

PERMIT NO. ROW**VILLAGE OF BENSENVILLE
RIGHT-OF-WAY PERMIT APPLICATION**

APPLICANT _____ PHONE _____
EMERGENCY CONTACT _____ 24 HR PHONE _____
ADDRESS _____ FAX _____
CITY, ZIP _____ E-MAIL _____

The undersigned hereby applies to the Village of Bensenville, IL. for a permit hereon described. The items are more fully set forth in the plans submitted with this application, and if granted the work shall be in compliance with all Village requirements and Title 12 of the Village of Bensenville Code relating thereto including the payment of fees required by such title.

APPLICANT/REPRESENTATIVE:

NAME _____
COMPANY _____
ADDRESS _____
CITY, ZIP _____
24 HR PHONE _____
FAX _____
E-MAIL _____

PROFESSIONAL CONSULTANT: (If Applicable)

COMPANY _____
ENGINEER _____
ADDRESS _____
CITY, ZIP _____
24 HR PHONE _____
FAX _____
E-MAIL _____

GENERAL CONTRACTOR PERFORMING WORK ON BEHALF OF THE APPLICANT:

CONTRACTOR _____
REPRESENTATIVE _____
EMERGENCY CONTACT _____
ADDRESS _____
CITY, ZIP _____
24 HR PHONE _____
FAX _____
E-MAIL _____

***ALL SUB-CONTRACTORS TO BE LISTED**

SUB-CONTRACTOR _____
REPRESENTATIVE _____
EMERGENCY CONTACT _____
ADDRESS _____
CITY, ZIP _____
24 HR PHONE _____
FAX _____
E-MAIL _____

LOCATION OF PROPOSED WORK:**DESCRIPTION OF PROPOSED WORK:**

SIGNATURE OF APPLICANT:

Date

PERMIT APPROVED BY:

Joseph Caracci, Dir. Of Public Works
Date**ITEMS ON FILE:**

SURETY: _____

Check No. _____

Issued By: _____

- ☐ TRAFFIC CONTROL PLAN
☐ EMERGENCY CONTINGENCY PLAN
☐ INSURANCE
☐ PLANS ATTACHED
☐ SPECIFICATIONS ATTACHED

PERMITS REQUIRED:

- ☐ COUNTY PERMIT No. _____
☐ STATE PERMIT No. _____
☐ IDOT/DWR PERMIT No. _____
☐ ILCC CERTIFICATE No. _____
☐ IEPA/DPWS PERMIT No. _____
☐ IDNR PERMIT No. _____
☐ IEPA PERMIT No. _____

☐ PERMIT FEE - \$ _____☐ INFRASTRUCTURE MAINTENANCE FEE☐ PERMIT DENIED - See Attached Comments

(Revised 09-12-2017)

**NOTE: JULIE LOCATES SHALL NOT EXCEED
1,000 LINEAR FEET PER WORKING DAY**





DEPARTMENT OF PUBLIC WORKS
717 E. Jefferson Street - Bensenville, Illinois 60106
(630) 350-3435 - FAX (630) 594-1148

PERMIT CONDITIONS:

