Authorized Agent

Control # 4570608

RESOLUTION NO. R-157-2023

**AUTHORIZING EXTENSION #1 OF THE 2022-2023 CONTRACT WITH
SUBURBAN LABORATORIES INC. FOR THE 2024 WASTEWATER
SAMPLING AND ANALYSIS SERVICES IN THE NOT-TO-EXCEED AMOUNT
OF \$72,000**

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter "Village") is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS the VILLAGE is responsible for providing the necessary wastewater treatment to its residents, and

WHEREAS the VILLAGE owns a Wastewater Treatment Facility ("WWTP") located at 711 E. Jefferson Street, Bensenville, IL, and

WHEREAS the VILLAGE is required to conduct series of wastewater tests and analysis per IPEA requirements, and

WHEREAS the necessary sampling, tests and analysis satisfy significant portion of the NPDES and the sludge permits for discharge, and

WHEREAS the VILLAGE put a competitive bid out in 2021 for sampling and analysis services, and

WHEREAS the VILLAGE received two bids from state certified laboratories, and

WHEREAS the Suburban Laboratories Inc. was the lowest bidder selected, and

WHEREAS the contract was for year 2022 and 2023 with possibilities of extensions, and

WHEREAS the staff is electing to Extend the Contract for 2024 in the amount of \$72,000 (which includes a 3.0% CPI increase).

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the attached Resolution Authorizing Extension #1 of the 2022-2023 Contract with Suburban Laboratories Inc. for the 2024 Wastewater Sampling and Analysis Services in the Not-to-Exceed Amount of \$72,000

SECTION THREE: The Village Manger is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION FIVE: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated December 12, 2023


Frank DeSimone

ATTEST:



Nancy Quinn Village Clerk

AYES: Carmona, Franz, Frey, Lomax, Panicola, Perez

NAYS: None

ABSENT: None



EXTENSION # 1 OF AN AGREEMENT FOR
2024 Waste Sampling & Analysis Services
VILLAGE OF BENSENVILLE, ILLINOIS

THIS EXTENSION OF AGREEMENT is made this 14 day of November, 2023, between the Village of Bensenville, Illinois (hereinafter "OWNER"), whose principal address, for the purposes of any notice required herein, is: Director of Public Works, 717 E. Jefferson Street, Bensenville, Illinois 60106, and Suburban Laboratories, Inc. / Metiri Group (hereinafter "CONTRACTOR"), whose principal address, for the purposes of any notice required herein are: 1950 S Batavia Ave, Ste 150, Geneva, IL 60134.

OWNER and CONTRACTOR acknowledge and mutually agree as follows:

1. OWNER and CONTRACTOR entered into a 24-month Agreement for 2022-2023 Waste Sampling and Analysis Services for the Village of Bensenville, Illinois.
2. OWNER and CONTRACTOR hereby enacts the extension term of the Agreement for 12-months from January 1, 2024 through and including December 31, 2024
3. CONTRACTOR and OWNER agree to 2024 Extension Agreement price with 3.0% increase.
4. Total Cost for 2024 is \$70,420.07
5. The OWNER hereby informs CONTRACTOR that it may terminate contract in with a 60-day written notice.
6. Any and all other provisions of the Agreement (or subsequent Amendments) not otherwise amended herein shall remain applicable, governing and in full force and effect throughout the Extended Term of the Agreement.

Both parties indicate their approval of this Extension of Agreement by their signatures below.

Suburban Laboratories, Inc. By:

Authorized Signature

DANIEL C. GALEHR

Printed Name

SENIOR PROJECT MANAGER

Title

11-15-23

Date

Village of Bensenville By:

Authorized Signature

Evan H. Summers

Printed Name

Village Manager

Title

12-12-23

Date

RESOLUTION NO. R-168-2024

**AUTHORIZING EXTENSION #2 OF THE 2022-2023 CONTRACT WITH
SUBURBAN LABORATORIES INC. FOR THE 2025 WASTEWATER
SAMPLING AND ANALYSIS SERVICES IN THE NOT-TO-EXCEED AMOUNT
OF \$72,532.67**

WHEREAS the VILLAGE OF BENSENVILLE (hereinafter "Village") is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and

WHEREAS the VILLAGE is empowered to make all agreements, contracts, and engagements and to undertake other acts as necessary in the exercise of its statutory powers, and

WHEREAS the VILLAGE is responsible for providing the necessary wastewater treatment to its residents, and

WHEREAS the VILLAGE owns a Wastewater Treatment Facility ("WWTP") located at 711 E. Jefferson Street, Bensenville, IL, and

WHEREAS the VILLAGE is required to conduct series of wastewater tests and analysis per IPEA requirements, and

WHEREAS the necessary sampling, tests and analysis satisfy significant portion of the NPDES and the sludge permits for discharge, and

WHEREAS the VILLAGE put a competitive bid out in 2021 for sampling and analysis services, and

WHEREAS the VILLAGE received two bids from state certified laboratories, and

WHEREAS the Suburban Laboratories Inc. was the lowest bidder selected, and

WHEREAS the contract was for year 2022 and 2023 with possibilities of extensions, and

WHEREAS the staff is electing to Extend the Contract for 2025 in the amount of \$72,532.67 (which includes a 3.0%-unit cost CPI increase), and

WHEREAS the overall cost of testing has risen due to increased quantities of wastewater sampling at both the Wastewater Treatment Plant and in the Pretreatment Program.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Village of Bensenville, Counties of DuPage and Cook, Illinois as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: The Village Board authorizes and approves the use of 2025 Budget Funds for this Resolution.

SECTION THREE: The Village Board authorizes and approves the attached Resolution Authorizing Extension #2 of the 2022-2023 Contract with Suburban Laboratories Inc. for the 2025 Wastewater Sampling and Analysis Services in the Not-to-Exceed Amount of \$72,532.67.

SECTION FOUR: The Village Manager is hereby authorized and directed to execute on behalf of the Village of Bensenville, and the Deputy Clerk is hereby authorized to attest thereto, the necessary paperwork.

SECTION FIVE: This Resolution shall take effect immediately upon its passage and approval as provided by law.

SECTION SIX: This Resolution is passed and approved by the President and Board of Trustees of the Village of Bensenville, Illinois, dated November 19, 2024.



Frank DeSimone, Village President



Nancy Quinn, Village Clerk

AYES: Carmona, Frey, Lomax, Panicola, Perez

NAYS: None

ABSENT: Franz



**EXTENSION # 2 OF AN AGREEMENT FOR
2025 Waste Sampling & Analysis Services
VILLAGE OF BENSENVILLE, ILLINOIS**

THIS EXTENSION OF AGREEMENT is made this 19 day of November, 2024, between the Village of Bensenville, Illinois (hereinafter "OWNER"), whose principal address, for the purposes of any notice required herein, is: Director of Public Works, 717 E. Jefferson Street, Bensenville, Illinois 60106, and Suburban Laboratories, Inc. / Metlri Group (hereinafter "CONTRACTOR"), whose principal address, for the purposes of any notice required herein are: 1950 S Batavia Ave, Ste 150, Geneva, IL 60134.

OWNER and CONTRACTOR acknowledge and mutually agree as follows:

1. OWNER and CONTRACTOR entered into a 24-month Agreement for 2022-2023 Waste Sampling and Analysis Services for the Village of Bensenville, Illinois.
2. OWNER and CONTRACTOR hereby enacts the extension term of the Agreement for 12-months from January 1, 2025 through and including December 31, 2025.
3. CONTRACTOR and OWNER agree to 2025 Extension Agreement price with 3.0% increase.
4. Total Cost for 2025 is \$72,532.67
5. The OWNER hereby informs CONTRACTOR that it may terminate contract in with a 60-day written notice.
6. Any and all other provisions of the Agreement (or subsequent Amendments) not otherwise amended herein shall remain applicable, governing and in full force and effect throughout the Extended Term of the Agreement.

Both parties indicate their approval of this Extension of Agreement by their signatures below.

Suburban Laboratories, Inc. / Metlri Group By:

Authorized Signature

DANIEL GALEHER

Printed Name

SENIOR PROJECT MANAGER

Title

11-6-24

Date

Village of Bensenville By:

Authorized Signature

Evan K. Summers

Printed Name

Village Manager

Title

11-19-2024

Date