1. PRIOR TO COMMENCING THE WORK UNDER THIS PERMIT, THE PERMITTEE SHALL FURNISH THE OFFICE OF THE DIRECTOR OF PUBLIC WORKS OF THE VILLAGE OF BENSENVILLE THE NAME AND THEIR TITLE OF AT LEAST ONE (1) REPRESENTATIVE WITH THEIR 24 HOUR CONTACT PHONE NUMBER IN THE EVENT THAT AN EMERGENCY SHOULD ARISE. THE PERMITTEE SHALL BE RESPONSIBLE FOR KEEPING THIS CONTACT NUMBER CURRENT BY IMMEDIATELY NOTIFYING THE VILLAGE OF BENSENVILLE OF ANY CHANGES.
2. **THE VILLAGE OF BENSENVILLE'S CONSTRUCTION OR REPAIRING WORKING HOURS ARE BETWEEN THE HOURS OF SEVEN (7) A.M. AND SIX (6) P.M. MONDAY THROUGH FRIDAY. NO CONSTRUCTION NOISE WILL BE PERMITTED PRIOR TO OR AFTER THE HOURS STATED ABOVE.**
3. **ALL CONSTRUCTION BY DIRECTIONAL BORE TO BE 36" (MAX) DEPTH BELOW EXISTING GROUND SURFACE UNLESS PREVIOUSLY APPROVED OTHERWISE BY THE DIRECTOR OF PUBLIC WORKS. IT IS REQUIRED BY THE DIRECTOR OF PUBLIC WORKS THAT ALL EXISTING UTILITIES (AT CROSSINGS) BE EXPOSED PRIOR TO AUGERING (BORING). MINIMUM DEPTH FOR GAS AND ELECTRIC LINES IS 30-INCHES AND FOR COMMUNICATION LINES IS 18-24 INCHES. ALL UTILITIES BORED UNDER THE ROADWAY SHALL BE INSTALLED IN A CONDUIT WHICH MUST EXTEND ONE FOOT BEYOND THE BACK OF CURB ON BOTH SIDES. ALL ROAD CROSSINGS MUST BE PERPENDICULAR TO THE CENTERLINE OF THE ROADWAY.**
4. **THE VILLAGE OF BENSENVILLE REQUIRES THAT THEY BE NOTIFIED 48 HOURS IN ADVANCE OF THE WORK BEGINNING IN ORDER TO SCHEDULE A REPRESENTATIVE OF BOTH THE SEWER AND WATER DIVISIONS TO BE PRESENT AT CRITICAL TIMES DURING PROGRESS OF THE WORK. CONTACT PUBLIC WORKS (630) 350-3435 FORTY-EIGHT (48) HOURS PRIOR TO START OF CONSTRUCTION FOR UTILITY LOCATIONS.**
5. EXPOSE PERTINENT UTILITIES AS DETERMINED BY THE DIRECTOR OF PUBLIC WORKS IN ORDER TO PROPERLY FIELD SET THE ELEVATION AND LOCATION OF THE PROPOSED FACILITIES SUCH AS PIPES, CONDUITS, DUCTS AND/OR CABLE, ETC IN ACCORDANCE WITH THE REQUIREMENTS OF THIS PERMIT.
6. MINIMUM HORIZONTAL SEPARATION BETWEEN VILLAGE UTILITIES AND THE PROPOSED SYSTEM SHALL BE THREE FEET (3'). VERTICAL SEPARATION SHALL BE 18-INCHES.
7. ALL UNPAVED AREAS OF RIGHT-OF-WAY ARE TO BE SODDED. RESTORE RIGHT-OF-WAY WITH FOUR INCHES (4") OF TOPSOIL AND SALT TOLERANT SOD.
8. ONE SET OF STAMPED APPROVED PLANS SHALL BE ON SITE AT ALL TIMES.
9. PERMITTEE SHALL BE RESPONSIBLE, AT THEIR OWN EXPENSE, FOR FIELD LOCATING THEIR FACILITIES WITHIN TWO (2) HOURS UPON NOTIFICATION BY THE VILLAGE OF BENSENVILLE.
10. PERMITTEE SHALL HOLD HARMLESS THE VILLAGE OF BENSENVILLE FOR ANY DAMAGE OR MALFUNCTION THAT MAY BE CAUSED TO THEIR FACILITIES DURING THE INSTALLATION, MAINTENANCE, OR REPAIR OF ANY OF THE VILLAGE OF BENSENVILLE FACILITIES.
11. THE VILLAGE OF BENSENVILLE MAY AT ANY TIME, AT THE EXPENSE OF THE PERMITTEE, REQUIRE THE PERMITTEE TO LOCATE THE EXACT POSITION (HORIZONTAL AND VERTICAL) OF THE INSTALLED SYSTEM, WHICH MAY NECESSITATE AN EXCAVATION FOR THIS VERIFICATION.
12. UPON COMPLETION OF THIS PERMIT WORK TWO (2) COMPLETE SET OF "AS-BUILT" DRAWINGS SHALL BE SUBMITTED TO THE DIRECTOR OF PUBLIC WORKS FOR HIS RECORDS.
13. ALL STATE, RAILROAD OR COUNTY RIGHTS-OF-WAY REQUIRE A PERMIT FROM THAT AGENCY. ALL OTHER PERMITS REQUIRED FROM OUTSIDE AGENCIES SHALL BE SECURED BY THE PERMITTEE PRIOR TO COMMENCING THE WORK. THIS PERMIT IS VALID FOR 180 DAYS FROM THE DATE OF ISSUE.
14. ALL WORK APPROVED AS PART OF THIS PERMIT IS SUBJECT TO THE ILLINOIS STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION-LATEST EDITION, UNLESS NOTED OTHERWISE.

(Revised 5/9/2018)